

St Breward Parish Council 2016/17
Minutes of the Council meeting for
Tuesday 1st November 2016
Held in St Breward Institute & War Memorial Hall starting at 7pm

Parish Councillors Present: Joe Kay, Veronica Stansfield, Stephen Nankivell, David Poxon, Barbara Kendall, Jane Hanscomb, Ben Fairman
Unitary Authority Councillor Present: Dominic Fairman
Clerk to the Parish Council: Anita Cornelius
Members of the Public Present: Alison Cook
Guests: Robert Rush, Jonathon Holt & Dale Webb

	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting	None	
1) Apologies	Darren Wills (holiday), Denis Lusby (holiday), David Cornelius (working)	
2) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	8a – JK registerable interest.	
3) Minutes of the meetings held 4 th October 2016	The PC approved the minutes of the meeting held on 4 th October 2016. Proposed by VS , seconded by JH - all in favour.	
4) Matters Arising	Clerk advised that she has to write a letter to Greenways re Rylands Play area.	AC ✓
5) Public Concerns & Comments	None	
6) Police Report	1 x Public Order Offence No ASB or other reports worth noting at present.PCSO Crocker advised that she will be leaving to undertake her Police training.	
7) Camelford Leisure Centre	Mr J Holt & Mr R Rush attended the PC meeting and gave an overview of the facilities. Finances are a struggle – they are approaching break even for this year. Turned the facility from being subsidised to something that stands on its own. However, grateful for donations, and grants from local councils and organisations. Footfall – 50,000 – 60,000 a year. Turnover - £200,000 year. Mr Rush gave an overview of the challenges and current facilities and their intention to keep the facility going with ideas on how to improve it. How can St Breward PC raise the profile – suggested providing a permanent link to the Leisure Centre's facilities from the website. Mr Holt explained that any financial support would be appreciated.BF confirmed that this would be discussed by the	

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	<p>Parish Council at the next meeting. Leisure Centre's AGM Sunday 20th November – all welcome.</p>	
8) Planning matters & planning applications	<p>The PC considered PA16/09455 Pennypot Limehead St Breward – Erection of 2 timber stables and a tack room to replace the asbestos field shelter (now removed). The PC supported this application, proposed by JK and VS seconded – all in favour</p> <p>a) Chyryn Drive – Dale Webb attended the meeting and advised that the commitment from Galliford Try, Devon & Cornwall Housing Association and Cornwall Council really do want to work with the Parish in delivering a feasible scheme for St Breward, and have demonstrated this in their support and attendance at many meetings. All partners want to maximise amount of properties to meet housing need in the area and the formation of this number contributes to the financial viability. Parking does meet planning perspective, but not the full morally conscious, social aspect of this scheme. Dale and the team have relooked at the design since the last meeting, and there is no scope to alter this scheme.</p> <p>The application only demonstrates planning component– the scheme delivers more than that – as all properties will be a 100% affordable housing scheme. Secures half through planning process and rest through a nominations agreement. Both of these are drafted and meet the local connection criteria.</p> <p>Devon & Cornwall Housing agreed to work with Parish Council to ensure the advertising and allocation of the properties can include local connections.</p> <p>DF added that at the Planning Committee next week he will be supporting the application and believes it is a good scheme for St Breward.</p> <p>The Parish Council reviewed the planning application PA16/07062. Following the additional information provided by Cornwall Council, Devon & Cornwall Housing Association and Galliford Try the Parish Council support this application despite having some reservations about the size of the development and the concerns about parking for this part of the village , proposed by BK, seconded by BF – 2 in favour, 2 abstention.</p> <p>b) Section 106/Community Infrastructure Levy connected with the prospective Chyryn Drive development was discussed, The PC reviewed and agreed to submit a number of village schemes which it would like Cornwall Council to consider as part of the contractual agreement.</p> <p>The Clerk was asked to contact Stuart Wallace – POS Officer regarding the Public Open Space element of this scheme, and invite him to the next PC meeting.</p> <p>c) The PC was advised that 2 applications (Camperdown PA16/01868 & Chyryn Drive PA16/07062) will feature on the East Planning Committee's agenda on Monday 7th November 2016. Should any members wish to speak – they need to submit a Registration form by contacting Democratic Services before noon on Wednesday 2nd November. VS will accompany DL if he is planning to attend.</p>	<p>AC to invite Stuart Wallace</p>

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	<p>d) PA16/09464 The Old Inn St Breward Bodmin Conversion & extension to existing garage and store to enable relocation of St Breward Village Shop & PO to the Old Inn Public House, Mr D Wills. The PC support this application, proposed by JK, seconded by DP – all in favour.</p> <p>e) Neighbourhood Planning e-bulletin – previously circulated to all Councillors.</p> <p>f) Approvals/refusals were received : None. The PC was advised that pre-application advice has been given to Moorland View, St Breward PA16/02340. It is now closed.</p>	
9) Council Tax Referendum Principles Consultation	Council Tax Referendum Principles Consultation was discussed. The PC reviewed a letter drafted by the clerk and resolved to send this to Scott Mann, MP and copy into CALC.	
10) Boundary Commission	Two days of public hearings are scheduled at the Council Chamber, New County Hall, Truro on Thursday, 10th November (10am- 8pm) and Friday, 11th November (9am-5pm). Please note that the Boundary Commission is asking for views to be submitted on its proposals by no later than 5 December 2016. The PC resolved to oppose this proposal via the Boundary Commission (www.bce2018.org.uk) website, to Scott Mann and the MP concerned with the Act.	
11) Devolution Bid	No update received from the Community Network Manager	
12) Tender specification for the maintenance of the village notice boards, bus shelters and seats	The PC reviewed the specification and DP made some amendment. The PC resolved to approve the specification and advertise the tender. Proposed by JH, seconded by VS – all in favour. Poster has been prepared and will be used to advertise this on local notice boards as per Standing Orders.	
13) Road Safety Week in St Breward 21 – 27 November	Councillor Stansfield has been working with the School and PCSO Crocker, who will be attending the Primary School during Road Safety Week to focus upon road safety within the Parish.	
14) Financial Matters	<p>The current account has £959.23 (as at 31.10.16). The savings account has £28,012.96 (as at 31.10.16) Payments presented for approval: Clerk: £289.63 Cleaner - £90 PAYE –£71.60 Grant Thornton for fees associated with Annual Audit - £390 Mr P Hoskin – for grass cutting of Rylands Play Area for 5 months @ £35/per cut - £175 British Gas (to be paid at PO) for electricity used in Public Convenience in month of September = £18.16 Cornwall Council – for Councillor Hanscomb to attend planning training in December - £10</p> <p>The Clerk reminded the Parish Council that the next payment is due on 28th November 2016 to the Public Works Loans Board - £1686.83.</p>	

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	<p>The Clerk sought retrospective approval for 2 previous payments: i) Came and Co – annual PC insurance £950.26 and ii) Teffont Business Systems for the labour and new drum unit supplied to fix the PC printer £215.94. The Clerk had transferred £1166 from the savings account to the current account on 14th October to meet these payments. Approval was proposed by BK, seconded by DP and all were in favour.</p> <p>The PC resolved to transfer £2723 from the savings account to the current account – proposed by JK , seconded by SN – all in favour.</p>	
15) Toilets at Row	No update.	
16) Footpaths, urban footways, dog bins, grit bins, seats, bins & notice boards	Letter from CC regarding Bus Shelter Maintenance Audit – Clerk to respond.	AC✓
17) Play Areas	Report noted from Mr Raynham. VS reported that the contractor will replace dish roundabout – clarity required about what will be replaced.	
18) War Memorial Grass Cutting	Mr Marsh has advised that he is no longer able to cut the grass at the War Memorial. D Bourne offered to cut the grass at the War Memorial prior to 11/11/16 as a voluntary favour.	
19) Unitary Authority Councillor Reports, Community Network updates and Parish Councillor reports	VS – did not attend the Bodmin Moor Parishes Network Meeting on 17 th October as this conflicted with a local meeting. DF asked for local knowledge about the a leat near Bartons Brook, which needs to be kept flowing as a recent query. SN – priorities at Wenfordbridge – clarified that Highways didn't want to take this forward.	
20) Correspondence	Valuation Office Agency – advising that business rates are changing and to go on line to review your draft rateable value – nothing listed for PC. Trago Mills – Pensioner's Week poster to be advertised Mrs Webb – dog fouling request for signs discussed by Parish Council and a reply was agreed for the Clerk to send. PC to discuss with Nancy Hall.	AC✓
21) Forthcoming training/meetings/seminars	Camelford Network meeting – 13 th December 2016 – need to agree who will attend. Ted & VS – CRCC Play area 26 th January 2017 re Risk Assessment & Insurance Workshop Sixties Retro Evening – 26 th November 8pm at the Old Inn in aid of the Village Hall car park JH – planning training in December 2016.	
22) Matters for next meeting	Precept Planning	
23) Date & time of next meeting	Tuesday 6 th December 2016 in St Breward I & WM Hall at 7pm. JK offered his apologies for the next meeting. Meeting closed at 22:12hrs.	