

St Breward Parish Council 2021/22
Minutes of the Annual Meeting of the Parish Council
Monday 24th May 2021
Held in St Breward Village Hall

Parish Councillors Present: Joe Kay, Veronica Stansfield, Stephen Nankivell, Fiona Camboropoulos, Paul van der Ben, David Cornelius, Darren Wills
Unitary Authority Councillor Present: Dominic Fairman
Clerk to the Parish Council: Anita Cornelius
Members of the Public Present: None

| | Minutes | Action req'd/Person responsible |
|---|--|---------------------------------|
| 1) Election of Chairman | DL was elected as Chairman, proposed by DW, seconded by VS all in favour. | |
| 2) Chairman to sign the Declaration of Acceptance of Office as Chairman & Councillor | DL signed the declaration of acceptance of office as Chairman and Councillor to St Breward Parish Council | |
| 3) Apologies | Received from David Poxon (holiday) and Patrick Lucas (work) | |
| 4) All Councillors to sign their Declaration of Acceptance of Office | Completed and Clerk to follow up with absent Councillors | |
| 5) All Councillors to provide Clerk with their Register of Financial (Pecuniary) Interests form | All Councillors to undertake and send back to Clerk. | |
| 6) Clerk to inform the meeting that everyone has signed their declaration of office | The Clerk informed the meeting that everyone has signed their declaration of office form, except those absent. | |
| 7) Election of Vice Chairman | David Poxon was proposed by JK, seconded by DCC – all in favour. | |
| 8) To receive & approve the minutes of the Annual Meeting 2019 | ThePC received and approved the minutes of the Annual Meeting 2019 – proposed by VS, seconded by DW – all in favour. | |

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| 9) To consider any matters arising from those minutes | None | |
| 10) To receive the audited financial statement and AGAR form | The Chairman & PC received and approved the audited accounts for year ending 2021. The PC reviewed and completed the AGAR Form. | |
| 11) Election of Representatives to village groups & organisations | <ul style="list-style-type: none"> a) St Breward Community Bus Association Rep - DP b) Village Hall Committee - DP c) Camel Trail Partnership Steering Group - DL d) Footpaths Officer – VS,JK, FC & Paul van der Ben e) St Breward I & WM Hall Rep - DCC f) Tree Warden – Clerk to confirm with JK & TH g) Play Areas Safety Officer - PL h) Parish Council Assets & Risk Representative - VS Clerk suggested that this should be re-titled Parish Council Assets and Risks Rep – all in favour. i) Common Land/AONB Officer - SN j) Young Person Officer - DW k) Recycling, Rubbish & Waste Rep – no rep l) Renewable Energy - DL m) Community Website Rep - VS n) Public Conveniences Rep - JK | |
| 12) No item | Item 12 missing from agenda order! | |
| 13) Training dates for Councillors & decision on who will attend | 21 st July 7-9pm £20 each Paul & Fiona The PC approved payment for the new Councillors to attend training – proposed VS, seconded by DW – all in favour. | |
| 14) Correspondence | None | |
| 15) Review of CALC advice on Parish Council meetings going forward | Discussed and noted in view of COVID restrictions. | |
| 16) Determine date & time of next meeting | 5 th July 2021 – Monday's going forward into 2021/22 to enable Unitary Authority Councillor to attend (currently our evening clashes with other parishes in his group) | |
| 17) Close of meeting | 19:56hrs | |