

## St Breward Parish Council 2021/22

### Minutes of the Council meeting for

Monday 6<sup>th</sup> December 2021

Held in St Breward Village Hall

1) Parish Councillors Present: Veronica Stansfield, Joe Kay, Denis Lusby, David Poxon, Patrick Lucas, Fiona Camboropoulos, Paul van der Ben, Stephen Nankivell

Unitary Authority Councillor Present: Dominic Fairman

Clerk to the Parish Council: A Cornelius

Members of the Public Present: Dawn & Gerry Bartlett, Lucy Racz

	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting	None	
2) Apologies	Darren Wills (unwell), David Cornelius (work)	
3) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	The PC meeting commenced at 7:30pm. The Clerk was delayed due to work commitments .	
4) Minutes of the meeting 1 <sup>st</sup> November 2021	The PC approved the minutes of the meeting held on 1 <sup>st</sup> November 2021. Proposed by PL , seconded by DP . All in favour.	
5) Matters Arising	1) Wenford Pottery commemorating Michael Cardew – in progress 2) Clerk raised concerns about the conditions of the mural and chimney at Wenford Pottery with Planning Enforcement – and received a response which was shared with the Parish Council. (the owners advise they have ongoing works taking place and have remove dthe mural temporarily to repair some aspects of it – it will be reinstated on the building shortly) 3) Blockage of the Leat & inadequate drainage at Coombe Road – DF advised that as it runs through private property it is beholding to the owners. But because the manhole is on a FP – CC will attend and clear it.. Land Drainage Act can be used to enforce action if required. 4) Item 16 (Nov minutes) - insurance policy documents need to be obtained/confirmed. 5) PC website update from DL & VS – Policies & Procedures – Standing Orders & Code of Conduct. Code of Conduct was updated in May 2020. The Standing Orders will be reviewed by the Clerk. 6) White lines @ Higher Lank – reported by VS – not an urgent issues according to Highways, but has been addressed.	
6) Public Concerns & Comments	None raised.	

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7) Planning matters & planning applications	<p><b>7a) PA21/11138</b> 1 Rostalek St Breward Mr &amp; Mrs Stapleton 1<sup>st</sup> floor extension The PC supported this application – proposed by VS &amp; seconded by PL – all in favour.</p> <p><b>7b) PA21/09087</b> Land &amp; buildings at Irish Farm, St Breward PL30 4NR Conversion of agricultural barns into residential dwelling with attached annexe with combined holiday let use Mr &amp; Mrs Barrett The PC supported this application – proposed by FC and seconded by PvdB – all in favour.</p> <p><b>7c) Decisions</b> PA21/06419 approved (Riverside) &amp; PA 21/10239 approved (Mandalay)</p> <p><b>7d) Correspondence</b> – the PC will receive any correspondence with regard to Planning</p> <ul style="list-style-type: none"> <li>i) Cornwall Council Planning &amp; sustainable development consultation on Planning Application Validation list</li> <li>ii) Emergency road closure 28 Nov – 3 Dec to repair mains leak Loskeyle to Keybridge (Kier)</li> <li>iii) Urgent road closure to repair burst communications pipe – Coombe Road 18 Nov – 24 Nov 2021</li> </ul>	
8) Police Report will be received	None – no feedback to Clerk from Andy Currie.	
9) Updates from CALC	Queens Platinum Jubilee – review in New Year. Personal Training for Councillors 8 <sup>th</sup> December 2021	
10) Play Areas at Rylands & Village benches	<ul style="list-style-type: none"> <li>a) Concerns raised about the use of bicycles within the play area. VS will check if there is a sign advising that the Play Area must not have bikes inside the Play Area. If not – ask Monster Signs to provide a new sign. Supported by all present.</li> <li>b) Play areas – reviewed and no actions required this month.</li> </ul>	
11) Village Seats & Noticeboards	Condition survey and report received from Councillor Stansfield. Replacement scheme & review required for both seats and noticeboards	
12) Footpaths	<p>PvdB &amp; FC have been reviewing footpaths – FP2, 28 &amp; 23 near the Church. FP 23 has no sign at present – but that has been requested.</p> <p>Other footpaths reviewed and PC received update.</p> <ul style="list-style-type: none"> <li>a) Footpath 6, 5, 3, 7 &amp; 29 and urban footways</li> <li>b) FP2 diversion at West Candra revised footpath proposal was considered - revision is that the whole of the diversion will be within the owners land. Lucy Racz attended the meeting. The PC posed questions to Lucy . This would extinguish the current path and provide a different one. The PC supported this application – proposed by PvdB, seconded by FC 6 in favour, 2 against. Clerk to give feedback to Tamar Hosking.</li> </ul> <p>All members of the public left the meeting.</p>	
20:13hrs		
13) Public Conveniences information & updates will be received	<p>DL has emailed the Band regarding a proposal of moving the public toilets.</p> <p>The PC received a letter from the current toilet cleaner offering her resignation from 17<sup>th</sup> December 2021. Clerk to write letter of thanks to her.</p> <p>The PC resolved to re-advertise this position to replace this post.</p>	
14) The PC will note all reports made	a) W1272435 – Worn road markings reported	

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to Cornwall Council/others in the past month & update on progress	b) Colans Cross way markers repair update awaited	
15) Cornwall Council briefings/information will be received by the Parish Council	Concerns shared about lack of funding for Adult Social Care & savings targets across the whole of Cornwall Council.	
16) 20mph details of successful bid for Camelford CNP will be received by the PC	DF advised that St Breward will be part of the 20mph pilot. In Delabole they are planning to spend some of their money to add to the scheme. It will be in June 2022 – the signs will change from 30 to 20mph. Additionally new cars will be governed to the speed limit from next year. VS advised that grant application for a mobile speed activation unit has been successful. It was resolved that 2 Councillors will get together to progress this grant and purchase of the unit.	
17) Precept Planning	The PC agreed to request an extension for the return date from 31 <sup>st</sup> December to after the next PC meeting. Proposed by SN, seconded by VS – all in favour. Considerations for funding include: money for mobile moveable speed warning sign., Platinum Jubilee celebrations, Website compliance & associated costs, replacement seats & noticeboards Cattlegrids – The PC resolved to support the principle of supporting 2 cattlegrids installed within village to prevent animals straying into built up parts of village. Proposed by VS & JK – all in favour. Will need clear comms plan linked to child safety and road safety.	
18) Financial Matters	<p>The Clerk advised the current account has £286.66 and the savings account has £31577.87 today.</p> <p>Payments to be made:</p> <p>Clerk - £463.99</p> <p>Cleaner - £300</p> <p>PAYE - £112</p> <p>PKF (external auditor) - £240</p> <p>Payments made since last meeting:</p> <p>P Hoskin £925 for all contracted work on footpaths etc</p> <p>PAYE, Payroo, Clerk &amp; Cleaner – as agreed at last meeting</p> <p>C J Hill – play area maintenance - £43.50</p> <p>Xmas Lights - £483.96</p> <p>British Gas – electricity - £71.36</p> <p>RBL Poppy Appeal donation - £40</p> <p>PC considered the SLCC renewal and agreed for Clerk to renew membership for 2022/23</p> <p>Clerk to transfer £800 from savings account to current account to pay above invoices.</p> <p>Proposed by SN , seconded by PL – all in favour.</p>	

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19) LEADER grant submission	Yet to be completed	
20) Standing Orders, Policies & Procedures & register of interest forms	Clerk to review and report back to Council	
21) Reports will be received from Clerk/Councillors/Volunteers who are responsible for a portfolio/attended a meeting/conference	Camelford Community Network meeting – Tuesday 30 <sup>th</sup> November via TEAMS was cancelled DF - Cattlegrid – PC support/Commoners support/Wildlife Trust support – Marsh Fritillary Butterfly (joint scheme between Commoners & PC £4000 each). Farming in the Protected Landscape. SN advised he will be briefing the Commoners about the grant and possible installation of cattlegrids. The PC agreed to resurrect the Housing Development group next year.	
22) Correspondence the PC will view or discuss specific items of correspondence received via email or post	a) DL letter to St Breward I & WM Hall b) Christmas & New Year rubbish & recycling collections c) Camelford Leisure Centre AGM held on 24 <sup>th</sup> November 2021 - all going well after reopening.	
23) Forthcoming Training/Meetings/seminars	None	
24) Items for discussion at next meeting	NoticeBoard & Village benches replacement programme Cattlegrid insertion x 2 – SN will determine the common land definitive map boundaries – January 2022 meeting. Precept planning & request for an extension and return to CC Future venue for PC meetings – January 2022 meeting.	
25) Date & time of next meeting	The PC agreed to hold the next meeting on Monday 10 <sup>th</sup> January 2022 in the Village Hall, starting at 7:15pm. Meeting closed at 21:35 hrs	