

St Breward Parish Council 2015/2016
Minutes of the Council meeting for
Tuesday 1st September 2015
Held in St Breward Institute & War Memorial Hall starting at 7pm

Parish Councillors Present: Joe Kay, Veronica Stansfield, David Poxon, Jane Hanscomb, Barbara Kendall. Denis Lusby
 Unitary Authority Councillor Present: None

Clerk to the Parish Council: Anita Cornelius
 Members of the Public Present: Kirsty Hewitt

	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting	None	
1) Apologies	SN, DCC	
2) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None	
3) Minutes of the meetings held 4 th August 2015	The PC approved the minutes of the meeting held on 4th August 2015. Proposed by VS , seconded by DP - all in favour.	
4) Matters Arising	Clerk gave update from July Meeting: 2 Seats installed at Post Box Cottage and beside Notice board at Hill by Mr Greenaway. PO Consultation returned and reply received on 17 th August – read out to Parish Council.	
5) Public Concerns & Comments	None	
6) Police Report	None	
7) Planning matters & planning applications	<p>a) PA15/06225 Mr & Mrs Hewitt Engine House Tor Down Quarry St Breward. Conversion of quarry engine house to a dwelling (resubmission of previously approved E1/2009/01716). St Breward PC support this application. Proposed JK, seconded by BK – all in favour.</p> <p>b) PA15/06952 Mr & Mrs Benham Wayside St Breward</p> <p>St Breward Parish Council have reviewed the Outline Planning application for Wayside, St Breward and responded on 21st August, as the request was to return before 28th August: Their recommendations are that St Breward PC support this application but have the following strong concerns:-</p> <p>The outline indicates a bungalow but in reality any purchaser of the plot will seek to build a two or 3 storey dwelling. If this was to be the case then the height of any new dwelling should be no higher than the surrounding houses. This could be difficult to define as the plot and surrounding houses are on steeply sloping ground.</p>	

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	<p>There is not enough garden for a dwelling of this size, especially as the stream on the southern boundary to the plot takes up a 2 metre width of the plot size. This stream, although dry when we visited the site, can be a torrent in the winter as it discharges through a hole in the boundary hedge into a grating in the lane.</p> <p>The biggest concern of the PC is the indicative parking space for one vehicle in a newly created layby on the roadside. Most properties owners on this stretch of road have two vehicles and no parking for most of them, consequently this stretch of road is always congested with parked vehicles. As an example, Lawson to the south of the site had off-road parking, which was lost when planning consent was given for the north end of the plot. The road here is approximately 18ft wide with an electric pole opposite on the road edge. Enough space is needed for two cars to park off-road comfortably, possibly by extending the plot to include a garage/carport at the side of the dwelling. We attach 2 photos showing the narrowness of the lane and the proximity of the EP to the road. We would like to point out that permission was given for a caravan to be placed on a site just below Avalon. There is no provision for off road parking due to steep nature of the site and as the building work now seems to be long term, an extra vehicle is now helping to clog up the lane.</p> <p>Retrospective approval given – proposed by JK, seconded VS – all in favour.</p> <p>c) PA15/06718 Mr Hans Spechter 5 Mill Lane St Breward The Parish Council do not support this application. The PC has grave concerns about the foul drainage proposal – for a private treatment plant. The Parish Council has identified that the paragraph headed 10. Foul Drainage in the Design & Access & Heritage Statement is inaccurate. The foul drainage will not discharge into the River Camel, it is a stream that is a tributary to the River Camel. This stream is very close to the property's boundary and the well used public footpath, so this discharge could pose a health risk. The PC understands that the proposal for the treatment of foul sewerage is inadequate for this application and needs to be revised. The Parish Council also wish to stress that access to this property is a public footpath, it is not a road – and a condition should be included on this determination which notes that any deterioration or damage to this footpath would be the applicant's responsibility. The PC suggests that the applicant agrees the access plan with all affected parties prior to any building work commencing. The PC wish to note that they support the desire to make this property habitable, in principle – but do not support this current application. Proposed by JH, seconded by JK – all in favour.</p> <p>d) Approvals & refusals PA15/05746 Approved Mr D Martin Arundell, Limehead Road (Proposed erection of detached garage)</p> <p>e) Correspondence - none</p>	
8) Chyryn Drive	<p>The Clerk had a response from Louise Dwelly. Her colleague Sam Irving has updated - 'Further to Louise Dwelly's email of 07 August, I have been asked to give you an update regarding the proposed delivery</p>	

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	<p>timescales for the Chyryn Drive site in St. Breward.</p> <p>This site is included within Cluster 2 of the Council's Cornwall Land Initiative, and as such, has been dependent upon the largest site in the programme (Carvinack Farm in Shortlanesend), being granted planning permission. I am pleased to be able to let you know that this has now taken place, and therefore work will shortly commence on bringing forward the remaining sites in the CLI.</p> <p>Our delivery partners for the project, Galliford Try, are about to undertake the necessary surveys and reports etc. for each site that will determine the layout and design of the planning applications that will be submitted in due course. My understanding is that they are hoping to progress the sites quickly, and currently anticipate being able to submit applications by summer 2016, with delivery projected 12-18 months after this.</p> <p>I hope that you will find the above helpful, but if you have any further queries, please do not hesitate to contact me on either of the numbers below. I would also be happy to meet with the Parish Council, if you feel that this would be beneficial.'</p> <p>The PC asked the Clerk to invite Sam Irving to the next PC meeting.</p>	
9) Micro Library	Update received and circulated from Institute & War Memorial Hall.	
10) Memorial for Michael Cardew	<p>The PC received the letter from Mr Flower, from Winkleigh regarding the Parish Council's consideration for a memorial/some form of recognition for Michael Cardew's pottery at Wenfordbridge, St Breward.</p> <p>JH will investigate the process of the Blue Plaque Society in commemoration of Michael Cardew.</p>	
11) Financial Matters	<p>The Clerk advised that the current account has £392.39 (as at 01.09.15).</p> <p>The savings account has £39749.38(this includes general and earmarked reserves, as at 01.09.15).</p> <p>Payments presented for approval:</p> <p>Clerk – £286.14</p> <p>PAYE –£71.40</p> <p>Cleaner – £90</p> <p>Toilet Tissue - £10.70 (reimburse Cleaner)</p> <p>Grant Thornton UK LLP - £120 (external auditor)</p> <p>SWW (Public Conveniences) - £36.34</p>	

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	<p>Mr D Greenaway - £50 – Installation of 2 new seats Mr W Greenaway - £50 – Installation of 2 new seats</p> <p>The PC resolved to give approval of the transfer £715 from the savings account to the current account. Proposed by BK , seconded by VS– all in favour.</p> <p>The Clerk confirmed that the External Auditor has returned and approved the Annual Return March 2015 – with no actions/recommendations for the PC. The PC thanked the Clerk for the work concerned with this.</p>	
12) Toilets at Row	<p>No new issues to report. The PC noted that the Cleaner has completed her duties professionally. Conveyancing documents associated with public toilets – DL working on this, and aims to complete for next meeting.</p>	
13) Footpaths, urban footways, dog bins, grit bins, seats, bins & notice boards	<p>Lane between FP 5 & 1 – assumption is that it is a public footpath. The new owner has blocked off the access. Parishioners have complained about this. VS has raised this with Chris Monk. The Chairman will discuss this with the owner, Simon Morris.</p> <p>Fountain Cottage to Bolts Quarry – footpath is very boggy. This has been reported to Chris Monk – VS will request an update.</p> <p>Urban footways and Wenford Bridge have been addressed by Cornwall Council.</p>	
14) Play Areas	<p>Cory Environmental letter noted by Parish Council – that the grant application submitted by the PC will be considered on 28th October 2015.</p> <p>Confirmation from Imerys that clay pipe is not situated near or through Rylands play area</p> <p>The Clerk gave an update with respect to the PWLB application and process, following an update from CALC.</p> <p>It was noted that the PC will need to install signage in the play area, post installation.</p> <p>Future fundraising ideas – Coffee Morning on 12th September.</p> <p>JH asked if the PC would review the Just Giving process for the play area fund. JH or Clerk to research.</p> <p>Penvorder Play Areas – JH has been inspected and the fencing and equipment continues to deteriorate. It was agreed that the sign needs to be replaced and the old sign removed. VS offered to undertake this. It was also agreed to re-use the fencing from Rylands to secure Penvorder.</p> <p>JK will request this of W Greenaway. DL will phone Phil Jones regarding the actual area and its ownership.</p>	
15) Unitary Authority Councillor Reports, Community Network updates and Parish Councillor reports	<p>a) JK – Ragwort crop growing behind the Units – and reported.</p> <p>b) JK – need to report the overgrown shrubs/hedge on the left hand side to Chyryn Drive. VS will do.</p> <p>c) School Lane Access – PC has received concerns from Parishioners about the parking at the entrance to school lane. The PC discussed this and agreed that the Head Teacher had intended to undertake some road safety work with the PCSO and school children . Clerk to seek update from Mr Bacchus.</p>	

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	d) DL – plaque on wall 43 rd Wessex Regiment memorial has been painted. DL wanted to thank and acknowledge the person who undertook this kind deed.	
16) Correspondence	Peninsula News received.	
17) Forthcoming training/meetings/seminars	1) WI Invitation – shared with Parish Council – BK & JH will attend 2) Town and Parish Council with Voluntary Sector Summit Wednesday 30 September 2015 at New County Hall, Council Chamber, Truro – Clerk to seek more information. 3) Camelford Community Network 1 st September – apologies sent as clashes with PC meeting.	
18) Matters for next meeting	Invite Sam Irving – Chyryn Drive	
19) Date & time of next meeting	Tuesday 6 th October 2015 in St Breward I & WM Hall at 7pm. Meeting closed at 21:20hrs	