

St Breward Parish Council 2014
Minutes of the Council meeting for
Tuesday 7th April 2015
Held in St Breward Institute & War Memorial Hall starting at 7pm

Parish Councillors Present: Veronica Stansfield, David Poxon, Jill Sutcliffe, Jane Hanscomb, Barbara Kendall, Denis Lusby

Unitary Authority Councillor Present: None

Clerk to the Parish Council: A Cornelius

Members of the Public Present: Mr M Martin

	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting	Local Liaison Officer – Mick Martin attended the meeting re the A30 Improvements. There will be diversions, but nothing has been confirmed at this stage – there have been rumours but nothing has yet been agreed or confirmed.	
1) Apologies	Dennis Champion(ill health), Joe Kay, David Cornelius & Stephen Nankivell (work)	
2) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None	
3) Minutes of the meetings held 3 rd March 2015	The PC approved the minutes of the meeting held on 3 rd March 2015. Proposed by VS , seconded by – JH - all in favour.	
4) Matters Arising	<p>Clerk gave following updates from February meeting:</p> <p>3) New lead for PC computer received.</p> <p>4) Clerk has discussed with Mr R Nankivell gritting/salting practicalities which he will undertake this winter.</p> <p>6)Clerk has written to Mr Bacchus about road safety at entrance to school - no response</p> <p>9) Baby changing unit – order had been placed for Public Conveniences but company no longer trading. Therefore alternative to be sourced. Clerk yet to write to Sproulls to pursue possessory title.</p> <p>Clerk gave following updates from March meeting:</p> <p>9) Letter of concern – Clerk replied to child who raised concern about dog mess in village, asking for her help in raising public awareness & ? in partnership with school and dog warden.</p> <p>15b) Clerk emailed Cornwall Council to seek timeframe for moving road signs and finishing the white line marking for school lane – reply received from Oliver Jones: <i>'The lining and signing element of the works remain outstanding, we hope to reposition the signs shortly and then post April the school warning markings will be added adjacent the signs, we will also refresh the existing junction markings at the school and add a white line from the existing footway to the school entrance which will create a 'virtual footway'.</i></p> <p>15c) Date not yet set with Norman Trebilcock re defibrillator demonstration.</p> <p>Councillor Poxon gave update re the consultation document regarding the Draft Renewable Energy</p>	

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	Supplementary Planning Document	
5) Public Concerns & Comments	None	
6) Police Report	None	
7) Planning matters & planning applications	<p>a. PA15/01216 Mr G Munday Penvorder House, Penvorder, St Breward. Listed Building Consent for the installation of silicone damp proof course and re-plastering of internal walls affected by rising damp. The PC supports this application – proposed by BK and seconded by VS – all in favour.</p> <p>b. Approvals and Refusals – none</p> <p>c. Correspondence – Surface dressing & Surfacing Closures for 2015/16 were received by the PC from Cornwall Council.</p>	
8) Toilets at Row	<p>CC – small business rate relief – 100%</p> <p>Clerk advised that the Insurance review is underway with respect to the toilet.</p> <p>Councillor Kay has passed a message that mould remains an issue which will need further investigation.</p>	
9) Plans for redundant telephone box at Row, St Breward	Councillor Stansfield agreed to pursue the adoption of a telephone box.	
10) Membership for Key Liaison Group for the A30 Remple to Higher Carblake Improvement	<p>Councillor Stansfield has offered to be the Parish Council rep on this group.</p> <p>19:45hrs The PC meeting temporarily closed for a comfort break.</p> <p>19:54hrs The PC meeting resumed.</p>	
11) Footpaths, urban footways, dog bins, grit bins, seats, bins & notice boards	<p>Complaint received that dog bin has removed at the end of Tiger's Platt – VS will inform Street Ranger.</p> <p>The PC agreed to purchase 2 Elwood seats and fixing kits from Glasdon to replace 2 seats – power of section 137. Proposed JH, seconded BK – all in favour.</p>	
12) Play Areas	<p>The PC met on 8th March to inspect both play areas at Rylands and Penvorder. A risk assessment was undertaken at both sites and these were presented to the meeting. Immediate action was agreed to be required and been taken at Rylands – removal of climbing frame and slide due to rotten wood,</p> <p>Rota for a month & empty bin in play areas– Councillors in agreement (VS will do March & April, BK will do in May, DL will do in June, DP – July, JH – August). The PC resolved that whoever undertakes the weekly inspection will have authorisation to undertake any repairs needed up to the value of £100, and seek retrospective approval at the following PC meeting. Proposed by DP, seconded by JS – all in favour.</p> <p>VS and AC have been exploring quotes for replacement schemes and the first quote received for Rylands came from Caloo. This was reviewed by the Parish Council. Go back to Caloo and ask for an itemised</p>	

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	<p>fencing quote in addition to the Play Areas (Rylands).</p> <p>Agreed to pursue 2 other companies for other quotes.</p> <p>Cornwall Playing Fields Association – VS will research. JS – will research other grants.</p> <p>AC gave update following CALC Training date – risk assessment & insurance.</p>	
13) Unitary Authority Councillor Reports, Community Network updates and Parish Councillor reports	<ul style="list-style-type: none"> a) JK, DL & AC attended the Camelford Community Network meeting on 10th March at 7pm b) JH presented a report following the Cornwall AONB Annual Conference on Saturday 7th March – large emphasis of creating neighbourhood plans c) Biodiversity & Development Planning Conference – JH will attend later in April d) AC attended the CALC Audit & Finance Conference on 2nd April – gave an overview of this training e) BK & VS attended the Camel Trail Partnership Meeting on 18th March and circulated their report at the meeting. 	
14) Correspondence	<p>Letter from Jeremy Hooper on behalf of the Church, requesting grant for graveyard maintenance.</p> <p>Letter from St Breward</p>	
15) Financial Matters	<p>The Clerk advised that the current account has £2207.23 (as at 06/04/2015).</p> <p>The savings account has £37645.86 (as at 06/04/2015).</p> <p>Payments presented for approval:</p> <p>Clerk – £272.40</p> <p>PAYE –£66</p> <p>Cleaner – £90</p> <p>Mr C Davies for repair to PC Notice board - £12.64</p> <p>CALC membership for 2015/16 – Proposed by JH, seconded by JS, all in favour at £296.94</p> <p>T Champion – for replacing inspection cover for public toilets - £59.40</p> <p>V Stansfield - £ 10.99 – for padlock for play area litter bin</p> <p>The PC resolved to give approval of the transfer £795 from the savings account to the current account. Proposed by DP , seconded by JS – all in favour.</p> <p>Clerk advised Grant Thornton have agreed external audit date for the PC – papers must be submitted by 12th June 2015.</p>	
16) Forthcoming	Code of Conduct training 16 July 2- 4pm Luxstowe House, Liskeard – DL, VS & BK agreed to attend.Clerk	

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training/meetings/seminars	to book.	
17)	The PC agreed to alter the June meeting to comply with annual return being agreed after internal audit on 3 rd June 2015– the meeting will now be on 9 th June as opposed to 2 nd June. Proposed by JH and seconded by JS.	
18) Matters for next meeting	APM – 18 th May at 7pm VS will book Chapel Openness & Transparency – agenda item next meeting.	
19) Date & time of next meeting	Tuesday 5 th May 2015 in St Breward I & WM Hall at 7pm. Apologies from BK.	

Meeting closed at 21:39hrs