

St Breward Parish Council 2015/2016
Minutes of the Council meeting for
Tuesday 4th August 2015
Held in St Breward Institute & War Memorial Hall starting at 7pm

Parish Councillors Present: Veronica Stansfield, David Poxon, David Cornelius, Jane Hanscomb, Barbara Kendall, Denis Lusby

Unitary Authority Councillor Present: None

Clerk to the Parish Council: A Cornelius

Members of the Public Present: None

| | | |
|---|---|---------------------------------------|
| | Minutes | Action req'd/Person responsible |
| Public concerns and issues raised prior to start of the PC meeting | None | |
| 1) Apologies | JK, JS, DGC, SN | |
| 2) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct) | DL – item 13 Correspondence – registerable and disclosable pecuniary interest declared. | |
| 3) Minutes of the meetings held 5 th May 2015 | The PC approved the minutes of the meeting held on 7 th July 2015. Proposed by VS, seconded by JH all in favour. | |
| 4) Matters Arising | Clerk gave update from July Meeting: Baby change unit – installed Seats arrived, awaiting installation Clerk to chase date for school lane markings with CC | |
| 5) Public Concerns & Comments | None | |
| 6) Police Report | None | |
| 7) Planning matters & planning applications | e) Approvals & refusals – PA15/05746 – refusal, PA15/04902 – approval with conditions f) Correspondence - none | |
| 8) Financial Matters | The Clerk advised that the current account has £392.07 (as at 04.08.15). The savings account has £41397.94 (this includes general and earmarked reserves, as at 04.08.15). Payments presented for approval: Clerk – £287.48 PAYE – £69.40 Cleaner – £90 Glasdon – 2 replacement seats - £1156.80 Mr W Greenaway – Installation of baby change unit - £30 Councillor Kendall - £16 travel expenses for Code of Conduct Training on 31 st July (40 miles at 40p per | |

St Breward Parish Council 2015/2016
Minutes of the Council meeting for
Tuesday 4th August 2015
Held in St Breward Institute & War Memorial Hall starting at 7pm

| | | |
|---|--|--|
| | <p>mile).</p> <p>The PC resolved to give approval of the transfer £1650 from the savings account to the current account. Proposed by VS , seconded by JH– all in favour.</p> | |
| 9) Toilets at Row | <p>Baby changing unit has been installed.</p> <p>Clerk advised about certification for electrical inspection and asbestos survey. CC did not send their legionella testing. Yet to receive a reply.</p> | |
| 10) Footpaths, urban footways, dog bins, grit bins, seats, bins & notice boards | <p>School Lane markings – Clerk to follow this up for date of road markings.</p> <p>JH has contacted Highways about Tor View Lane paring & maintenance.</p> <p>No update for other queries.</p> <p>More complaints received from parishioners regarding dog fouling. Notices will be obtained and installed.</p> | |
| 11) Play Areas | <p>The PC held a pre-contract meeting this morning with Charles Mant and Kevin Holmes this morning. It has been agreed that a skip will be required for the disposal - this is in addition to the accepted quotation.</p> <p>At the pre contract meeting – the following points were discussed/agreed:</p> <p>Start date proposed 14th September 2015 – will allow for 3 weeks of installation/works.</p> <p>PC to arrange for the grass to be cut within the play area and outside the perimeter fence prior to 14th September and for gorse to be treated within play area prior to installation.</p> <p>PC to notify parishioners of works planned and display A2 image – which will be supplied by Charles Mant.</p> <p>PC to notify Nancy Hall/Commoners about installation/works schedule. Clerk to do.</p> <p>PC to take away current fencing, picnic bench /seat and noughts and crosses.</p> <p>Plan from the installers: remove fencing, remove equipment, install temporary fencing and signage to make area secure, put up preparatory signs, start installation, fence area, install equipment and lay surfacing.</p> <p>Clerk to inform insurers of change to play areas.</p> <p>Mant Leisure will supply maintenance instructions, all warranties, any certifications and a post installation inspection if required by Insurers/PC.</p> <p>No additional costs identified at this stage, other than need for skip.</p> <p>If there is any delay from either parties – both agreed to give as much notice as possible.</p> <p>DL/VS will ascertain position of china clay pipe and if it is anywhere near play areas.</p> <p>12th September Coffee Morning has been scheduled to assist with costs of Play Area & installation.</p> <p>The other 2 companies have been informed that they were unsuccessful in their quotations for this project.</p> <p>The Parish Council reviewed their previous resolutions with regard to earmarked reserve balances, considered the Replacement of Play Equipment at Rylands Report from the Clerk and the application form</p> | |

St Breward Parish Council 2015/2016
Minutes of the Council meeting for
Tuesday 4th August 2015
Held in St Breward Institute & War Memorial Hall starting at 7pm

| | | |
|---|--|--|
| | <p>and guidance for the application of a loan from the Public Works loans Board. The Parish Council unanimously agreed to pursue an application to CALC, in order to secure a loan for £30,000 to support the purchase of the play equipment. The Parish Council agreed to preferably take this loan out over a 5 -10 year term.</p> <p>In addition the Parish Council resolved to utilise £191.05 from the General Reserve to meet the shortfall of the current play scheme costs and noted that they may need to consider other actions should the Cory application be unsuccessful.</p> <p>Proposed by David Poxon, seconded by Barbara Kendall – and all Councillors in favour.</p> <p>MacMillans Solicitors have contacted the Clerk to ask if the Play Area gifting from Mrs Hall is proceeding, as they had not heard from our appointed representative. DL has spoken with Chris Walker who has advised that he has this matter in hand.</p> | |
| 12) Unitary Authority Councillor Reports, Community Network updates and Parish Councillor reports | <p>a) JH – asked about Wenford Bridge</p> <p>b) DL, BK & VS attended the Code of Conduct Training on 31st July 2015 at Liskeard – report circulated</p> <p>c) VS – ask on status on Chyryn Drive – Clerk emailed</p> <p>d) The Clerk advised that Jill Sutcliffe and Dennis Champion have both decided to step down from their Councillor roles.</p> <p>e) Community Defibrillator Fund Raising Event 2015 19th September – all profits to go to Community Defibrillator.</p> | |
| 13) Correspondence | <p>The PC noted DL's interest as disclosed at the start of the meeting, and JH chaired the meeting for this item.</p> <p>The PC noted correspondence from Will Russell, Regional Network Manager for Post Office regarding the Post Office – proposed move to new premises and branch modernisation, from Row St Breward to St Breward Stores, Row, St Breward. The Parish Council considered this request and made the following representation , for the Clerk to give as feedback to him:</p> <p>St Breward Stores is extremely suitable for the relocation of the Post Office branch in St Breward. It is close to the existing facility and is central to the village amenities.</p> <p>St Breward Stores is easy to access and the inside is easily accessible. The PC note that a portable ramp facility will be provided with a bell and signage.</p> <p>The Parish Council do not have any concerns about the proposed new location.</p> <p>The Parish Council request that the transition is seamless to its users and is completed before 1st November 2015 – and would like this to be fed back to the project team involved in this scheme.</p> <p>The Parish Council particularly like the location of the new facility, and the incorporation of this service is a well used and loved community facility which is central to our thriving community.</p> <p>The Parish Council note that this is in a prime location and will offer users a significant increase in hours of</p> | |

St Breward Parish Council 2015/2016
Minutes of the Council meeting for
Tuesday 4th August 2015
Held in St Breward Institute & War Memorial Hall starting at 7pm

| | | |
|--|--|--|
| | PO access, which is particularly welcome. The Parish Council are very happy to learn of this proposed move and look forward to the future of the Post Office facility being secured in their community. | |
| 14) Forthcoming training/meetings/seminars | Town and Parish Council with Voluntary Sector Summit Wednesday 30 September 2015 at New County Hall, Council Chamber, Truro – Clerk to seek more information. | |
| 15) Matters for next meeting | Conveyancing documents for the toilets Micro Library | |
| 16) Date & time of next meeting | Tuesday 1 st September 2015 in St Breward I & WM Hall at 7pm. Meeting closed at 20:44hrs | |