

St Breward Parish Council 2017/18
Minutes of the Council meeting for
Tuesday 6th March 2018
Held in St Breward Institute & War Memorial Hall starting at 7pm

1.Parish Councillors Present: Veronica Stansfield, Joe Kay, David Poxon, Patrick Lucas, Ben Fairman, Darren Wills, Denis Lusby, Stephen Nankivell
 Unitary Authority Councillor Present: None
 Clerk to the Parish Council: Anita Cornelius
 Members of the Public Present: Kevin Foster

	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting	Mr Foster advised that he has requested to move the SLOW	
2) Co-option of new Councillor	Mr Lucas signed his declaration of acceptance of office, and was duly co-opted as a new Councillor. DL welcomed him to the Parish Council and initial introductions were made.	
3) Apologies	David Cornelius & Dominic Fairman	
4) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	DW - 16	
5) Minutes of the meetings 6 th February 2018	The PC approved the minutes of the meeting held on 6 th February 2018. Proposed by DP seconded by VS . All in favour.	
6) Matters Arising	No new matters	
7) Public Concerns & Comments	None	
8 & 9) Planning matters & planning applications	No planning applications, decision of applications, enforcement cases.	
10) Police Report	Report received from PC Currie: February 2018 – no issues Clerk advised that PCSO Knowlden had been in touch.	
11) Chyrn Drive Housing Event	80 people attended the event, and feedback was discussed. Devon & Cornwall Housing Association were very grateful for the support from the PC. DL thanked VS for all her hard work in planning this event on behalf of the parish council. Clerk to contact Kaisa Drinkwater about the S106 plans	

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12) Footpath 13	DL gave a comprehensive history for the benefit of the new Councillor and the Council. The remaining actions are to draft a specification so that quotes can be collated to inform the grant application. DL advised that this is in progress. Contractors: Mark Andrews, Bettison, JJ Hill, Roger Clements, Phil Kenning, Stephen Underhill & Antony Sleep, Caleb Blackburn. Parish Websites, Notice boards, Cornish n Devon newspaper – PC resolved to advertise for tender applications as well as advertise locally and approach local contractors. AC to send DW once specification agreed.	
13) LMP 18/19 19:39hrs	The PC has received all the documentation from Cornwall Council. Clerk and VS has reviewed all documentation and an acceptance offer of the LMP grant needs to be returned before 27 th March. The PC discussed Footpath 13. In view of the recent snow and rain the surface is significantly affected and there are local reports of minor injuries sustained by slips, trips and falls. It was agreed that emergency measures are required. It was agreed to approach Chris Monk to request some monies to enable the path to be passable. It was agreed that a mini digger could clear the surface and a local contractor would be approached for his availability and costs. The PC took a comfort break. Mr Foster left the meeting.	
14) The PC will note all reports made to CC in the past month and update on progress	Clerk reported running water at bottom of Mine Hill. David McKellar feedback Bottom of Mine Hill – BF will approach Mr Throssell to see if there is a solution to the water running and crossing the road.	
15) Request from the Milestone Society	The PC considered this request and resolved to not support this request financially. Proposed by DW, seconded by JK – all in favour.	
16) St Breward PO Mobile Service	The PC considered the proposal. Parish Council supports this service into neighbouring parishes, and send every best wish to the Post Master and his team.	
17) Parish Defibrillator	The defibrillator will need to move in the next 12 months – options will need to be explored. Councillors will make a variety of enquiries. Clerk gave update following conversation with Norman Trebilcock.	
18) Finger Posts and Signs	The condition survey was reviewed and David McKellar's response accepted and acknowledged.	
19) Financial Matters	The current account has £249.28 The savings account has £24476.38 Clerk advised and presented the following payments for approval: Clerk: £302.02 Cleaner: £96 Inland Revenue PAYE: £75.40 Parish Mag for advertising Chyrn Housing event to Parishioners: £23	

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	<p>SWW: £36.42 British Gas: £42.74 The PC resolved to support these payments and resolved to give approval for transfer of £575 from the savings account to the current account – proposed by JK , seconded by SN – all in favour.</p>	
20) Reports will be received from Clerk, Councillors, Volunteers who are responsible for a portfolio	<p>a) JK advised that the public conveniences were closed for 2 days due to frost. b) DL confirmed that recent building works has revealed a water meter which is linked to the Public Conveniences. The clerk was asked to contact SWW to determine if it is better to have a standing charge or the meter to be read. c) JK – clarified if bus shelter at Claylands is currently for sale. The PC agreed that this is not currently for sale. d) DP – advised that the Diocese have put in a planning application between the Village Hall and the Glebe to build a property. e) DW asked about gritting and availability of grit. f) The Clerk confirmed that the bench at Delank was rotten, following the recent survey undertaken by contractor. The PC were asked to consider repair or replacement of new bench. The PC resolved not to repair the bench at Delank – proposed by B,seconded by VS – all in favour.</p>	
21) Correspondence	<p>a) Camelford Library information was received b) Localism Bulletin received by Councillors</p>	
22) Forthcoming Training/Meetings/seminars	<p>1) Camelford Community Network Meeting – 7pm 21st March 2018 VS, DL will attend 2) SWW Stakeholder Workshop – St Mellion – 15th March 9:15 – 2pm – DL will attend 3) AONB’ Annual Conference - send details out to all Councillors 4) National Grid information shared with Councillors</p>	
23) To agree matters for the next meeting	<p>Grit bins Emergency Plans VS offered her apologies – AC take milk to meeting</p>	
24) Date & time of next meeting	<p>Tuesday 3rd April 2018 7pm Institute & War Memorial Hall Meeting closed at 20:55hrs</p>	