

St Breward Parish Council 2015/2016
Minutes of the Council meeting for
Tuesday 5th April 2016
Held in St Breward Institute & War Memorial Hall starting at 7pm

Parish Councillors Present: Veronica Stansfield, Joe Kay, Ben Fairman, David Poxon, Barbara Kendall, Denis Lusby, David Cornelius, Jane Hanscomb, Darren Wills

Unitary Authority Councillor Present: None

Guests: Sam Irving (Cornwall Council), Mark Crosby (Consensus) & Tom Porter (Development Manager for Galliford Try)

Clerk to the Parish Council: Anita Cornelius

Members of the Public Present: Mrs L Stanton, Kirsty Hewitt

	Minutes	Action req'd/Person responsible
Chyryn Drive 6:30- 7pm	<p>Pursuant to section (12) of the Public Bodies (Admission to Meetings) Act 1960 – the PC proposed to close the meeting from 6:30 – 7pm. This means that members of the public and press were excluded because of the confidential nature of the business to be transacted. This was proposed by DL, seconded by DP – all in favour to this resolution.</p> <p>Sam Irving (Cornwall Council), Mark Crosby & Tom Porter attended the closed meeting to update the PC about the Cornwall Land Initiative (CLI).</p> <p>The CLI is a partnership between Cornwall Council, Galliford Try Partnerships and DCH (formerly Devon & Cornwall Housing) which seeks to develop selected council-owned sites for residential use; with the proceeds from the sale and disposal of the site then being ring-fenced to provide affordable housing in other key locations in Cornwall. Recent successful projects include sites at Blackwater, Wadebridge, and Shortlanesend.</p> <p>The next tranche of proposed development sites includes council-owned land at Madron, Marazion, Veryon and St Breward.</p> <p>The site at Chyryn Drive was the subject of a planning application submitted By Devon & Cornwall Homes and Rosemullion Homes (now part of Galliford Try) in October 2007. The planning consent was granted but now needs to be renewed for a revised scheme.</p> <p>Mark Crosby explained that the project wants to involve the local people and local knowledge has proved beneficial in previous projects. The project has to be reasonable, appropriate and necessary.</p> <p>Galliford Try are working with Cornwall Council following a competitive tender process. The benefit of the CLI is that not all schemes will stack up financially – but as the portfolio scope is wide – this can realise financial profit.</p> <p>Chyryn Drive – the PC advised that their remaining concerns for the last plans were the lack of parking space – and described the parking issues in Row at present. The Parish Council confirmed that they wish to be proactive and want to have their knowledge respected and heard. CLI acknowledged this to be essential for both the Council and the residents.</p> <p>The PC asked if there would be any Section 106 monies with this scheme. They were advised that there will be - usually this money benefits education (Primary School and SJS), highways if indicated (not thought likely for this scheme) and affordable housing.</p>	

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	<p>Tom Porter explained that the main challenges for this site are the topography and access. At this stage he is awaiting an engineer's report regarding this site.</p> <p>Agreed steps:</p> <p>At present the CLI are awaiting the granite/environmental reports and feedback.</p> <p>This will inform the environmental submissions and design. They are hoping to re-submit a planning application by mid June 2016.</p> <p>CLI will want to undertake a consultation exercise with every Parish householder – intention is to post something through every letterbox.</p> <p>CLI will review and update the PC at a future meeting.</p> <p>Sam Irving will enquire about status of the live/work units in Chyryn Drive and feedback to the Clerk. (Adam Birchall is Head of Property). The Chairman thanked the guests for attending and sharing information.</p> <p>The meeting closed at 7pm.</p> <p>The Parish Council meeting commenced at 7pm.</p>	
Public concerns and issues raised prior to start of the PC meeting	None.	
1) Apologies	Stephen Nankivell (lambling)	
2) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None	
3) Minutes of the meetings held 1 st March 2016	The PC approved the minutes of the meeting held on 1 st March 2016. Proposed by VS , seconded by DP - all in favour.	
4) Matters Arising	<p>From minutes 01/02/16</p> <p>Agenda item 12) Chris Monk invited to future meeting – no reply to date.</p> <p>Agenda Item 14) Scott Mann invited to future meeting – arranged for August meeting.</p> <p>From minutes 01/03/16</p> <p>Agenda item finance – re signatories</p> <p>Agenda item 13 – Commemorative medals have been ordered</p>	
5) Public Concerns & Comments	None.	
6) Police Report	<p>Report received from PCSO Crocker:</p> <p>I am on leave for a couple of weeks from tonight so will not be attending the parish council meeting on the 5th.</p>	

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	I currently have no crimes to report and no anti social behaviour for St Breward.	
7) Chyryn Drive	See section at start of the minutes.	
8) Planning matters & planning applications	<ul style="list-style-type: none"> a. PA16/02177 Mr A Rowe Quoins Hantergantick Proposed extension & alterations. The PC supports this application. Proposed DCC, seconded VS – all in favour. b. PA16/01868 Mr & Mrs S Osmond Camperdown, St Breward. Proposed demolition of existing summerhouse and the erection of a replacement building to be used as ancillary accommodation to the dwelling house and/or by paying guests. The PC supports this application. Proposed DP, seconded JK - all in favour. c. PA16/01815 Mr N Rawlings Treview, St Breward. Alterations to pavement/parking in front of Treview. The PC supports this application. Proposed by DW, seconded by BF – all in favour. d. PA16/02003 Land adjacent to Vordors, St Breward. Mr A Nelder. Application for approval of reserved matters (appearance, landscaping, layout & scale) following outline approval PA15/08749 for proposed single dwelling. The PC supports this application but stresses their previous comments, which are now outlined in the reserved matters, especially the height of the development. The PC is concerned that any garage should only be used for domestic purposes – and this should be a condition of this application. This concern is supported by some of the neighbours in this area who gave representation at the meeting via one resident. Proposed by BK, seconded by DW – all in favour. e. Approvals/refusals will be received – PA16/02159 – not acceptable as an amendment. 	
9) Financial Matters	<p>The current account has £8.83 (as at 05.04.16). The savings account has £5572.23 (as at 05.04.16) Payments presented for approval: Clerk: £351.76 Cleaner - £112.50 PAYE –£88 Post Office Counters Ltd - £19.14 for SWW bill for public conveniences 1 – 26 Feb 2016. CALC Subscription – £310.30 – annual subscription for CALC. Tower Mint - £247.80 for Queen's 90th birthday commemorative medals for all primary school aged children in parish (section 137) Rent for I & WM Hall from 1 April 2016 until 31 March 2017 (12 meetings @ £10 meeting) - £120. The PC proposed to transfer £1350 from the savings account to the current account. Proposed by JK , seconded by DW – all in favour. The Parish Council noted the receipt of the Annual Return from Grant Thornton and that the submission is due by 27th</p>	

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	May 2016. The Clerk confirmed that the Internal Auditor will attend on 18 th April 2016 to review the PC accounts.	
10) Toilets at Row	<p>The post has been advertised and there was only one applicant. The PC supports the appointment of Patricia Manley for 3 hours/week @ £7.50/hr. Proposed by BK, seconded by JH – all in favour. Clerk to issue contract of employment to Ms Manley.</p> <p>Ms. Yeo was unable to attend the PC meeting – the PC extended their gratitude for her help and support in keeping the toilets exceptionally clean and presentable for all users to the Parish.</p> <p>BF has surveyed the toilet with regard to its current electrical use. Electricity currently is required to supply the emergency & outside light, emergency alarm, hot water and hot air drier. BF will pursue the options for this facility and feed back at the next meeting.</p> <p>Valuation for toilet from local builder for insurance purposes received - £10,000.</p> <p>DL confirmed that Mr& Mrs Valley Read have checked with their solicitor and the Land Registry document they have with their property does not include the ownership of the path to the toilets. DL will review all documents associated with St Breward Stores and feedback at the next PC meeting to inform progression of the ownership.</p>	<p>AC</p> <p>BF</p> <p>DL</p>
11) Footpaths, urban footways, dog bins, grit bins, seats, bins & notice boards	<p>The PC notice board locking mechanism has been fixed.</p> <p>The Footpath Working Party has advertised the tender for 2016/17. Tenders have to be back to the Clerk 2nd May 2016 – for PC decision on the 3rd May.</p> <p>Chris Monk is aware that Footpath 1 and 5 has been fenced off by owner. DP will discuss with owner to try and achieve the removal of the electric fence as this is an established path which is used.</p> <p>Footpath 7 at Newton – is still with Chris Monk.</p> <p>Footpath 13 – DL has received complaints about the status of this path. DW will address.</p> <p>DCC advised that the hedging requirement for FP 13 requires the hire of a mini-digger due to the size and weight of the stones. This was approved by the PC. Proposed by DW & seconded by VS – all in favour.</p>	
12) Play Areas	<p>DP advised that no further vandalism has been reported in the past month. He has completed the inspections for March. DW agreed to undertake for April.</p> <p>DL confirmed that the Nattertube and the gateway requires matting – measurements have been taken and the quote is awaited for this surface.</p> <p>The Clerk confirmed that she has checked and received a full list of warranties regarding each bit of equipment from Mant Leisure.</p> <p>The Clerk confirmed that Cory have issued the £10,000 grant for the Play area. The PC thanked VS for her help in</p>	VS

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	initiating this grant funding. The Clerk confirmed that a donation for £250 has been received from Coombe Mill to purchase a new waste bin.	
13) Police & Crime Commissioner	Forthcoming elections were noted and have been displayed on PC notice board.	
14) Unitary Authority Councillor Reports, Community Network updates and Parish Councillor reports	<p>1) DCC concerned about potholes at Shallowbridge/Loskeyle – road out to Shallowbridge and sharp bend near Loskeyle – VS agreed to report.</p> <p>2) Reports presented by DL with regard to:</p> <p>a) Pensions & Auto-enrolment event</p> <p>b) 2016 SLCC Regional Roadshow on 9th March</p> <p>c) CALC AGM on 11th March 2016</p> <p>3) George Bairstow Trust completed – some questions posed by this body which the Clerk has answered. Awaiting a response.</p> <p>4) Clerk gave feedback from Cornwall Council re roads in Shell Wood and from Wenford to Loskeyle. Pot holes at Shell Wood have been temporarily addressed. Road at Wenford/Loskeyle has been inspected by CC and there is no plan to re-surface or dress this road at present.</p>	VS
15) Commemorative Medals	<p>VS confirmed that advertising has taken place using Parish Magazine, website and notice-boards. A note went out in all primary children's school bags mid March.</p> <p>To date (5th April) – requests for 25 children and 4 ordered with payment.</p> <p>All registration to have taken place by 13th May 2016.</p> <p>Clerk presented invoice for payment of medals to Tower Mint (see Finance).</p>	
16) Correspondence	<p>Bodmin Moor Dark Sky Park in Cornwall – consultation event on 15th April - JH will attend.</p> <p>Email received from Mick Martin re A30 project and feedback.</p>	
17) Forthcoming training/meetings/seminars	<p>Cornwall AONB's Annual Conference 7th May 2016 Bedruthan Steps Hotel, Mawgan Porth. 9.30 – 4:15pm. DL will attend. AC to make enquiries.</p> <p>.</p>	AC
18) Matters for next meeting	<p>Head teacher 3rd May. Annual Parish Meeting – 12th May – Future of St Breward School. ? Chyryn Drive for APM.</p> <p>Clerk to ask Mark Crosby.</p> <p>Annual Meeting of the Parish Council will precede the next Parish Council meeting on 3rd May 2016.</p>	
19) Date & time of next meeting	<p>Tuesday 3rd May 2016 in St Breward I & WM Hall at 7pm. Apologies from JK.</p> <p>Meeting closed at 21.32hrs.</p>	