

St Breward Parish Council 2015/2016
Minutes of the Council meeting for
Tuesday 5th May 2015
Held in St Breward Institute & War Memorial Hall starting at 7pm

Parish Councillors Present: Joe Kay, Veronica Stansfield, David Cornelius, Stephen Nankivell, Jane Hanscomb, Denis Lusby

Unitary Authority Councillor Present: None

Clerk to the Parish Council: A Cornelius

Members of the Public Present: Ted Raynham

	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting	Ted Raynham presented the new Constitution for the Community Bus Association.	
1) Apologies	BK (holiday), JS, DC, DP.	
2) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None	
3) Minutes of the meetings held 7 th April 2015	The PC approved the minutes of the meeting held on 7 th April 2015. Proposed by VS , seconded by DCC all in favour.	
4) Matters Arising	<p>Clerk gave following updates from February meeting:</p> <p>9) Baby changing unit – yet to be ordered Clerk to write to Sproulls to pursue possessory title. Chair advised to hold this until further info obtained re toilets.</p> <p>Clerk gave following updates from March meeting:</p> <p>15c) Date set with Norman Trebilcock re defibrillator demonstration.</p> <p>Clerk gave following updates from April meeting:</p> <p>16) Code of Conduct training 16 July 2- 4pm Luxstowe House, Liskeard – DL, VS & BK agreed to attend but Clerk advised is oversubscribed. Alternative date offered: 31st July 2015 in Liskeard. DL, VS & BK can do the new date. Clerk confirmed 2- 4pm.</p>	
5) Public Concerns & Comments	Ted Raynham presented the new Constitution for the Community Bus Association.	
6) Police Report	None received.	
7) Planning matters & planning applications	<p>a. Approvals and Refusals – PA15/00416 (Tarrant) approved & PA15/01216 (Munday) approved</p> <p>b. Correspondence – None</p>	
8) Toilets at Row	JK reported that the washbasin needs to be reviewed as it is coming loose. He will address. He also asked confirmation of location of stopcock.	
9) Plans for redundant telephone box at	VS advised that she has had an update from Linda who is trying to secure a new door for the telephone	

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Row, St Breward	box door.	
10) Openness & Transparency document	Deferred to June meeting. CALC info to be circulated by Clerk to Councillors.	
11) Business case from CC to deliver Library/One Stop Shop Service	Circulated to Councillors for information. VS and Ivor Chivers attended this event at Launceston Library. VS has responded to the consultation.	
12) Footpaths, urban footways, dog bins, grit bins, seats, bins & notice boards	LMP tender received from one contractor, Mr P Hoskin – accepted by PC – proposed by DCC and seconded by VS and in favour. Clerk to advise the successful contractor. VS advised that FP 26, 12 and 5 have problems. These have been escalated to Chris Monk. FP 13 requires some stone hedging, the PC asked DCC to act up to the value of £300 FP sign removed at Hamatethy – Colin Davies to recycle old sign – JH to progress. Seats update given – Clerk to order JK to ask Willy Greenaway to review seats and remove old seats at Hill and Post Box corner.	
13) Play Areas	The PC reviewed the plans and costs for replacement at Rylands from Mant Leisure. The PC have asked that Mr Mant comes and presents it to the Parish Council on 18 th May at the Annual Parish Meeting, and posed a variety of questions which need to go back to Mr Mant. DL will follow up with Mr Mant.	
14) Unitary Authority Councillor Reports, Community Network updates and Parish Councillor reports	<ul style="list-style-type: none"> a) JK advised that 3 stakes are positioned around the Oak tree at the War Memorial. b) SN advised that there is no support for improving the access to the Charlotte Dymond memorial at the recent Commoners meeting. c) Biodiversity & Development Planning Conference – JH attended. 	
15) Correspondence	None.	
16) Financial Matters	<ul style="list-style-type: none"> a) The PC received and approved the unaudited bank reconciliation for 2014/15, noting the internal audit will be held on 3rd June 2015. b) The PC reviewed their system and effectiveness of internal audit, and the Chairman signed this process. Proposed by JK, seconded by VS – all in favour. c) The PC agreed to review its fixed asset register at the next meeting. d) The PC agreed to review its risk assessment documentation at the next meeting. e) The PC will consider a paper on General & Earmarked reserves for 2014/15, review any expenditure of the reserves in 2014/15 and support the General & Earmarked Reserves for 2015/16 at the next meeting. 	

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	<p>The Clerk advised that the current account has £2527.84 (as at 5.5.15). The savings account has £46088.53 (as at 5.5.15). Payments presented for approval: Clerk – £353.40 PAYE –£88.20 Cleaner – £112.50 Mrs J Hanscomb – travel expenses for Biodiversity & Dev Planning Conf at Heartlands, Pool - £35.62 St Breward PCC - £1000 grant under power of section 137, as approved at Precept planning meeting.</p> <p>The PC resolved to give approval of the transfer £1866 from the savings account to the current account. Proposed by JK , seconded by SN – all in favour.</p>	
17) Forthcoming training/meetings/seminars	None	
18) Matters for next meeting	APM – 18 th May at 7pm VS will book Chapel Openness & Transparency	
19) Date & time of next meeting	Tuesday 9 th June 2015 in St Breward I & WM Hall at 7pm.	

Meeting closed at 21:15hrs