

**St Breward Parish Council 2015/2016**  
**Minutes of the Council meeting for**  
**Tuesday 8<sup>th</sup> December 2015**  
**Held in St Breward Institute & War Memorial Hall starting at 7pm**

Parish Councillors Present: Veronica Stansfield, David Cornelius, Stephen Nankivell, Barbara Kendall, Denis Lusby, David Poxon  
Unitary Authority Councillor Present: None

Clerk to the Parish Council: Anita Cornelius  
Members of the Public Present: Abigail Crosby, Ed Hollands

	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting	Mr Hollands presented some additional information to the Council with respect to Merriwell, St Breward and its recent planning application.	
1) Apologies	Joe Kay, Jane Hanscomb	
2) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None.	
3) Minutes of the meetings held 3 <sup>rd</sup> November 2015	The PC approved the minutes of the meeting held on 3 <sup>rd</sup> November 2015. Proposed by VS , seconded by DCC - all in favour.	
4) Matters Arising	Clerk gave feedback from the Headmaster regarding school lane. The PCSO is working with the school to look at a Speedwatch project. DCC has looked at Penvorder fencing and is awaiting some bits, prior to sorting.	
5) Public Concerns & Comments	Mr Hollands – re Merriwell recent application has attended the meeting and reassured the Parish Council that the surface will be higher by about 1 foot and the vegetation will be reduced significantly(down to 1m height).  The PC discussed the points raised by Mr Hollands and agreed to update their representation as Mr Hollands gave assurances that the hedge would be taken down to the same level as the bridge parapet. The PC recommends that a condition is allocated to this application which states that the vegetation must be maintained at this height. Proposed DP, seconded DCC – all in favour. DL agreed to update Mr Rudge.	
6) Police Report	PCSO Crocker provided a report: No crimes for the parish No incidents of Anti Social behaviour or other relevant issues for the parish this month. I have met with the Head at the school and discussed the issues around parking/speed. I also was passing by last week and noticed 2 vehicles parked on the bend blocking the pavement so I have spoken to the owner of the vehicles to request them moved	

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19:36hrs	Mr Hollands left the meeting.	
7) Planning matters & planning applications	<p><b>a) PA15/10511</b> Ms Abigail Crosby Proposed removal of condition 3 (restricted use) of PA13/00330 Onslow Cottage, Churchtown St Breward. The PC listened to Ms Crosby's explanation of having a bed and breakfast at Onslow Cottage, Churchtown. She explained that she acknowledges that the building is not big enough to be a self contained unit or sold separately.</p> <p>The PC supports this application because there are no Bed &amp; Breakfast facilities in the village. The PC agrees that this building should not be sold as a separate residential unit at any time. Proposed VS , seconded SN – all in favour.</p> <p><b>b) PA15/10758</b> – Listed Building Consent to repair roof to oldest part of property over main bedroom and utility room, re-use slates or reclaimed slate. The no further comments.</p> <p><b>c) Approvals &amp; Refusals</b></p> <p><b>d) Correspondence</b> - none</p>	
8) Chyryn Drive 20:15hrs	The PC reviewed what Sam Irving said at the last meeting. Closed for a comfort break.	
9) Financial Matters	<p>The Clerk advised that the current account did have a £15 fee charged due to the previous unauthorised overdraft, as reported last month.</p> <p>The current account has £2821.34 (as at 06.12.15). The savings account has £10240.97 (this includes general and earmarked reserves).</p> <p>The Clerk requested retrospective approval for the payments made to the Clerk and Cleaner (as the meeting was moved forward a week). Proposed by DP, BK – all in favour.</p> <p>Clerk:£286.26 Clerk – using home as an office: £500 Cleaner - £90</p> <p>The Clerk confirmed that as approved at the last meeting, the Clerk has paid the Play Areas invoice for £28,690.80.</p> <p>Payments presented for approval: PAYE –£71.60 SWW – £52.31 For public conveniences Mant Leisure – revised invoice ML1566 £2050.48. The Clerk confirmed that DL had renegotiated this invoice with Mant Leisure, and they reduced the invoice by £500. The PC thanked DL for undertaking this conversation/negotiation.</p>	

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	<p>Mant Leisure – signs for Play areas - £252. VS pursuing a grant with Unitary Authority Councillor – community chest grant.  SLCC subscriptions - £103  British Gas (electricity for toilets) - £39.37</p> <p>The PC proposed to transfer £650 from the savings account to the current account. Proposed by SN, seconded by VS – all in favour.</p> <p>The Parish Council received the PWLB loan of £30,000 on 26<sup>th</sup> November 2015, and charged a £25 admin fee. The rate of interest 2.29% will be applied to the loan and the 2 yearly payments will be due on 26<sup>th</sup> May and 26<sup>th</sup> November and will be paid by direct debit from the savings account. The PC accepted this information and resolved to include the payments in the Precept Planning. Proposed BK, seconded DP – all in favour.</p>	
10) Precept Planning for 2016/17	<p>The Parish Council undertook budget setting for 2016/17 and reviewed year to date expenditure and reserves. The Parish Council resolved that the precept would be £14609.30 for 2016/17 – proposed by SN, seconded by VS – all in favour.  Chairman thanked the Clerk on behalf of the Parish Council.</p>	
11) Casual Vacancies	<p>The Clerk gave the advice from SLCC regarding the 2 casual vacancies and 3 applicants. The PC agreed to follow this advice. Clerk to notify all 3 applicants of process and PC then to vote following each presentation.</p>	
12) Toilets at Row	<p>DL advised that he still had to send letter to be sent to Mr &amp; Mrs Valley-Read from Parish Council regarding conveyance documents for toilets.  JK advised that there is some damp in toilet – needs some ventilation.</p>	
13) Footpaths, urban footways, dog bins, grit bins, seats, bins & notice boards	<p>VS to chase Chris Monk about a number of outstanding issues including the boggy area near Delank. SN asked about rocksalt/grit for spreading. He will ask his brother if he is still happy to spread. Clerk will then order.</p>	
14) Play Areas	<p>DL undertaking review for new inspection sheets.  Recommend that they don't need an annual inspection this year.  Charles Mant gave us a name through Came &amp; Co – a new inspection process.  DL will undertake inspections for December instead of David Poxon.</p> <p>Clerk to check warranties for each piece of equipment and triangulate with dates.</p>	
15) Unitary Authority Councillor Reports, Community Network updates and Parish Councillor reports	<p>a) Parish Magazine – list of Village Contacts to be republished – VS will proceed.  b) DL went to Camel Trail Partnership Meeting last week – done £60,000 of resurfacing &amp; re-fencing completed. Last Ranger has left.</p>	

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16) Correspondence	George Bairstow Charitable Trust – application to be considered by Clerk once total known following Bingo at pub and what the shortfall will be.	
17) Forthcoming training/meetings/seminars	None	
18) Matters for next meeting	Casual Vacancies	
19) Date & time of next meeting	Tuesday 5 <sup>th</sup> January 2016 in St Breward I & WM Hall at 7pm. Meeting closed at 21:34hrs. Everyone to be present for 6:25pm prompt as prior to meeting the PC will hear presentations from each applicant for casual vacancies. The PC determined that this part of the meeting will be closed to members of the public and press pursuant to section (12) of the Public Bodies (Admission to Meetings) Act 1960, because of the confidential nature of the business to be transacted. Proposed by DP, seconded by BK – all in favour.	