

St Breward Parish Council 2020

Minutes of the Council meeting for

Tuesday 5th January 2021

Held via Zoom as a remote meeting at 7pm, because of COVID19 legislation

1) Parish Councillors Present: Denis Lusby, Ben Fairman, Veronica Stansfield, Darren Wills, Patrick Lucas
Unitary Authority Councillor Present: Dominic Fairman
Clerk to the Parish Council: A Cornelius
Members of the Public Present: None
Guest Speakers: Donna Latham & Heidi Clemo




	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting	None	
2) Apologies	Apologies were received and accepted from Joe Kay(no connection), David Cornelius (unwell), Stephen Nankivell (no connection)& David Poxon (other commitment).	
3) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None	
4) Minutes of the meeting 3 rd November 2020	The PC approved the minutes of the meeting held on 1 st December 2020, after amending them to reflect Patrick Lucas's attendance.. Proposed by VS, seconded by DW. All in favour. The Chairman welcomed all participants via Zoom meeting in view of the current COVID pandemic.	
5) Matters Arising	Actions reviewed and prioritised in view of COVID 19: 1) On Hold – work with owners of Wenford Pottery regarding commemorating Michael Cardew 2) Noticeboard replacement plan – on hold 3) Rylands Bus Shelter structural survey undertaken – Clerk informed Tina McGrath & Rob Waters – ongoing project – Clerk to check in with Tina McGrath 4) 20mph signs – plan in place with Ben F – again will display once lockdown restrictions are lifted.	
6) Public Concerns & Comments	None	

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<p>7) Planning matters & planning applications</p>	<p>1. Planning matters & planning applications – the PC will consider and discuss all planning applications, matters of correspondence and approvals/refusals received from the Unitary Council: All planning applications and decision notices received from 2nd December – 30th December 2020 will be reviewed and confirmed by the Parish Council:</p> <p>a) PA20/10428 TPO Tree works to T1 Oak – remove 2 lower branches and reduce entire canopy by 1m all round Mrs A Kirby-Harris Camel View House St Breward The PC support the TPO and advice of the County Tree Officer. Proposed by BF, seconded by DW. All in favour.</p> <p>7b) Decisions: PA20/09760 & PA20/09761 (West Rose Farm) – approved, PA20/07671 (Kiln House) – approved, PA20/08502 (Casehill) – approved, PA20/08916 (Joys Meadow) – approved, PA20/07475 (land opp.Tredavas) – refused.</p> <p>7c) Other correspondence: none received</p>	
<p>8) Heidi Clemo – Census 2021</p>	<p>Heidi joined the meeting via Zoom, and gave an overview about the Census in 2021. Options will include completion online (aiming to reach 75% of the population through this route) or by letter with a unique ref code (32 page document). There is a legal requirement to complete the Census (£1000 fine – non-completion). People who are considered hard to reach or are not computer literate with work with Cornwall Council and partners (eg Inclusion Cornwall, Age UK etc). Planned to happen on 21st March – but may be delayed – this decision rests with the Prime Minister. The PC posed questions to Heidi. The Chairman thanked Heidi for attending. Heidi will send follow up information to the Clerk. 19:12hrs Heidi left the virtual meeting.</p> <div style="text-align: center;">    </div> <p>Your Questions A4GIP1_General_Inf Census is coming A6 Answered leaflet - EInformation_Poster_v3-postcard - ENGLISH.p</p> <p>Keep in touch:</p> <ul style="list-style-type: none"> • Register for email updates about Census 2021 and/or other areas of ONS • Access census information for community partners and local authorities • Follow @Census2021 on Twitter and Facebook 	

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<p>9) Multi-disposal Bins – Donna Latham (Waste & Environment Contracts Officer East1) – proposals for St Breward</p>	<p>Donna attended the meeting via Zoom and gave the following information: From 1st February 2021 there is a new waste contract and beach cleansing which starts with Biffa. All bins & assets have been reviewed throughout Cornwall, revealing that many bins that were emptied were being paid for by Cornwall Council. 4 of St Breward's bins (Row, Chyryn Drive, Row Hill, Higher Lank Bus Shelter) are already part of the contract. However, going forward a charge would be incurred for future emptying. Costs will be: £6.48 per bin per week = £25.94 per week = £1348.80/year. This price includes administration costs and the processing of the waste. This cost is only for emptying the bins, not for maintenance, painting or removal/re-siting of bins which would be an additional cost if Biffa are requested to undertake. If the PC wished to proceed – they would need to sign a contract at these fixed costs for 1 year, so there could be an increase after this. Donna realises that it is late in the day for the PC to receive these costs i.e would have been preferable to include in precept /budget planning. The PC asked if there could be a delay in the date in which charges would be incurred i.e. 1st April 2021 as opposed to the 1st February 2021. Donna agreed to explore this. The Chairman thanked Donna for attending. 19:24hrs – Donna Latham left the virtual meeting.</p> <p>The PC discussed the proposal further as were concerned about additional costs for waste disposal upon the Parish Council. A robust discussion was had about waste bin provision, budget/precept, financial pressures on the Parish and projected costs for waste disposal and that the PC adopts a stance of litter needs to be disposed of at home. The PC resolved to: Accept Donna's offer of replacing the Row Hill bin which will be a CC responsibility Ask Donna to relocate the CC bin at the Church to Chyryn Drive and remove the Parish bin (do not relocate or replace the PC bin) Remove and not relocate the Parish Council bins at Row, Chyryn Drive & Higher Lank Offer removed bins to Donna as a gesture of goodwill for use elsewhere Monitor the impact of the bins being removed and brief the public about the costs and decision In summary – no PC owned dog poo bins, only multidisposal ones owned by CC. Proposed by BF, seconded by PL – all in favour. Clerk to feedback to Donna.</p>	
<p>10) Police Report</p>	<p>Only two crimes for November and December (one for each month!). 1 x Criminal damage 1 x Public order allegation (that actually doesn't amount to a crime and is due to be no-crime and dealt with as anti-social behaviour)</p>	
<p>11) School Lane</p>	<p>Jo Best had been in contact with both the PC and Dominic Fairman regarding the ownership of school lane. The school's water supply is not efficient enough and the school have to pay for any improvements. Dominic confirmed</p>	

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	that the tarmacing was a one off and it is not an adopted lane. The school are trying to get the costings for this work, so that this will inform how they proceed.	
12) Play Area at Rylands	The Clerk confirmed that the submission for S106 money had been submitted to Cornwall Council and a response had been received. This confirmed that the PC had been successful in its application. Clerk to inform Mant Leisure and request a start date for the scheme.	AC
13) Footpaths	Working party confirmed that the gate at FP13 needs some attention and they have asked local contractor to address. The PC received correspondence from a Parishioner about the fencing along the Camel Trail. The PC has ensured the CTP Ranger has been informed.	
14) Public Conveniences	The PC resolved to keep the toilet closed at present, and not advertise for a new cleaner. Clerk to approach SWW & British Gas for a 'goodwill gesture' re lockdown and closed facility.	AC
15) Reports made to Cornwall Council in the past month and update on progress	VS updated the meeting that the hedges along Lank road have been a matter of concern for local residents for the past 6 months. They are unhappy that no action has been taken by the landowner. DL advised that he will discuss the white lines at the Tin Ten junction with David McKellar following the recent road traffic accident at this spot.	
16) Financial Matters	<p>The Clerk advised the Cornwall Council Finance Department that the PC was reviewing the budget and precept at tonight's meeting. The Clerk confirmed that all payments have been made as per contracts and usual agreements.</p> <p>The PC considered the budget and precept for 2020/21 and made the following decisions/resolutions:</p> <ul style="list-style-type: none"> • Increase from £50 to £200 for Clerk's expenses to meet the monthly Zoom subscription of £14.39 (proposed by VS, seconded by PL – all in favour) • Agreed to not have budget for S137 this financial year, because general reserves could be used for any in year requests proposed by DW, seconded by VS – all in favour. • Website budget to be increased from £200 to £800 as the PC has to improve and invest to be compliant (this cost reflects 2 year costs) • Agreed to reduce budget for printer cartridges from £200 to £100 – proposed by DW, seconded by PL. All in favour. • The PC agreed that the precept for 2021/2022 would be £20674.50 and asked that Clerk to notify CC of this decision. Proposed by DL, seconded by VS – all in favour. 	
17) Reports will be received from Clerk/Councillors/Volunteers who are responsible for a portfolio/attended a meeting/conference	No reports	

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18) Correspondence the PC will view or discuss specific items of correspondence received via email or post	No items requiring discussion.	
19) Forthcoming Training/Meetings/seminars	None	
20) Items for discussion at next meeting	S106 submission & feedback from C Mant re project start date	
20) Date & time of next meeting	Tuesday 2 nd February 2021 at 7pm via Zoom Meeting closed at 20:33hrs	