

**St Breward Parish Council 2016/17**  
**Minutes of the Council meeting for**  
**Tuesday 5<sup>th</sup> July 2017**  
**Held in St Breward Institute & War Memorial Hall starting at 7pm**

1.Parish Councillors Present: Denis Lusby, Joe Kay, Veronica Stansfield, Darren Wills  
Unitary Authority Councillor Present: Dominic Fairman  
Clerk to the Parish Council: Anita Cornelius  
Members of the Public Present: Mr Foster

	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting	KF gave an update re 20mph limit on behalf of Neighbourhood Watch following the recent consultation and shared the feedback.	
2) Apologies	David Poxon, David Cornelius, Stephen Nankivell, Ben Fairman	
3) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None	
4) Minutes of the meetings held 6 <sup>th</sup> June 2017	The PC approved the minutes of the meeting held on 6 <sup>th</sup> June 2017. Proposed by VS seconded by DW, all in favour.	
5) Matters Arising	Priorities on Wenford Bridge were discussed following David MacKellar's with Councillors. The priority won't be changed but suggestions were made about Tree overhang and paring. The PC are in receipt of leaflets re: Cornish hedge management and request to remove overhanging vegetation from the highway pads. PO Branch relocation feedback was received. They advised that no support could be offered to funding the community bus. Mr Foster left the meeting.	
6) Public Concerns & Comments	Mr Foster's points were noted and discussed within item 9.	
7) Planning matters & planning applications	<p><b>a) Planning Applications:</b>  PA17/04260 4 Mill Lane St Breward  Retrospective Listed Building consent for (1) Retention of one cottage-style window on the ground floor(soutside), (2) Retention of one conservation-style Velux roof window on south-side with adjustment(to a lower profile), (3) Removal of PVC Guttering from north side of No 4 . Replacement by aluminium guttering  The PC supports this application.  Proposed by JK, seconded by DW– all in favour</p> <p><b>b) Approvals/refusals</b> – PA17/02158 – refused. DL responded to Planning Officer within his delegated powers and responded that the PC agree to disagree.  PA17/02702 – approved</p>	

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	<p>PA17/01304 – closed pre app advice given – response detailed by DF.</p> <p><b>c) Correspondence – will be received by the Parish Council</b></p> <p><b>i) North Cornwall Aviaries Planning Application</b> – DL gave feedback with regard to this application – agree with the Planning Officer’s recommendation.  Mr Foster rejoined the meeting.</p> <p><b>ii) Arundell</b> – DL gave feedback with regard to his telephone conversation with Lorraine Lehan. Approval with conditions. The PC considered the content of the email.  The PC resolved to Agree to disagree – proposed by DL, seconded by JK, one in favour, one against.</p> <p><b>iii) Consultations for Planning Policy and Guidance Documents</b> – received by the PC.  Mr Foster returned to the meeting.</p>	
8) Chyryn Drive	<p>The Parish Council have been offered the opportunity to name the 2 new roads. Cornwall Council will not accept them as a continuation of Chyryn Drive. They also request that no names (historical or present day) be used in street names.</p> <p>Dean requests that 3 suggestions in order of preference for each road are returned at the PC’s earliest opportunity.</p> <p>The PC agreed to ask parishioners and the school for suggestions – and the PC will then vote on all names received in the August meeting.</p> <p>VS to go back to Dale re pre let tender process.</p>	
9) 20mph speed limit in St Breward village	<p>Kevin Foster gave feedback from the parishioners – consensus that focus should be: school bend, Penvorder Lane and Limehead down to Delank.</p> <p>Broaden out for more feedback – parish magazine, all village organisations email, posters, parish website</p> <p>DF will write the article for parish magazine</p> <p>DF will request the records speed and flashes the drivers</p> <p>AC to scope a project – working party . VS &amp; DFOffered to help AC.</p>	
10) 2017 Off Street Consultation Order	The PC considered this document and DL agreed to complete the consultation.	
11) Footpath 13	<p>DL attended a meeting in County Hall – a joint working group with Cornwall Council, towns and parishes.</p> <p>DL has not yet contacted the Land Registry to determine ownership of this lane.</p> <p>Chris Monk plans to contact Coralie Barrow who will get back to the PC with a way ahead.</p> <p>Hedges are the responsibility of the landowners either side – need a legal opinion on this from Cornwall Council.</p> <p>Go back to Chris Monk and ask for his support to contact the landowners re the hedges.</p> <p>DW asked if highways are responsible for the drainage and surface.</p> <p>DL will contact Coralie Barrow regarding a plan – job specification.</p> <p>Mr Foster left the meeting</p>	
20:10hrs		
12) Cornwall Community Flood	Circulated to all Councillors.	

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forum		
13) Electoral Review of Cornwall	Parish Councillors to review and bring comments back to the next meeting	
14) The process for tender applications for the maintenance of village seats, notice boards & bus shelters	The PC noted that the tender applications will be reviewed in the August 2017 meeting.	
15) 2 casual vacancies	These have been advertised and no applications have been received for co-option. The Clerk asked to inform Monitoring Officer for next steps.	
16) Reports to Cornwall Council	Highways – cattle grid at Shallowbridge completed VS advised that the bridges by Silversprings and the Village Hall have been reported for clearing.	
17) Financial Matters	<p>The current account has £860.15 (as at 05.07.17)  The savings account has £26172.43(as at 05.07.17)  The Clerk advised and presented the following payments for retrospective approval, as some payments had been required before the meeting:  Clerk: £305.49  Cleaner: £96– this reflects the Cleaner’s increased hourly rate from 1<sup>st</sup> April 2017  Inland Revenue PAYE: £75.60  British Gas – £58.46 for electricity in public conveniences.  P Hoskin 1<sup>st</sup> cut of footpaths - £775</p> <p>The PC resolved to support these payments and resolved to support the previous transfer £1311 on 1<sup>st</sup> July 2017 from the savings account to the current account – proposed by JK, seconded by DW – all in favour.  In addition to this the PC resolved to transfer an additional £300 from the savings account to the current account – proposed by VS, seconded by DL – all in favour.</p>	
18) Reports will be received from Clerk, Councillors, Volunteers who are responsible for a portfolio	<p>a) Public Conveniences Officer – no new reports.  b) DL provided a report re: LMP meeting attendance on 14<sup>th</sup> June 2017. DL distributed a leaflet regarding Cornish hedge management and the process for hedge management.  c) DL &amp; VS fed back re; Camelford Community Network – report circulated.  d) Footpath Working Party - Candra – labels stuck either side of wooden gate, waymarker removed for review/repair. DF contacted Chris Monk regarding the footpaths 12 &amp; 26 – and has been advised that they are on the work plan for this year.  e) Feedback from Local Planning induction training on 14<sup>th</sup> June 2017 – report circulated. DL, VS, DW, DP &amp; BF attended this session.  f) Maintenance for parish property - nothing to report</p>	

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	<p>g) Chairman's report – nothing additional to report</p> <p>h) Cornwall Councillor's report – DF advised that he discussed the Play area at Penvorder with the Housing Dept. – Phil Jones, as the Cornwall Community Land Trust. He will keep us posted.</p> <p>i) other reports – one received from T Raynham regarding the Rylands Play area – July 2-17 monthly inspection report – noted by the Parish Council. The concerns focus upon the flower see saw and a bend in its seats. VS to report to play area company.</p> <p>VS gave update re: mobile library service – it will commence on 2<sup>nd</sup> August 2017 – St Breward will receive a visit every 3 weeks outside the Old Shop from 4 – 4:30pm. This will be shared on the notice boards, parish magazine and website.</p> <p>DW reported his concern about a skip obstructing the highway</p>	
19) Correspondence	None	
20) Forthcoming Training/Meetings/seminars	<p>Code of Conduct Training – 19<sup>th</sup> October 6 – 8pm New County Hall – 10 places booked by Clerk</p> <p>Camelford Network Meeting 12<sup>th</sup> September 2017</p>	
21) To agree matters for the next meeting	<p>20mph speed limit project plan – September meeting</p> <p>Electoral Boundary Review – all to bring their feedback regarding this to August meeting/or send to Clerk</p> <p>Tenders for maintenance of parish furniture etc</p> <p>FP 13 update</p> <p>Casual vacancies update</p>	
22) Date & time of next meeting	<p>Tuesday 1<sup>st</sup> August</p> <p>Meeting closed at 21:07hrs</p>	