

ST BREWARD PARISH COUNCIL 2015

SUMMONS TO A MEETING OF THE ST BREWARD PARISH COUNCIL WHICH WILL BE HELD ON:

TUESDAY 5TH MAY 2015

THE ANNUAL MEETING OF THE PARISH COUNCIL WILL COMMENCE AT 7PM, AND THE PARISH COUNCIL MEETING WILL FOLLOW

IN ST BREWARD I & WM HALL

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

Prior to the start of the meeting there will be an opportunity for members of the public to discuss any items which feature on this agenda with all the Parish Councillors. If any other members of the public wish to discuss any other items – they will be considered for next month's agenda.

1. **The Parish Council Meeting will commence with apologies**
2. **Declaration of members interests** – to receive declarations of registerable, non- registerable or disclosable pecuniary interests in accordance with Part 3 , 5A & 5B of the Code of Conduct
3. **To receive and approve the minutes of the meetings held on 7th April 2015**
4. **Any Matters Arising from the minutes /previous items**
5. **Public Concerns & Comments** – the Parish Council will consider items featured on this agenda, or any points for next month's agenda, which were raised by the Public, prior to the commencement of the meeting
6. **Police Report** – an update will be provided
7. **Planning matters & planning applications** – the PC will consider and discuss all planning applications, matters of correspondence and approvals/refusals received from the Unitary Council
 - a. **Any planning applications will be received and considered**
 - b. **Approvals/refusals will be received**
 - c. **Correspondence** – any planning correspondence will be received
8. **Toilets at Row** – the PC be informed of any relevant issues and the insurance of the toilets
9. **Plans for redundant telephone box at Row, St Beward** – the PC will be updated on progress to date to retain ownership of box, with eventual plan of housing defibrillator
10. **Openness & Transparency document will be reviewed** and the PC will agree the implications to St Beward PC
11. **A Business Case from Cornwall Council to deliver Library/One Stop Shop Service** will be received and considered
12. **Footpaths, Urban footways, Dog bins, grit bins, seats, bins and Notice boards**
 - a. The 2015/2016 LMP quotes will be received by the PC and the PC will appoint the contractor for 2015/16.
13. **Play areas**– the PC will receive updates in respect of play areas and consider proposals for the play areas
14. **Unitary Authority Councillor Reports, Community Network updates & Parish Councillor Reports** will be received
 - a. Biodiversity & Development Planning Conference to share best practice between CC, local environmental bodies & ecological consultants working in Cornwall. Friday 24th April 2015. Heartlands, Dudnace Lane, Redruth.Pool.Cornwall.TR15 3QY. JH

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15. **Correspondence** – the PC will view or discuss specific items of correspondence received via email or post
16. **Financial Matters** – the PC will receive status of current & savings accounts, consider and approve any payments, approve status of accounts and receive any correspondence or requests concerned with financial matters
 - a) The PC will receive and approve the bank reconciliation for 2014/15, prior to the internal audit on 3rd June 2014.
 - b) The PC will review their system and effectiveness of internal audit.
 - c) The PC will review its fixed asset register
 - d) The PC will review its risk assessment documentation
 - e) The PC will consider a paper on General & Earmarked reserves for 2014/15, review any expenditure of the reserves in 2014/15 and support the General & Earmarked Reserves for 2015/16.
17. **Forthcoming training/meetings/seminars** – the PC will agree on who will attend any forthcoming dates/events
18. **Matters for next meeting** – items will be agreed for the next PC
19. **Date and time of next meeting** – Tuesday 9th June 2015 at 7pm