


**St Breward Parish Council 2018/19**  
**Minutes of the Council meeting for**  
**Tuesday 2<sup>nd</sup> April 2019**  
**Held in St Breward Institute & War Memorial Hall starting at 7pm**

1.Parish Councillors Present: Veronica Stansfield, Joe Kay, Denis Lusby, Darren Wills, David Poxon, Patrick Lucas, Ben Fairman  
Unitary Authority Councillor Present: Dominic Fairman  
Clerk to the Parish Council: Anita Cornelius  
Members of the Public Present: Kevin Foster  
Guest Speaker: Andrew George, Cornwall Community Land Trust

Agenda No & Topic	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting	Mr Foster reported on the following: St Breward & District Community First Responders crowd funding page for a newer vehicle: <a href="https://www.justgiving.com/crowdfunding/baronkeithgz-konopka?utm_id=2&amp;utm_term=QMwZeagx5">https://www.justgiving.com/crowdfunding/baronkeithgz-konopka?utm_id=2&amp;utm_term=QMwZeagx5</a> Reminded of suspicious people and recent thefts – keep your households safe Details of Police Report – March 2019 (see in body of the meeting) Details given of a missing person	
2) Apologies	David Cornelius & Stephen Nankivell	
3) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None	
4) Minutes of the meeting 4 <sup>th</sup> March 2019	The PC approved the minutes of the meeting held on 4 <sup>th</sup> March 2019. Proposed by PL seconded by BF . All in favour.	
5) Matters Arising	None.	
6) Public Concerns & Comments	The PC noted the points raised by Mr Foster.	
7) Cornwall Community Land Trust	Andrew George attended the PC meeting to give a presentation of the CCLT and what opportunities this could bring to St Breward.  CLT 02042019 St Breward PC Presenta  The PC requested that Mr George send through the template of the Terms of Reference (ToR) to	

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	form a housing working party. CLT would then come and discuss next steps with the housing working party, including how to undertake a housing needs survey.	
<p>8) Planning matters &amp; planning applications</p> <p>20:10hrs 20:20hrs</p>	<p><b>Applications</b></p> <p><b>a) PA18/02815/PREAPP</b>  De Lank Quarry St Breward Bodmin Cornwall PL30 4NQ  Planning Performance Agreement for proposed river scheme, footpath diversion and potential quarry extension - Simon Rees –  Letter of support to Ian Skinner, Quarry Manager to support the small temporary diversion but the PC recommends a permanent diversion across the top of the quarry to include a view point to see the working granite quarry. Proposed by DP, seconded by DW – all in favour.</p> <p><b>b) Received on 2<sup>nd</sup> April from the Planning Department - PA19/02424 – Trevean Cottage, St Breward. Bodmin</b>  Application for non-material amendment (1) following grant of Planning Permission PA17/10514 (APP/D0840/W/18/3195882) Amendment sought revisions as outlined within submitted documentation  The Parish Council reviewed the application and confirmed that there are 9 amendments to the original plan. The PC agreed to support these minor alterations – proposed by DW, seconded by VS – all in favour.</p> <p>Mr Foster left the meeting. The meeting agreed a comfort break.  The meeting resumed.</p> <p><b>Decisions</b>  <b>07.03.2019 PA19/00448 APPROVED</b>  <b>Applicant:</b> Mr And Mrs D Clark  <b>Location:</b> River Side St Breward Bodmin Cornwall PL30 4LZ  <b>Proposal:</b> Change of Use of 'Riverside' from holiday accommodation/management  <b>22.03.2019 PA19/00693 APPROVED</b></p>	

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	<p><b>Applicant:</b> Mr And Mrs G Barrett  <b>Location:</b> Irish Farm St Breward Bodmin Cornwall PL30 4NR  <b>Proposal:</b> Replacement garden room.</p> <p><b>Correspondence</b>  <b>i) Feedback from Cllr Lusby re: PA19/01294</b> Hill House Row Hill St Breward Bodmin Cornwall PL30 4LP  Works to trees covered by a Tree Preservation Order, namely various works to trees T1 - T5  T1 and T2 Beech- Raise road-facing canopy to 8m T3 Sycamore - Reduce height by 6m and spread by 2.5m T4 and T5 Sycamore - Fell - Mr Chris Holmes  No objections to the prescribed works on T1, T2 and T4.  Permission could be grant limited by condition to a 2m all round reduction of T3.  This is because the proposed works would have a detrimental impact on the trees physiological health and is not in line with industry best practice.</p> <p>James Gregory Tree Officer  <b>ii) Meet the Planners – 28<sup>th</sup> March 2019</b> 4:30pm – 6pm Launceston Town Hall - DL, JK &amp; VS attended and report given in item 18 below.  <b>iii) Vacancies on Planning Partnership</b> – Councillors will determine if anyone is interested in joining this group – no –one is interested at this time.</p>	
9) Police Report from A Currie	PC Currie advised: Only one crime for St Breward in March which was a ‘Malicious Communications Act’ offence involving threatening text messages.	
10) Community Network SOS	The PC reviewed the Community Network SOS volunteer offer and watched the You Tube Video. The PC resolved to not submit one project idea requesting volunteering help.	
11) Wenford Bridge	<p>Complaint passed on from Dominic Fairman regarding Wenford Bridge from a parishioner:  Within the last six months I have been present at two incidents on the bridge. Both times we were coming down the hill from Penrose.</p> <p>1. My friend was driving and was about to go onto the bridge but she was being very careful as</p>	

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	<p>there were two children walking behind the car and it was difficult for her to see them. There was another car coming onto the bridge and despite the fact that he could have seen the children did not reverse. Eventually, my friend reversed slowly (there is a slight dip there) but it was made very difficult for her.</p> <p>2. A few weeks ago I was coming down the same hill and turned onto the bridge. I was in the middle of the bridge and two bicycles were approaching the bridge. They looked at me and then determinedly came onto the bridge riding abreast with two feet between them. As I was already on the bridge I am not sure what they expected me to do with the car. One dismounted and just squeezed past my car. As the other passed me she shouted 'Priority'. I had a passenger and checked the facts with her and she confirmed the above. The cyclists were not near or on the bridge as I approached it.</p> <p>The reason I am writing to you is to ask if it is possible for the Priority sign to be reversed. It seems strange that it has been arranged with the Priority coming from the direction of St. Breward where it is wide and there is plenty of room for cars to reverse. From the St. Tudy direction there are two roads meeting at the bridge from steep hills with limited views  The PC resolved to ask Councillor Fairman to pursue this JK VS</p>	
<p>12) Chyryn Drive concerns of poor workmanship</p>	<p>1, 3, 5 Moorland Fields have all written letters about some internal but more external problems: LiveWest are not giving them a satisfactory response.  The PC agreed to pass these concerns onto Dale Webb.</p>	
<p>13) Footpaths, Footpath 13 &amp; LEADER project application</p>	<p>The Parish Council were advised that their LEADER application for the restoration of a historic footpath to provide improved access between Row and Churchtown and the amenities in the village at Footpath 13, St Breward PL30 4LX to PL30 4PP has been approved by the Atlantic and Moor Local Action group (LAG).</p> <p>The LAG will award a grant of £39768.12 which is 90% of the eligible expenditure up to the maximum sum of £44,186.80. The grant is awarded on terms set out in the grant funding agreement. The agreement is made up of</p>	

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	<p>a) a letter and its annexes A-D (the Agreement Document) b) Terms and Conditions &amp; c) Guide to Managing a Successful project.          Cornwall Development Company Ltd is responsible for overseeing the work of the Lag and operates under delegated authority from the Secretary of State for the Department of Environment, Food and Rural Affairs. The principal contact for this agreement is Catherine Roberts, CDC Ltd.</p> <p>The key dates for the agreement are:          a) Start date – 13 March 2019          b) Completion date – 31 October 2019          c) End date – 30 November 2024</p> <p>The Parish Council resolved to go ahead with the funding and agreed the Grant Funding Agreement. Proposed by DW, seconded by VS – all in favour.          The Parish Council resolved that the Clerk/RFO should sign the agreement – adding additional signatories as DL, BF &amp; VS. Proposed by JK, seconded by BF.</p> <p>The Clerk is required to return the original signed agreement before 24<sup>th</sup> April 2019.          Then the Programme Manager will be touch to undertake an inception meeting.</p> <p>Chris Monk advised that we will need to undertake a footpath closure notice, which takes 12 weeks. The PC resolved that the Clerk notifies Chris Monk of the need to close this footpath.</p> <p>Chris Monk has advised the PC to request footpath priorities after the middle of April.          The PC will review any information /updates will be received concerning the parish footpath network, particularly Footpaths 5 &amp; 9. Fingerposts and way markers will also be discussed.</p> <p>The PC will receive and review all LMP documentation for 2019/20 and note that submission date for contractors is 6 May 2019</p>	
14) Reports made to Cornwall	02.04.2019 reported two blocked drains in Penvorder Lane	

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Council in the past month and update on progress	<p>On highway outside Oaklea Penvorder Lane PL30 4NY - Highways Ref W1922199  On Highway on the Penvorder side of the triangle at Higher Lank PL30 4NB Highways ref W1922201</p> <p>David McKellar advised that the wooden fingerpost to go on top of the granite post at Keybridge is on order.</p>	
15) Play Area Inspection	Awaiting date from John Bedford Clark to conclude inspection.	
16) Community Governance Reviews	The PC received & noted information regarding non disclosable interests and predetermination. No action required.	
17) Financial Matters	<p>On 01.04.2019 the savings account: £26281.24  The current account has £586.26  The clerk requested PC support for payments to:  Clerk: £312.47  Cleaner:£105  Inland Revenue:£77.80  I &amp; WMHall rent invoice:£120 for April 2019 – March 2020  CALC membership: £373.37  The PC resolved to support these payments and supported £990 transfer of monies was required between accounts – proposed by DW , seconded by DP – all in favour.</p> <p>The PC noted that the external auditor this year is PKF Littlejohn for 18/19.</p>	
18) Reports will be received from Clerk, Councillors, Volunteers who are responsible for a portfolio	<p>a) DL advised that he, JK and VS attended the Camelford Community network meeting on 12/3/2019.  Suggestions were requested of the Parish Council for the CCN Priorities for 2019/20 for the AGM on 11<sup>th</sup> June 2019. Parish Councillors were asked for their suggestions.</p> <p>b) Meet the Planners – DL, VS &amp; JK attended on 28<sup>th</sup> March 2019 and met the local planners – Mark Andrews in Leader for Area 8. The team for our village includes: H Blacklock, R White, H Gooch, E Jones, L Lehan, S Stevens, A White &amp; E Venning. They were really pushing Neighbourhood plans, but at this time the PC do not intend to pursue this for St Breward.</p>	

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	c) Flower Festival – September 2019 – the PC have confirmed their intention to participate. d) Village Group Contact list to be included in the Parish Magazine - £25 cost.	
19) Correspondence the PC will view or discuss specific items of correspondence received via email or post	a) Friends against scams - Computer Courses in 8 <sup>th</sup> & 15 <sup>th</sup> May in I & WMHall 10 30 – 1pm b) Non Domestic Rates – public conveniences	
20) Forthcoming Training/Meetings/seminars	a) 4 <sup>th</sup> May Invitation to Road Safety & Community Speed engagement event 930 – 130pm New County Hall b) CyberCrime Awareness Betjeman Centre, Wadebridge PL27 7EY on 12 <sup>th</sup> June 2019. c) DL & VS will attend the Greenspaces event – Heartlands on 24 <sup>th</sup> April 2019 – see email on 25 <sup>th</sup> March 2019. d) Annual Parish Meeting – maybe hold it in the school reopen on 23rd April 2019. DL will discuss with Head teacher.	
21) To agree matters for the next meeting	Telephone box Emergency plan	
22) Date & time of next meeting	<b>Tuesday 7<sup>th</sup> May 2019 7pm</b> Institute & War Memorial Hall Meeting closed at 21:25hrs.	All