

St Breward Parish Council 2015/2016
Minutes of the Council meeting for
Tuesday 3rd November 2015
Held in St Breward Institute & War Memorial Hall starting at 7pm

Parish Councillors Present: Joe Kay, Veronica Stansfield, David Poxon, David Cornelius, Stephen Nankivell, Barbara Kendall, Denis Lusby
 Unitary Authority Councillor Present: None

Clerk to the Parish Council: Anita Cornelius

Members of the Public Present: Nick Cambouropoulos

Guests: Sam Irving

	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting		
1) Apologies	Jane Hanscomb (unwell)	
2) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None.	
3) Minutes of the meetings held 6 th October 2015	The PC approved the minutes of the meeting held on 6 th October 2015. Proposed by VS , seconded by BK - all in favour.	
4) Matters Arising	Clerk gave update from October Meeting: Clerk has contacted Headmaster about their plans to look at traffic approaching the school and raising public awareness. No reply as yet. DCC to check fencing at Penvorder.	
5) Public Concerns & Comments	None	
6) Police Report	PCSO Crocker provided a report: Only 1 crime for this month's parish council. A break in to a shed at the old North Cornwall Aviaries which I am currently investigating. No relevant incidents in the village this month	
7) Planning matters & planning applications	<p>a) PA15/08820 Mr D Denning Construction of a single storey extension 10 Ryland Terrace St Breward. The Parish Council supports this application. Proposed by JK, seconded by BK – all in favour.</p> <p>b) PA15/09232 Mr Cambouropoulos Demolition of 7 log cabins and formation of 8 no new log cabins Coombe Mill, St Breward. The PC supports this application, Proposed by JK, seconded BK – all in favour.</p> <p>c) PA15/09845 Mr D McWilliams Loft conversion and associated internal modifications 12</p>	

St Breward Parish Council 2015/2016
Minutes of the Council meeting for
Tuesday 3rd November 2015
Held in St Breward Institute & War Memorial Hall starting at 7pm

	<p>Claylands, St Breward. The PC supports this application. Proposed by VS, seconded by BK – all in favour.</p> <p>d) PA15/09989 Mr & Mrs Jackson Willow Cottage, Row Hill, St Breward. New conservatory on the front of the property. The PC supports this application. Proposed by BK, seconded by DP – all in favour.</p> <p>e) Approvals & Refusals PA15/08544 – approval</p> <p>f) Correspondence - none</p>	
8) Chyryn Drive	<p>Sam Irving, Housing Delivery Manager for Cornwall Council advised the PC of the current position of the proposed development at Chyryn Drive.</p> <p>The Cornwall Land Initiative, soon to be renamed “Homes for Cornwall,” was originally 11 proposed affordable housing development sites. These were spread throughout Cornwall, in three geographical clusters, West, Central and East. This scheme had to be relaunched and has just completed an 18 month competitive tendering process. Galliford Try in partnership with Devon & Cornwall Housing have been awarded the contract.</p> <p>This success of this contract depends on three high value sites releasing monies to pay for the affordable housing on the remaining eight sites, so the clusters are no longer geographical; the first cluster consists of Truro at Shortlanesend, Wadebridge and St Agnes. St Breward is in the second cluster, for which application planning packages began this week. The value of the land at Chyryn Drive have been assessed at £10,000 a plot, valuing the site at 170,000, one of the lowest valuations in the scheme.</p> <p>Appointed architects Clifton Emery, Galliford Try, D&CH and Cornwall Council will form a consultation team to work with the local communities. St Breward Parish Council has asked for yet another public consultation for Chyryn Drive as developers, architects and the scheme have all changed.</p> <p>Sam could not give us any indication of the size of the affordable housing element for Chyryn Drive, but stated that the average for the whole scheme would be a minimum of 35% affordable with some sites varying from between 50% to 100% for affordable units. The mix of affordable will be 30% shared equity and 70% for rent.</p>	

St Breward Parish Council 2015/2016
Minutes of the Council meeting for
Tuesday 3rd November 2015
Held in St Breward Institute & War Memorial Hall starting at 7pm

	<p>Good news: Recent planning changes now require a minimum of 2 parking spaces per dwelling.</p> <p>Sam estimated that if all goes according to plan Construction work should start in Spring 2017.</p>	
9) Memorial for Michael Cardew	<p>Michael Cardew memorial bench: notes on conversation with Philip Lascelles</p> <p>Philip thought a commemorative bench in the Camel Trail car park at Wenfordbridge a good idea: St Breward PC would need to obtain permission from Cornwall Council (obviously!). Suggestions from Philip:</p> <ul style="list-style-type: none"> • Would St Breward PC be willing to include the cost of the bench in the 2016 precept? Approaching English Heritage or the Heritage Lottery not worth the paperwork for such a small sum. • Send the proposal back to the History Group: they could approach the Cardew family for a contribution towards the cost. Perhaps the PC could match fund? (Approach other potters with links to the Cardew family?) <p>There was no suggestion that funds might be available from the Old Cornwall Society.</p> <p>The PC noted this feedback and agreed to not proceed at this stage.</p>	
10) Financial Matters	<p>The Clerk advised that the current account has £513.83 overdrawn (as at 03.11.15). This is because the Came & Co Insurance fee has been paid today from the current account and money has not been transferred to pay this cost. It was agreed to transfer money in the morning so the overdraft did not continue. It is possible a £15 charge will be incurred – Clerk to confirm at next meeting.</p> <p>The savings account has £12765.55 (this includes general and earmarked reserves).</p> <p>Payments presented for approval:</p> <p>Cleaner – £112.50</p> <p>PAYE –£72.20</p> <p>Clerk – £289.33</p> <p>Remembrance Wreath - £25 – Section 137</p> <p>The Parish Council received the information regarding the PWLB and resolved to borrow £30,000 to support the play area costs. The PC asked the Clerk to pursue this application and arrange for the money to be borrowed as soon as possible. Proposed by DP, seconded by VS – all in favour.</p>	

St Breward Parish Council 2015/2016
Minutes of the Council meeting for
Tuesday 3rd November 2015
Held in St Breward Institute & War Memorial Hall starting at 7pm

	<p>The PC resolved that the Clerk pay the outstanding invoice for the play area project, when in a position to do so. Proposed by DP, seconded by VS – all in favour.</p> <p>The Clerk requested retrospective approval for £906.64 for the annual insurance premium, which was paid on 26th October. This scheme has been reviewed to reflect cover for the new play area, the toilets and the new seats. In addition the PC has agreed to continue a long term agreement with Aviva, where there will be no rate increase for 3 years. Sums insured and the premium will be adjusted by index linking. Proposed by SN, seconded by DCC – all in favour.</p> <p>The PC resolved to give approval of the transfer £1500 from the savings account to the current account. Proposed by JK , seconded by VS – all in favour.</p> <p>The Clerk advised the Parish Council that she had received feedback from Norman Trebilcock, FLEET with regard to the Defibrillator purchase and further fundraising required. The St Breward PAD appeal page has been setup – and the Parish Council need to donate the money raised/donated so far to FLEET – so that it is included on the justgiving website. Dan has £200 already and will be running the London Marathon in 2016 for St Breward's PAD. It was agreed to provide an update to the Parish Magazine – so that all Parishioners are aware of the progress to date. Anyone can donate by going to the website, which also keeps people informed of how the fundraising is going. The Parish Council resolved to undertake the transfer to this page at their next meeting as an agenda item. www.justgiving.com/StBrewardPADappeal</p>	
11) Toilets at Row	Letter has been drafted to Mr & Mrs Valley-Read from Parish Council regarding conveyance documents for toilets.	
12) Footpaths, urban footways, dog bins, grit bins, seats, bins & notice boards	Chris Monk had a query from Quarry road down to Delank bottoms/bridge regarding definitive map and the deviation from the original footpath. The PC confirmed that this has been the case for at least 20 years	
13) Play Areas	<p>Final invoices have been received from Mant Leisure. The PC scrutinised each invoice and agreed that the Chairman will discuss the second invoice with Mr Mant.</p> <p>Permanent Signage will need to be displayed – and this has been ordered via Mant Leisure for the supply of signs only, as they intended to charge for fixing of the signs which was not required.</p> <p>Grass cutting at Play area and inspection sheets was discussed – review this in December meeting as an agenda item. DP offered to undertake checking for December.</p> <p>Mr Raynham has offered to change bin bag in play area and has started to do this.</p>	
14) Unitary Authority Councillor Reports, Community Network updates	a) Sarah Sims gave an update regarding Cllr Lugg, confirming that he has resumed all his duties and is back in contact.	

St Breward Parish Council 2015/2016
Minutes of the Council meeting for
Tuesday 3rd November 2015
Held in St Breward Institute & War Memorial Hall starting at 7pm

and Parish Councillor reports	b) Post Office update given by DL. Many Parishioners have given positive feedback.	
15) Correspondence	Picture to Parish Council from 2 children thanking them for the Play area. Trago – Liskeard advising of Pensioner's week in November – poster to be displayed.	
16) Forthcoming training/meetings/seminars	8 th December 2015 – Camelford Community Network Meeting – apologies to be sent as this may clash with the PC meeting.	
17) Proposal to alter date of December PC meeting	The PC resolved to alter the December meeting date from 1 st December to 8 th December. Proposed by DP, seconded BK – all in favour.	
18) Matters for next meeting	Precept planning Play Areas – inspection sheets and grass cutting. FLEET PAD donation/transfer of money	
19) Date & time of next meeting	Tuesday 8 th December 2015 in St Breward I & WM Hall at 7pm. Meeting closed at 21:52hrs	