

**St Breward Parish Council 2016/17**  
**Minutes of the Council meeting for**  
**Tuesday 4<sup>th</sup> October 2016**  
**Held in St Breward Institute & War Memorial Hall starting at 7pm**

Parish Councillors Present: Veronica Stansfield, , Jane Hanscomb, Ben Fairman, Stephen Nankivell, Denis Lusby, Barbara Kendall, David Poxon

Unitary Authority Councillor Present: None

Clerk to the Parish Council: Anita Cornelius

Members of the Public Present: None

	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting	None	
1) Apologies	Joe Kay, Darren Wills, David Cornelius	
2) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None	
3) Minutes of the meetings held 6 <sup>th</sup> September 2016	The PC approved the minutes of the meeting held on 6 <sup>th</sup> September 2016. Proposed by BF, seconded by JH - all in favour.	
4) Matters Arising	None identified	
5) Public Concerns & Comments	None	
6) Police Report	Crime report for this month as follows: 1 x burglary 2 x dog out of control The yellow van has been removed from the moors otherwise nothing further to report	
7) Planning matters & planning applications	a) <b>Chyryn Drive</b> – the PC reviewed the email from the Planning Officer (HB) re this development. The PC agreed to respond via email to the Officer: 'At previous meetings with Galliford Try and Cornwall Council the Parish Council have been advised that this scheme has been financially supported by the CLI first 3 sites, which include the developments at Threemilestone & Wadebridge. Therefore your feedback with respect to the site needing to achieve financial viability is not what the Parish Council have been previously advised. This point is the remaining issue as to why the PC believes that there could be less properties and more parking. The Parish Council have always supported development on this site and at every meeting and consultation have reinforced the same representation regarding less properties and more adequate	

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	<p>parking.</p> <p>Quote from an informal site meeting in 2010 with Louise Dwelly, Dean Mutton &amp; Nitin Bashin from the Parish Council - 'The village is desperate for additional parking provision. Initially only one space per unit was proposed but changed to 2 spaces. Also capacity for on road parking. Consider a car park for existing residents/visitors essential.'</p> <p>Subsequent to this meeting the concept drawings were produced and the PC were asked to support the renewal of the application to keep it live, on the understanding that the concept drawings produced by CC would form the basis of a revised planning application when resubmitted.</p> <p>The Parish Council do not support your unhelpful suggestion of having double yellow lines as this is impossible to enforce, and there really is nowhere else for residents/visitors to park in this area.</p> <p>The Parish Council have recently attended a local network meeting and heard Edwina Hannaford reinforce the intention of working together and that 'engagement with communities needs to be a key part of the planning process.' This sentiment has not been evidenced in this current situation. The Parish Council remain committed to work through these concerns at this time as they firmly support additional affordable housing in the village, but not to the detriment of future living in our important Parish.</p> <p>At the last meeting the PC had with Galliford Try prior to consultation event – the PC supplied the previous CC concept drawing for them to consider as a basis, to inform their resubmitted planning application.</p> <p>The Parish Council are planning to provide a timeline of all meetings and representations with regard to Chyryn Drive to assist the decisions made for this application. This will follow in due course.</p> <p>So at present, the PC's stance is that they still object to the current scheme, if none of these points are addressed. The Parish Council have always understood that the Planning Policy for parking has been exceeded on this scheme, however, we maintain that this extra parking requirement should be a special condition for this scheme.</p> <p>The Parish Council still request that the Planning Committee undertake a site visit'.</p> <p>Proposed by VS, seconded by JH, all in favour.</p> <p><b>b) Approvals/refusals</b> were received :  <b>19.09.2016 PA16/06867 REFUSED</b>  <b>Applicant:</b> Mr And Mrs Wilson</p>	
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	<p><b>Location:</b> Land North West Of Cuckoos Call St Breward Bodmin Cornwall PL30 4PP  <b>Proposal:</b> Proposed residential development of two detached dwellings</p> <p><b>09.09.2016 PA15/11080 APPROVED</b>  <b>Applicant:</b> Mr Matthew Hopgood  <b>Location:</b> Leaze St Breward Bodmin Cornwall PL30 4NN  <b>Proposal:</b> Listed Building Consent for external lime pointing and lime finish to South, East and West Elevations</p> <p><b>c) PA16/01888</b> Camperdown – the Chairman advised that this has been refused. The PC supported the Chairman in attending the Planning Committee meeting – proposed by DP, seconded by BF.</p>	
8) Devolution Bid	<p>The Clerk informed the PC that a response had been received from Sarah Sims who will now prepare the full LDF report for the next network meeting in December. Forrabury and Minster PC receive £866 towards the improvements to the Bottreaux Castle site  St Breward PC receive £601 towards urban footpath and verge maintenance  St Teath PC receive £2431 towards a play area within the village  Camelford PC receive £2431 towards adaptations to the town hall in order to maximise space within the building to support library provision within the area.</p>	
9) Maintenance Plan	<p>The PC reviewed the report and recommendations with regard to the village seats, notice boards, grit bins and bus shelters. The PC supported the recommendations and requested that the Clerk drew up a specification of works for tender applications.</p> <p><b>1) Recommendation – Bus Shelters:</b>  a) Parish Council reviewed their ownership of the bus shelter at Claylands and considered the sale of this facility. It was agreed to consider a valuation of this area – which will need further discussion.  b) Parish Council agreed that seating within bus shelter from Claylands be transferred to Delank, and form part of a contractors specification.  c) Parish Council to ensure all facilities are cleaned in October and checked each week and form part of a contractors specification.  d) Parish Council to determine ownership and maintenance responsibilities with Cornwall Council for Delank/Rylands bus shelters  All proposed by DP, seconded by BK.</p> <p><b>2) Recommendation - Seats:</b>  a) The PC supported that all wooden memorial seats be treated with wood preservative and agreed in having an annual maintenance contract for these seats – the PC asked the Clerk to prepare a specification for tenders.  b) The Parish Council considered what their seat replacement policy will be – i.e. hardwood vs other materials –</p>	<p>AC</p> <p>PC</p> <p>AC</p> <p>AC</p>

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	<p>implications of annual maintenance – and agreed to review this at the December meeting.</p> <p>c) Re: Seats vi &amp; vii – the Parish Council agreed to remove and replace these seats, and include this within the tender specification.</p> <p>The PC reviewed the risk assessments regarding notice boards, grit bins and dog bins and agreed that there should be a notice board replacement scheme. The PC asked the Clerk to represent this in line with precept planning and review of reserves.</p> <p>All recommendations proposed by SN, seconded by BF and all PC voted in favour, noting their powers which supported this financial implication for the Parish.</p>	<p>AC</p> <p>AC</p> <p>AC</p>
10) Financial Matters	<p>The current account has £929.91 (as at 04.10.16).</p> <p>The savings account has £29,677.70</p> <p>Payments presented for approval:</p> <p>Clerk: £289.08</p> <p>Cleaner - £90</p> <p>PAYE –£71.60</p> <p>British Gas (electricity for public conveniences from 1<sup>st</sup> August – 31<sup>st</sup> August) £19..80</p> <p>The PC resolved to transfer £500 from the savings account to the current account – proposed by SN , seconded by DP – all in favour.</p>	AC
11) Toilets at Row	No new reports.	
12) Footpaths, urban footways, dog bins, grit bins, seats, bins & notice boards	<p>a) FP 13 – effluent noted to be in the footpath – VS to report to CC.</p> <p>b) JH noted that the Urban footway at Torview has been pared and the Council have dislodged some stones, which she will report.</p>	<p>VS</p> <p>JH</p>
13) Play Areas	<p>Report noted from Mr Raynham. Agreed actions – determine price of bike rack for play area.</p> <p>Legal work - AC to write to Greenways, as Chris Walker had left the paperwork with this business and if land registry remaining issue – the PC resolved to action this themselves.</p>	AC
14) Unitary Authority Councillor Reports, Community Network updates and Parish Councillor reports	<p>a) VS – Go20 Toolkit update – School very keen to be involved. Focus will be the end of November.</p> <p>b) VS – has requested of CC that the refurbished play area at Rylands requires a new road sign, and suggested that the redundant sign at Penvorder is moved to Rylands. No response received to date.</p> <p>c) Tree fallen past Wenfordbridge – needs to be removed. VS to report to CC.</p>	<p>VS</p> <p>Completed</p> <p>Completed Highways Ref 161858409</p>
15) Correspondence	<p>Email received from Rosemary Stone asking ‘to tell CC what you think about your household rubbish/recycling collection – previously circulated and completed.</p> <p>Letter from Jonathon Holt re Camelford Leisure Centre– bring to November meeting, invite them to the next PC meeting</p>	<p>Completed</p> <p>AC</p>

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16) Forthcoming training/meetings/seminars	Bodmin Moor Parishes Network 17 <sup>th</sup> October 2016 Bolventor Reading Rooms, PL15 7TS. 6 – 6:30pm DL & VS. Camelford Network meeting – 13 <sup>th</sup> December 2016 CALC General Meeting 6 October 7 – 7:30pm Council Chamber New County Hall Ted & VS – CRCC Play area 26 <sup>th</sup> January 2017 re Risk Assessment & Insurance Workshop Cornwall Community Flood Forum Conference 6 <sup>th</sup> October 2016 Truro Town Hall 9 30 – 4pm Ghosts, Games & Grub 29 <sup>th</sup> October 10 - 12 30hrs I & WM Hall Sixties Retro Evening – 26 <sup>th</sup> November 8pm at the Old Inn in aid of the Village Hall car park Carnival Big Brunch Sunday 9 <sup>th</sup> October	DL/VS Tbc Unable VS/TR
17) Matters for next meeting	Penvorder Play area	
18) Date & time of next meeting	Tuesday 1 <sup>st</sup> November 2016 in St Breward I & WM Hall at 7pm. DL send his apologies for this meeting. Meeting closed at 21:36hrs.	