

**St Breward Parish Council 2016/17**  
**Minutes of the Council meeting for**  
**Tuesday 15<sup>th</sup> May 2017**  
**Held in St Breward Institute & War Memorial Hall starting at 7pm**

Parish Councillors Present: Veronica Stansfield, Ben Fairman, Denis Lusby, Stephen Nankivell, Joe Kay, David Poxon

Unitary Authority Councillor Present:

Clerk to the Parish Council: Mrs A Cornelius

Members of the Public Present: Mr K Foster

	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting	Neighbourhood Watch report from Kevin Foster – problems with dog excrement.– Higher Penquite – requested provision of a dog poo bin. Neighbourhood Alert system – emails can be received from Devon & Cornwall Police – publicity will soon be available – either have direct information or via St Breward Neighbourhood Watch system. Speed of vehicles throughout the village remains a concern. A community speed watch system – volunteers noting the speed of vehicles. Would the PC like to undertake this or Neighbourhood Watch? Devon & Cornwall Police leaflet – circulated to the Council	
1) Apologies	Darren Wills (holiday), David Cornelius (work)	
2) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None	
4) Minutes of the meetings held 4 <sup>th</sup> April 2017	The PC approved the minutes of the meeting held on 4 <sup>th</sup> April 2017. Proposed by DP seconded by BF all in favour.	
5) Matters Arising	Clerk apologised that the matters for the next meeting have not been included in tonight's agenda and will be taken forward in the June meeting: Footpath 13 and Traffic Calming 20mph in the village	
6) Public Concerns & Comments  20:07hrs	i) Re: Dog excrement bin – VS gave resume of review undertaken in 2016. Ascertain the usage of the village dog bins to establish if there are any which could be relocated. PC agreed to establish if there is funding source from the dog warden for replacement bins. Agenda item next month. ii) Speed of vehicles through village – agenda item next month. Temporary close of meeting for comfort break. Meeting resumed at 20:17hrs	
8) Planning matters & planning applications	<b>a) Planning Applications:</b> PA17/02904 Mr A Nelder North Cornwall Aviaries Chapel Barn, St Breward. Redevelopment of brownfield site to provide single dwelling. The PC received 2 letters of objections from parishioners who live in this area and the Chairman read them out to the Council.	Representations Sent 16.05.17

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	<p>The Parish Council supports this application; however, has some concerns about the size and scale of the proposed plan in this small hamlet. The position of this site generates a concern about water supply and the PC would not like the Holy Well to be affected and suggest that the Planning Department are reassured of the water supply and its integrity.</p> <p>The PC recommends that some trees are preserved under Tree Preservation Orders, as this screening retains some privacy to nearby properties. The PC advise that the lane down to Chapel is of poor quality and there is real need for Highways to improve this. Proposed by JK, seconded by DP – all in favour.</p> <p>The PC received an application today for PA17/04207 Arundell, Limehead, St Breward. Bodmin. Proposed detached garage (revised design following PA15/05746) Mr D Martin. The PC opposes this application.</p> <p>The concerns are:</p> <ol style="list-style-type: none"> <li>1) there is no detailed information regarding the roof height and its pitch</li> <li>2) The increase in the footprint of the building has not been explained/explored</li> <li>3) Parishioners and the Council are concerned that the applicant has not complied with previous applications/conditions on this site. Proposed by VS, seconded by BF – all in favour.</li> </ol> <p><b>b) Approvals/refusals – PA17/02782 - approval</b></p> <p><b>c) Correspondence – will be received by the Parish Council</b></p> <p>Email had been previously circulated to all Councillors from parishioners regarding PA17/02516 &amp; PA16/00523/pre app and their objection to this application. The PC considered this at the April meeting and noted the content of this email.</p> <p>EN17/00532 Planning Enforcement advised that they have ‘ sent them a Planning Contravention Notice, this is a formal questionnaire relating to the accesses and is a legally binding document. This was sent to them last week and they have 21 days to return it, I will let you know the outcome of the case as soon as the information has been returned’</p>	
9) Surface Treatment Works Plan	Previously circulated to all Councillors and noted.	
10) Public Bodies (admissions to meetings act 1960) consideration to close the meeting to the public and press. Consideration of footpath contract and individuals/staffing costs.	<p>The PC did not determine to close the meeting – as no members of the public or press were present.</p> <p>The PC received two tenders for the footpath maintenance scheme and one tender for the maintenance/grasscutting of urban footways, triangle at Higher Lank, junction of road with B3266 at Tinten and Rylands Play Area.</p> <p>The PC reviewed the costs associated with the 2 footpath tenders and determined that the footpath maintenance scheme for 2017/18 was awarded to Mr P Hoskin.</p> <p>The PC reviewed the one tender for the maintenance/grass cutting of urban footways, triangle at Higher Lank, junction of road with B3266 at Tinten and Rylands Play Area. The PC resolved to award this contract to Mr P Hoskin.</p> <p>The PC proposed that the successful contractor is notified and asked the Clerk to undertake this.</p> <p>The PC requested the unsuccessful contractor is informed and asked the Clerk to undertake this.</p>	Applicants informed 16.05.17

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11) Financial Matters	<p>The current account has £1460.52(as at 15.05.17)  The savings account has £27,271.28(as at 15.05.17)  The Clerk advised that retrospective approval was required for the following payments, as the PC meeting was 2 weeks later than usual due to the election. Approval was requested for:  Clerk: £292.06 (Pay for April 2017)  Cleaner: £96 (Pay for April 2017) noting increase in hourly rate to £8/hr as agreed in Precept setting in November 2016.  Inland Revenue PAYE:£72.20  SWW - £36.61 for public conveniences  Public Works Loan Board (Play Area replacement loan):£1686.83 for May 2017 payment</p> <p>The PC resolved to support these payments and the retrospective transfer of £2760 on 1<sup>ST</sup> May 2017 from the savings account to the current account to support these payments – proposed by JK , seconded by BF, and all in favour.</p> <p>The Clerk presented the following payments for approval:  CALC Membership £322.08, proposed by DP, seconded by JK and all in favour.  12 month Room rental for Institute &amp; War Memorial Hall rental - £130, proposed by DP, seconded by JK and all in favour.  The PC resolved to transfer an additional £450 from the savings account to the current account,– proposed by DP, seconded by SN – all in favour.</p> <p>The PC resolved to appoint Mrs S Roy as the Internal auditor to St Breward Parish Council, due to Mr K Abraham's illness.  The statement of internal control was amended and signed accordingly to allow the internal audit to proceed.</p>	
12) Reports will be received from Clerk, Councillors, Volunteers who are responsible for a portfolio	<p>a) Public Conveniences Officer – advised that a specification to paint the gate will be sent to the 2 approved contractors  b) Footpath Working Party – no report  c) Maintenance of parish property – no report. Agreed to have as an agenda item next month.  d) Play Areas report from Mr Raynham was previously circulated and its content noted.  e) No report from Chairman  f) No report from Councillor D Fairman  g) SN &amp; VS confirmed that the Cattlegrid towards Shallowbridge is deteriorating – VS reported to Cornwall Council.</p>	
13) Correspondence	<p>a) Tour of Britain update received.  b) Village of the Year 2017 Channel 4 production – previously circulated &amp; noted.  c) Dark Sky Newsletter – previously circulated and noted.  d) North Coast Cluster – previously circulated and noted.</p>	
14) Training/Meetings	<p>Local Planning Induction – 14<sup>th</sup> June 5:30pm – 8pm Chy Trevail.VS, DP, BF, DL &amp; ?AC will attend – Clerk to notify  Code of Conduct Training – 19<sup>th</sup> October 6 – 8pm New County Hall – 10 places to be booked by Clerk</p>	<p>√16.05.17  √31.05.17</p>

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15) Matters for the next meeting	a) 20 mph speed limit b) previous paper re replacement/maintenance for notice boards, bus shelter etc c) neighbourhood watch request for dog bin d) Footpath 13 e) Traffic calming 20mph in village	
16) Forthcoming training/meetings/seminars	a) Community Network Meeting 13 <sup>th</sup> June 2017 – VS, JK & DL to attend – will confirm at June meeting.	
17) Annual Parish Meeting	The PC noted that the Annual Parish meeting will take place on 22 <sup>nd</sup> May at 7pm in St Breward Methodist Church – agenda circulated to those present.	
18) Date & time of next meeting	Tuesday 6 <sup>th</sup> June 2017 in St Breward I & WM Hall at 7pm Meeting closed at 21:46hrs	