

## St Breward Parish Council 2021/22

**Minutes of the Council meeting for**

**Monday 10<sup>th</sup> January 2022**

**Held in St Breward Village Hall**

1) Parish Councillors Present: Stephen Nankivell, Veronica Stansfield, Joe Kay, David Poxon, Denis Lusby, Paul van der Ben, Fiona Camboroupolos

Unitary Authority Councillor Present: Dominic Fairman

Clerk to the Parish Council: A Cornelius

Members of the Public Present: Gerry & Dawn Barrett, Lucy Racz

	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting	None	
2) Apologies	Darren Wills (unwell), Patrick Lucas (work), David Cornelius (work)	
3) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	The PC meeting commenced at 7:20pm	
4) Minutes of the meeting 6 <sup>th</sup> December 2021	The PC approved the minutes of the meeting held on 6 <sup>th</sup> December 2021. Proposed by VS , seconded by DP . All in favour.	
5) Matters Arising	1) Wenford Pottery commemorating Michael Cardew – in progress 2) Item 16 (Nov minutes) - insurance policy documents need to be obtained/confirmed. 3) PC website update from DL & VS – Policies & Procedures – Standing Orders & Code of Conduct. Code of Conduct was updated in May 2020. The Standing Orders will be reviewed by the Clerk.	
6) Public Concerns & Comments	None	
7) Planning matters & planning applications 19:26hrs	7a) PA21/06455 Conversion of and rear extension to building and additional Heritage windows. West Candra St Breward Mr & Mrs Racz. The PC supports this application. Proposed by DP, seconded PvdB. All in favour. All members of the public left the meeting. 7c) Decisions PA21/10112 - approved (Darrynane) PA21/11138 (Rostalek) approved 7d) Correspondence – Emergency Road Closure 31 January 2022 – 4 February 2022 to carry out works to their apparatus (Cormac) Churchtown to Sandy Way.	
8) Police Report will be received	Received and shared with all Councillors	
9) Updates from CALC	None	
10) Play Areas at Rylands	a) Play areas – reviewed and no actions required this month.. b) Rota for checking to be agreed: February – DL, March – PvdB, April – FC, May – DP, June – SN, July – PL, August – DCC, Sept – DW, October – VS, Nov – DL, Dec – PvdB. Handover at PC meeting.	

## St Breward Parish Council 2021/22

### Minutes of the Council meeting for

**Monday 10<sup>th</sup> January 2022**

**Held in St Breward Village Hall**

11) Village Seats & Noticeboards	Condition survey and report received from Councillor Stansfield. Replacement scheme & review required for both seats and notice boards	
12) Potential scheme for installation of cattlegrids in St Breward	SN reported that the Commoners overwhelmingly agreed that they would match any contribution that the PC would make up to £4000. DF advised that the scheme is no longer available and he has written to Scott Mann to understand the decision. All agreed how disappointing this is after all the work and conversations to date.	
13) Footpaths	Planning to meet Chris Monk – dates have been proposed and awaiting feedback. Clerk to claim LMP from CC before end of March 2022.	
14) Public Conveniences information & updates will be received	DL has emailed the Band regarding a proposal of moving the public toilets. No response to date. The PC has advertised the toilet caretaker post and has 2 applicants who have applied. JK and DP will undertake interviews and arrange details. Clerk to email info to DP.	
15) The PC will note all reports made to Cornwall Council/others in the past month & update on progress	a) Colans Cross way markers repair update - will be done in January 2022	
16) Cornwall Council briefings/information will be received by the Parish Council	None DF left the meeting 19:56hrs The PC took a comfort break at this point in the meeting. 20:05hrs Meeting restarted.	
17) 20mph details of successful bid for Camelford CNP will be received by the PC	DP, VS and Oliver Jones met before Christmas and agreed a proposal for 7 signs – Churchtown, Rylands Common (opp. Windfall) , School corner (opp.Old Trap House), Row Hill, 4 down in Limehead. VS advised that grant application for a mobile speed activation unit has been successful and this will afford 2 signs.	
18) Precept Planning	The PC reviewed the budget and expenses for 2021/22 and confirmed hourly rates for Clerk & Cleaner. Clerk in line with SCP rates and Cleaner based on £12hr/5hrs/week. Proposed by SN, seconded by DP – all in favour. The PC resolved to cease the Zoom subscription from 1 March 2022 – proposed by VS, seconded by JK – all in favour. The PC resolved that the Precept for 2022/23 would be £21082.50. Proposed PvdB and seconded by JK - all in favour. Clerk to inform Cornwall Council.	
19) Financial Matters	The Clerk advised the current account has £71.26 and the savings account has £29678.14 today. Payments made & for information: Clerk - £374.19 Clerk £250 – annual cost for using home as an office Cleaner - £120 – recognising last working day 17 <sup>th</sup> December and paid for 2 days of annual leave – payment up to and including 19 <sup>th</sup> December – P45 issued. PAYE - £89.80 SLCC - £112 Clerk to transferred £700 from savings account to current account to pay above invoices. Proposed by SN , seconded by JK – all in favour.	

**St Breward Parish Council 2021/22**

**Minutes of the Council meeting for**

**Monday 10<sup>th</sup> January 2022**

**Held in St Breward Village Hall**

20) LEADER grant submission	DL completed and returned.	
21) Standing Orders, Policies & Procedures & register of interest forms	Next meeting item	
22) Reports will be received from Clerk/Councillors/Volunteers who are responsible for a portfolio/attended a meeting/conference	<p>i) DP asked if we are doing anything for Queens Platinum Jubilee Association. Agreed that we email all Village Groups and organisations and schedule a meeting. Clerk to scope celebration mugs etc.</p> <p>ii) Rylands Bus Shelter – Clerk to review</p> <p>iii) Claylands Bus shelter – future conversation required by Parish Council</p> <p>iv) Compliant website – Councillors reminded to check log on details/password</p> <p>v) PvdB raised the increased McDonalds litter with the Bodmin Manager and is awaiting a response to his concern.</p>	
23) Correspondence the PC will view or discuss specific items of correspondence received via email or post	None	
24) Forthcoming Training/Meetings/seminars	Code of Conduct Training session 25 <sup>th</sup> January 2022 630- 830pm £20 & VAT per person. No volunteers. Forthcoming PC meetings – need to think about 2 <sup>nd</sup> May (BH), 9 <sup>th</sup> May (Clerk unavailable) & 6 <sup>th</sup> June (BH)	
25) Items for discussion at next meeting	Queens Platinum Jubilee plans Forthcoming PC meetings for 2022/23 Rylands Bus Shelter	
26) Date & time of next meeting	The PC agreed to hold the next meeting on Monday 7 <sup>th</sup> February 2022 in the Village Hall, starting at 7:15pm. Meeting closed at 21:53hrs	