

**St Breward Parish Council 2016/17**  
**Minutes of the Council meeting for**  
**Tuesday 7<sup>th</sup> March 2017**  
**Held in St Breward Institute & War Memorial Hall starting at 7pm**

Parish Councillors Present: Jane Hanscomb, Darren Wills, Babs Kendall, Joe Kay, David Poxon, David Cornelius, Ben Fairman Veronica Stansfield, Denis Lusby  
Unitary Authority Councillor Present: None  
Clerk to the Parish Council: None  
Members of the Public Present: None

|   | Minutes   | Action req'd/Person responsible |
|---|---|---------------------------------|
| Public concerns and issues raised prior to start of the PC meeting  |   |                                 |
| 1) Apologies  | Anita Cornelius (Clerk), Dominic Fairman (Unitary Authority Councillor) - Steven Nankivell  |                                 |
| 2) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct) | David Poxon: Agenda Item 8  |                                 |
| 3) Minutes of the meetings held 7 <sup>th</sup> February 2017   | The PC approved the minutes of the meeting held on 7 <sup>th</sup> February 2017. Proposed by V Stansfield, seconded by Joe Kay all in favour.  |                                 |
| 4) Matters Arising  | <p>7<sup>th</sup> February 2017 Meeting</p> <p>Agenda item 6) Clerk has advised Dale Webb/Tom Porter of Football Club contact</p> <p>Agenda item 7) Planning – response from J Rudge in planning correspondence</p> <p>Agenda item 8) Local Boundary Review – update from CALC:</p> <p>‘At its recent meeting, Cornwall Council resolved to recommend to the Local Government Boundary Commission that the number of Cornwall Councillors after the 2021 elections should reduce from the current 123 to 99. The Inquiry Day report submitted by CALC was welcomed as a valuable contribution to the debate.</p> <p>The Boundary Commission’s decision will be known on 16th May and whatever the outcome, there will be some adjustment of electoral boundaries which will have implications for town and parish councils. New boundaries are due to be set in October 2017. Sarah has asked Cornwall Council to lay on some training so that our councils can be kept fully informed and consider the implications of any proposed changes. Members should also be aware that there will be a full Governance Review of all parishes prior to the 2021 local elections.’ Chairman shared the Clerk’s concerns over the possible proposals for a new Town and Parish Council structure for Cornwall.</p> <p>Agenda item 9)Clerk did attend CALC training on 16<sup>th</sup> February in Saltash re Elections 2017</p> <p>Agenda item 10)DF has sent Clerk details of Blisland’s internal auditor</p> |                                 |

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| 5) Public Concerns & Comments               | None   |  |
| 6) Planning matters & planning applications | <p><b>a) Approvals/refusals</b><br/> PA16/12072 SWW Treatment Works St Breward Proposed building to house additional plant and equipment. South West Water. (Approved with conditions on 27<sup>th</sup> February)<br/> PA17/00195 Chapel Farm St Breward Bodmin. Construction of a porch and window room Mrs A Towers (Approved)<br/> PA17/00687 Post Office House, Mill Lane, St Breward. Change of use from A3 to C1 residential – to be used as part of existing dwelling – following closure of business Mr C Read (Awaiting decision on 2<sup>nd</sup> March)<br/> PA17/00213 Non material amendment for removal of hip ends to roof in respect of decision notice PA17/02003 Land adjacent Vordors St Breward Bodmin Mr A Nelder (Approved – email sent to J Rudge)</p> <p><b>b) Correspondence – will be received by the Parish Council</b><br/> Road Traffic Regulation Act 1984 S.14 Prohibition of traffic.<br/> Cormac Solutions request to close the road from junction east of Steppes Farm to the south of Mica Dams, Advent, Camelford from 17<sup>th</sup> – 30<sup>th</sup> March 2017 (24hrs)<br/> Contact: Sean Heaney, Cormac Solutions Ltd 0300 1234 222</p> <p>c) Response from J Rudge re PA17/00213 – noted by the Parish Council.<br/> The reason he has not replied to your emails is because these were addressed to a generic planning address and although they are saved on the system they have not to date been forwarded to him. It is all a matter of resources verses priorities – they simply do not have the personal to deal with all of the correspondence in a timely manner.</p> <p>The main reason the first application was refused permission as a non-material amendment is because of the large conservatory that was added along with the permission to remove the hip ends on the roof.</p> <p>This being the case the applicant put in a second request for a non-material amendment without the conservatory and this in the judgement of the planner was acceptable as a non-material amendment.</p> |  |

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|  | <p>Non material amendments have a shorter timescale for deliberation and the application was therefore lodged and approved between parish council meetings.</p> <p>d) Appeal received from the Planning Department on 3<sup>rd</sup> March 2017 with regard to PA16/Land North west of Cuckoo's Call St Breward Bodmin PL30 4PP Mr &amp; Mrs Wilson</p>  |    |
| 7) St Breward Village Group Contact List                           | Contact list will be in Parish /magazine; cost approx.. £28 Proposed by V Stansfield; Seconded by J Hanscomb all in favour   | VS |
| 8) Access to Village Hall Car park and graveyard lower gate access | Councillors had a wide-ranging discussion on the rights and wrongs of free access to the Village Hall car park. D Poxon explained the Committee's reasons for this, but the PC decided to invite representatives from the Village Hall Committee to April's PC. Proposed by D Cornelius; seconded by Joe Kay   |    |
| 9) St Breward LDF Parish Paring prpjct                             | <p>The Parish Council reviewed the Local Devolution Fund grant letter and resolved to confirm this grant from Cornwall Council. The Parish Council's Chairman signed the letter , confirming that he had read and understood the letter and the terms and conditions of the grant. Three signatories to the bank account countersigned the BACS payment mechanism. Proposed by B Fairman; Seconded D Poxon</p> <p>This grant will support the Parish Council in undertaking the maintenance of Delank Triangle, the 3 urban footways and strimming of the verges opposite Tin Ten Farm.</p> <p>The Parish Council will need to determine quotes for this work, in addition to the LMP scheme and grass cutting at the War Memorial. VC to add this work to the LMP etc advert.</p> |    |

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| <p>10) Town &amp; Parish elections</p> | <p>Timetable previously circulated to all Councillors.<br/> Clerk has requested 12 packs from Cornwall Council and will collect from Luxstowe House after 8<sup>th</sup> March 2017.<br/> Each person who wishes to stand is responsible for a) completing the pack and b) hand delivering the pack to agreed venue.<br/> Each candidate is supposed to book a half hour slot to verify and confirm their pack and its content.<br/> All packs have to be submitted by 4pm on Tuesday 4<sup>th</sup> April 2017. Clerk will advise of location in due course.</p> <p>20<sup>th</sup> March is when the publication of notice of election will take place.<br/> 4<sup>th</sup> April is when all packs have to be submitted<br/> 5<sup>th</sup> -6<sup>th</sup> April is when the names of who is standing for St Breward PC will be available on line.<br/> This is when St Breward will know if they have a contested or uncontested election.<br/> If contested the vote will take place on 4<sup>th</sup> May 2017 and the Clerk proposed that the Annual Meeting of St Breward PC will take place on Monday 15<sup>th</sup> May 2017. The Annual Meeting will start at 7:30pm, with all Councillors meeting with the Clerk from 7 – 7:30pm, to ensure all paperwork is completed and undertake introductions etc.<br/> The PC resolved to support this date and process. Proposed by J Hanscomb; Seconded B Kendall</p> <p>Jane Hanscomb announced that this would be her last Parish Council Meeting; giving her apologies for April's meeting. The Chairman thanked her for her service to our community for the last 20 years and wished her a happy retirement!</p> |
| <p>11) Financial Matters</p>           | <p>The current account has £869.46(as at 06.03.17)<br/> The savings account has £23,622.20(as at 06.03.17)<br/> The Clerk presented the following payments:<br/> Clerk: £291.58 (Pay for February 2017)<br/> Cleaner:£90 (Pay for February 2017)<br/> Inland Revenue PAYE:£71.60<br/> British Gas:£19.35 for electricity in Public Convenience<br/> South West Water (via PO) £39.06 for water in Public Convenience<br/> Mant Leisure: £96 for additional matting at entrance to play area<br/> The PC resolved to transfer £610 from the savings account to the current account – proposed by B Kendall, seconded by B Fairman.</p> <p>The Clerk confirmed that a bike rack has been ordered from ESE Direct (price £55.56) – previously approved on 06.12.16 by Parish Council.</p> <p>The Clerk advised the Parish Council that £50 donation had been received from the Carnival Committee towards the Play area.</p> <p>The Parish Council noted that the DCLG has confirmed the Section 137 expenditure for 2017/18 @ £7.57 per registered elector.</p>   |

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| 12) Toilets at Row  | BF has not been able to progress the proposed money saving renewable energy scheme for the toilets due to pressure of work.  |  |
| 13) Footpaths, urban footways, dog bins, grit bins, seats, bins & notice boards                   | Marker post (Footpath 2) – near West Candra: VS to affix waymarker signs to gate and stile either end of property.<br>FP 13 School to church Footpath Councillors commented on state of FP13. Several small hedge falls and a lot of run-off from farmyard was making the going treacherous. DL to check Land Registry for ownership of this land and to ask for expert opinion for remedial works needed and possible costs.<br>VS has sent a list of footpath problems to ?C Monk, CC and we await his comments. |  |
| 14) Play Areas  | Report received from Ted Raynham.<br>New Grass matting for entrance area has been installed.<br>Bike rack has been ordered PC has requested that he fix this to the fence just outside the gate nearest Rylands Cottages.  |  |
| 15) Unitary Authority Councillor Reports, Community Network updates and Parish Councillor reports | a) Bodmin Moor Parishes Network report submitted by VS and DP. They commented that it had been poorly attended.  |  |
| 16) Correspondence  | Communities and Devolution Newsletter – previously circulated to Councillors<br>Posters from Scott Mann received re; local surgeries   |  |
| 17) Forthcoming training/meetings/seminars  | a) Environmental Growth Challenge Eden Project 8 <sup>th</sup> March 9am – 4pm<br>b) Community Network Meeting - 14 <sup>th</sup> March 2017 – Police & Crime Commissioner Alison Hernandez attending. DL & VS to attend   |  |
| 18) Matters for next meeting  | Village Hall car park.   |  |
| 19) Date & time of next meeting   | Tuesday 4 <sup>th</sup> April in St Breward I & WM Hall at 7pm.<br>Meeting closed at 20.30hrs  |  |