

ST BREWARD PARISH COUNCIL 2015/16

SUMMONS TO A MEETING OF THE ST BREWARD PARISH COUNCIL WHICH WILL BE HELD ON:

TUESDAY 3RD MAY 2016

AT 7PM IN ST BREWARD I & WM HALL

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

At 7pm, prior to the start of the meeting there will be an opportunity for members of the public to discuss any items which feature on this agenda with all the Parish Councillors. If any other members of the public wish to discuss any other items – they will be considered for next month's agenda.

1. **The Annual Meeting of the Parish Council will precede the May Parish Council Meeting.**
2. **The Parish Council Meeting will commence with apologies**
3. **Declaration of members interests** – to receive declarations of registerable, non- registerable or disclosable pecuniary interests in accordance with Part 3 , 5A & 5B of the Code of Conduct
4. **To receive and approve the minutes of the meetings held on 5th April 2016**
5. **Any Matters Arising from the minutes /previous items**
6. **Public Concerns & Comments** – the Parish Council will consider items featured on this agenda, or any points for next month's agenda, which were raised by the Public, prior to the commencement of the meeting
7. **Police Report** – an update will be provided
8. **Chyryn Drive** – Updates will be received with regard to this development
9. **Planning matters & planning applications** – the PC will consider and discuss all planning applications, matters of correspondence and approvals/refusals received from the Unitary Council
 - a. **PA16/02506 Mr G Bristow Trevean Cottage, Road from Victoria Terrace to Penquite Reservoir, St Beward.** Outline planning permission for a 3 bedroom 2 storey house
 - b. **PA16/03488 Mr S Eddy Southwell Limehead St Beward.** Non-material amendment for windows and doors to be changed from timber to uPVC in respect of decision notice PA15/04511.
 - c. **PA16/00992 Galliford Try Partnerships & DCH Land east of Chyryn Drive, Chyryn Drive, St Beward.** Planning Performance Agreement (PPA) for proposed residential and associated development.
 - d. **Approvals/refusals** will be received = PA16/01815 (N Rawlings) – approved, PA16/02177 (A Rowe) – approved, PA16/00523/PreApp – closed/advice given/app submitted.
10. **Financial Matters** – the PC will receive status of current & savings accounts, consider and approve any payments, approve status of accounts and receive any correspondence or requests concerned with financial matters
 - a. The PC will receive and approve the bank reconciliation for 2015/16, following the internal audit on 18th April 2016.
 - b. The PC will receive the feedback from the Internal Auditor
 - c. The PC will consider and sign Section 1 Annual Governance statement 2015/16, prior to the Clerk returning the annual return to Grant Thornton.
 - d. The PC will review and sign Section 2 of the Annual Return for 2015/2016
 - e. The PC will review and pay the invoice from the Internal Auditor.
 - f. The PC will consider a new software package which Parish Councils are able to use to help manage risk assessments, assets and any related insurance.
 - g. The PC will consider a paper on the General & Earmarked reserves for 2015/16, review any expenditure of the reserves in 2015/16 and agree the General & Earmarked Reserves for 2016/17.
 - h. The Parish Council will review and agree the Investment Strategy for the Parish Council.

ST BREWARD PARISH COUNCIL 2015/16

SUMMONS TO A MEETING OF THE ST BREWARD PARISH COUNCIL WHICH WILL BE HELD ON:

TUESDAY 3RD MAY 2016

AT 7PM IN ST BREWARD I & WM HALL

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

11. **Toilets at Row** – the PC will be informed of any relevant issues and updates.
12. **Footpaths, Urban footways, Dog bins, grit bins, seats, bins and Notice boards**
 - a. The PC will receive, consider and award the Footpath Paring Tender for 2016/17.
13. **Play areas**– the PC will receive updates in respect of play areas and review inspection sheets. The PC will consider and determine which litter bin they wish to purchase for the Play Area.
14. **Unitary Authority Councillor Reports, Community Network updates & Parish Councillor Reports** will be received
 - a. Report from JH re Proposal for Bodmin Moor Dark Sky Park will be received
15. **Update will be received with regard to HRH Queen Elizabeth's 90th birthday celebrations/commemoration**
16. **Correspondence** – the PC will view or discuss specific items of correspondence received via email or post
 - a. **Cornwall Countryside Access Forum**
17. **Forthcoming training/meetings/seminars** – the PC will agree on who will attend any forthcoming dates/events
 - a. Cornwall AONB's Annual Conference 7th May 2016 Bedruthan Steps Hotel, Mawgan Porth. 9.30 – 4:15pm.
 - b. Camelford Community Network Meeting dates (draft) 14th June 7pm, 13th September 7pm & 13th December 7pm – venues to be confirmed
 - c. Bodmin Moor Parishes Network Meeting – 16th May, Blisland Village Hall
 - d. Neighbourhood Planning Training plan will be reviewed/considered
18. **Matters for next meeting** – items will be agreed for the next PC
19. **Date and time of next meeting** – **Tuesday 7th June 2016 at 7pm**