

St Breward Parish Council 2016/17
Minutes of the Council meeting for
Tuesday 6th December 2016
Held in St Breward Institute & War Memorial Hall starting at 7pm

Parish Councillors Present: Veronica Stansfield, Ben Fairman, Stephen Nankivell, David Poxon, Denis Lusby

Unitary Authority Councillor Present: Dominic Fairman

Clerk to the Parish Council: Anita Cornelius

Members of the Public Present: Ted Raynham, Brian Hill, Rita & Brian Blackwell, Simon Carruthers

	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting	Mr Carruthers – barn erected by Mr Nelder (PA10/04387) 2 weeks ago, which should have been built by October 2015, not within the Planning timeframes. Mr Hill and Mr & Mrs Blackwell all raised their concerns about this and want some assurances that this barn will be used for reason agreed at the point of permission. The residents have spoken with Councillor Fairman about the lapsed application, and their only course of action is with Planning Enforcement. Mr Carruthers and Mr & Mrs Blackwell left the meeting.	
1) Apologies	Joe Kay (Holiday), Barbara Kendall, Jane Hanscomb	
2) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	7c) DL – non-registerable 7d) PA16/09576 – DL – non registerable 8) non-registerable The PC agreed to alter the format of the meeting and Mr Raynham spoke to item no 8 and no 15 next o the agenda. Following these items Mr Hill & Mr Raynham left the meeting.	
3) Minutes of the meetings held 1 st November 2016	The PC approved the minutes of the meeting held on 1 st November 2016. Proposed by VS , seconded by BF - all in favour.	
4) Matters Arising	None.	
5) Public Concerns & Comments	Next month's agenda – PA10/04387	
6) Police Report	None	
7) Planning matters & planning applications	a) PA16/10128 – the PC supports this application and encourages the use of local materials – especially granite Proposed by DCC, seconded by SN – all in favour. b) PA16/10225 – the PC are concerned that the removal of the hip end of the garage roof will result in an over imposing, disproportionate structure which is not in keeping with this hamlet. The PC does not consider this to be a non material amendment, they believe it is a material amendment and therefore oppose this application. Proposed by VS, seconded BF – all in favour. c) PA16/09576 – this has been withdrawn. d) PA16/11119 – Mr J Woolf Trelank Barn The PC supports this application. Proposed by BF, seconded by DCC – all	

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	<p>in favour.</p> <p>e) Approvals/Refusals: PA16/09464 – approved, PA16/01868 – approved</p> <p>f) Correspondence</p> <p>i) Pre-Application Planning Protocol was received by the Parish Councillors. The Clerk had sent out all the documents prior to the meeting and Councillors noted them.</p> <p>ii) Cornwall Minerals Safeguarding DPD Pre Submission Consultation – the PC agreed to ask JH to undertake this consultation on behalf of the PC.</p> <p>iii) Adopted plans from Cornwall Council were received.</p> <p>g) Feedback from Planning Committee November 2016 – Chyryn Drive was delivered by DL, VS and Dominic Fairman.</p>	JH
8) Grant Request	<p>Mr Raynham advised the PC of their intention to provide a Community bus route to the potentially new location for the shop/PO – every Monday. Trips have to be booked because of the funding criteria. These trips would be treated like the Truro/Wadebridge shopping trips.</p> <p>Grant from Cornwall Council comes retrospectively after usage, therefore the Community Bus Committee are requesting £500 grant from PC.</p> <p>Bus Lottery ends at the end of this month, which does reduce £1200 - £1500 annual income for the bus.</p> <p>The PC had received the detailed letter from the Bus Committee prior to the meeting and the PC felt that the proposal should be supported on the basis that the Shop/PO does move to the Pub. Proposed by VS, seconded by DP all in favour on the basis of using the Section 137 power to support this grant application.</p>	
9) Devolution Bid	No update.	
10) Road Safety Week in St Breward 21- 27 November	Report previously circulated.	
11) Precept Planning 2017/18	<p>The PC reviewed the precept planning, last years' budget and the spend to date for 2016/17. In undertaking this the PC agreed that the Precept for 2017/18 should be £15091.50.</p> <p>The PC resolved to increase the Cleaner's hourly rate from 1st April 2017 to £8/hr. Proposed by BF, seconded by DCC – all in favour.</p> <p>The PC resolved to increase the Clerk's hourly rate from 1st April to £11.302. Proposed by VS, seconded by DP – all in favour.</p> <p>The PC resolved to precept to enable a grant being made under Section 137 power to Camelford Leisure Centre on 1st April 2017 for £200. Proposed by SN, seconded by BF – all in favour.</p> <p>This was proposed by SN and seconded by BF all Councillors were in favour. The Chairman requested that the Clerk inform CC.</p>	Clerk
12) Financial Matters	<p>The current account has £2447.84 (as at 05.12.16) – this figure includes £1686.83 for PWLB November payment which has not got a direct debit agreement in place so a cheque needs to be posted.</p> <p>The savings account has £25.291.09 (as at 05.12.16)</p>	Clerk

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	<p>Payments presented for approval:</p> <p>Clerk: £361.70</p> <p>PAYE: £89.60</p> <p>Clerk using home as an office April 2016 – March 2017 inclusive - £250</p> <p>Cleaner - £112.50</p> <p>St Breward Silver Band (room Hire) on 11th May 2016 - £15</p> <p>SLCC Annual Membership - £93</p> <p>ALCC Annual Membership - £10</p> <p>SW Water for water and sewerage charges Aug – Nov 2016 £50.78 (will be paid via PO Ltd)</p> <p>St Breward School – printing charges from 4.11.15 – 27.5.16 - £15.60</p> <p>Grant for Community Bus – Section 137 - £500</p> <p>Bike stand for Play Area - £70 budget</p> <p>The PC resolved to transfer £1569 from the savings account to the current account – proposed by BF, seconded by VS.</p> <p>The Clerk requested that her 2 payments were made by the Chairman via telephone banking just for this month. The PC supported this payment and resolved that the Chairman undertake this banking. Proposed by DP, seconded by BF – all in favour.</p>	
13) Toilets at Row	BF will research costs re solar energy for the public convenience.	BF
14) Footpaths, urban footways, dog bins, grit bins, seats, bins & notice boards	<p>SN will remove the 2 seats (Penpont & opp I & WM Hall) prior to the next meeting.</p> <p>Grit bins have all been refilled for annual top up.</p> <p>Mr & Mrs Webb are planning to renew the notice board at Churchtown.</p>	SN
15) Play Areas	Report noted from Mr Raynham. The Chairman thanked Mr Raynham for his support in . The PC agreed to purchase a bike stand for the play area. Proposed by BF, seconded SN – all in favour. Budget agreed £70.	Clerk
19:35hrs	<p>Mr Raynham & Mr Hill left the meeting.</p> <p>2 play ground signs could be re-sited from Penvorder Lane - written confirmation from the Commoners/Nancy Hall required. Proposed by VS, seconded DP – 3 in support.</p> <p>BF offered a counter proposal that signs won't make a difference however, motion not carried.</p>	AC
16) Unitary Authority Councillor Reports, Community Network updates and Parish Councillor reports	<p>DF – 2% increase to Cornwall Council budget has been agreed at budget planning meeting. The Chairman thanked DF for all his support to the Parish Council.</p> <p>Cattle grids appear bent – just below Pendavey & Hantergantick– and needs to be repaired. VS will report to Cornwall Council – it would be a risk to a cyclist.</p> <p>Wenford Bridge – changing priorities – CC declined to alter this route</p> <p>VS – Cornish Guardian – advised 12000 people had been removed from the Home Choice Register, so VS has been sharing this with parishioners in a private & confidential manner.</p>	vs
17) Correspondence	Winter Wellbeing leaflet – VS will request more as it was felt they contained really useful information.	

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18) Forthcoming training/meetings/seminars	Camel Trail Partnership Meeting 7 th December – DL will attend St Breward Community Bus AGM Wednesday 7 th December 2016 I & WM Hall - DP Camelford Network meeting – 13 th December 2016 – DL, VS & ? AC/JK. Ted & VS – CRCC Play area 26 th January 2017 re Risk Assessment & Insurance Workshop JH – planning training in 15 th December 2016 Chy Trevail Office Bodmin 4:30pm – 8:30pm	
19) Matters for next meeting	PC Meeting dates 2017, particular focus upon May PA10/04387	
20) Date & time of next meeting	Tuesday 3 rd January 2017 in St Breward I & WM Hall at 7pm. The Chairman wished all Councillors a Merry Christmas and a Happy New Year. The Parish Council extended these wishes to all Parishioners. Meeting closed at 21:25hrs	