

ST BREWARD PARISH COUNCIL 2015

**SUMMONS TO A MEETING OF THE ST BREWARD PARISH COUNCIL WHICH WILL BE HELD ON:
TUESDAY 9TH JUNE 2015
AT 7PM IN ST BREWARD I & WM HALL
*MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND***

Prior to the start of the meeting there will be an opportunity for members of the public to discuss any items which feature on this agenda with all the Parish Councillors. If any other members of the public wish to discuss any other items – they will be considered for next month's agenda.

- 1. The Parish Council Meeting will commence with apologies**
- 2. Declaration of members interests** – to receive declarations of registerable, non- registerable or disclosable pecuniary interests in accordance with Part 3 , 5A & 5B of the Code of Conduct
- 3. To receive and approve the minutes of the meetings held on 7th April 2015**
- 4. Any Matters Arising from the minutes /previous items**
- 5. Public Concerns & Comments** – the Parish Council will consider items featured on this agenda, or any points for next month's agenda, which were raised by the Public, prior to the commencement of the meeting
- 6. Police Report** – an update will be provided and a survey considered by the PC
- 7. Planning matters & planning applications** – the PC will consider and discuss all planning applications, matters of correspondence and approvals/refusals received from the Unitary Council
 - a. PA15/04511 Proposed demolition of dwelling and erection of replacement dwelling and one further single dwelling with a new vehicular access and associated works.** Mr & Mrs D Storr, Limehead Road, From Rylands to Wenfordbridge, St Beward, Bodmin.
 - b. Approvals/refusals will be received – PA15/003915 Mr & Mrs Russell Tredavas, Penpont -** Approval (Non material amendment to PA14/08998 dated 21st November 2014 for the construction of replacement detached bungalow and detached garage namely to move solar panels from garage and position on south facing roof on bungalow)
 - c. Correspondence** – emails received from Parishioner regarding the new access created to Vordors at Delank will be considered by the Parish Council.
- 8. Annual Parish Meeting** – the Parish Council will review any information or actions following this meeting
- 9. Emergency Plan** – the PC will determine if they wish to apply for an initial grant (£100) to help support the development of a community emergency plan and a further grant of up to £500 on its completion
- 10. Financial Matters** – the PC will receive status of current & savings accounts, consider and approve any payments, approve status of accounts and receive any correspondence or requests concerned with financial matters
 - a) The PC will receive and approve the bank reconciliation for 2014/15, following the internal audit on 3rd June 2014.
 - b) The PC will review the Annual Return for 2014/15 and receive the feedback from the Internal Auditor
 - c) The PC will consider and sign the Annual Governance statement, prior to the Clerk returning the annual return to Grant Thornton.

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- d) The PC will review and pay the invoice from the Internal Auditor.
 - e) The PC will consider a new software package which Parish Councils are able to use to help manage risk assessments, assets and any related insurance.
 - f) The PC will consider a paper on the General & Earmarked reserves for 2014/15, review any expenditure of the reserves in 2014/15 and transfer and agree the General & Earmarked Reserves for 2015/16.
 - g) The Parish Council will consider and adopt an Investment Strategy for the Parish Council.
11. **Toilets at Row** – the PC be informed of any relevant issues and review the email from Roger Westcott
12. **Footpaths, Urban footways, Dog bins, grit bins, seats, bins and Notice boards**
13. **Play areas**– the PC will receive updates in respect of play areas and the PC will be asked to consider a loan from the Public Works Loan Board, to support the costs associated with the play area project
14. **Openness & Transparency document will be reviewed** and the PC will agree the implications to St Beward PC, and agree who will work with the Clerk to ensure this information is available via the community website
15. **Unitary Authority Councillor Reports, Community Network updates & Parish Councillor Reports** will be received
16. **Correspondence** – the PC will view or discuss specific items of correspondence received via email or post
- a. Cornwall AONB Management Plan survey to be completed before end of July
17. **Forthcoming training/meetings/seminars** – the PC will agree on who will attend any forthcoming dates/events
- a. **Camel Trail Partnership Meeting** 10th June 2015 Wadebridge Town Hall (Simon Garner) Looking for volunteer minute taker.
 - b. **Camelford Community Network Meeting** 9th June 2015 Camelford Hall – apologies sent
 - c. **Devolution for Cornwall: what future now?** 20th June 10 – 1pm New County Hall
18. **Matters for next meeting** – items will be agreed for the next PC
19. **Date and time of next meeting** – Tuesday 7th July 2015 at 7pm