

St Breward Parish Council 2020

Monday 13th July as a remote meeting via Zoom at 7pm because of the COVID-19 legislation requiring social distancing measures to be followed and to promote Government instruction

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND REMOTELY

Prior to the start of the meeting there will be an opportunity for members of the public to discuss any items which feature on this agenda with all the Parish Councillors. If any other members of the public wish to discuss any other items – they will be considered for next month's agenda.

- 1. The Parish Council Meeting will note persons present**
- 2. The Parish Council Meeting will receive apologies for absence with reasons**
- 3. Declaration of members interests** – to receive declarations of registerable, non-registerable or disclosable pecuniary interests in accordance with Part 3 , 5A & 5B of the Code of Conduct and agree dispensations
- 4. To receive and approve the minutes of the meetings held on 4th May 2020**
- 5. To receive the Clerk's Report on any Matters Arising from the minutes /previous items**
- 6. Public Concerns & Comments** – the Parish Council will consider items featured on this agenda, or any points for next month's agenda, which were raised by the Public, prior to the commencement of the meeting
- 7. Planning matters & planning applications** – the PC will consider and discuss all planning applications, matters of correspondence and approvals/refusals received from the Unitary Council. The Parish Council will receive and make a resolution with regard to planning application process during this unprecedented time.

8A.Planning Applications:

- a) **All planning applications and decision notices received from 5th May – 4th July 2020 will be reviewed and confirmed by the Parish Council**
- b) **PA20/04484** Penvorder St Breward Listed building consent for roof repairs Mr G Munday

Join Zoom Meeting

<https://us02web.zoom.us/j/87204362842>

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- c) **PA20/04086** Rough Ground St Breward House Conversion of single storey stone barn to form 1 bed holiday let accommodation and restoration of derelict stone dwelling & associated works Mr D Galvin
- d) **PA20/05024** 3 Mount Pleasant St Breward 2 storey extension with porch and raised decking area Ms Dangar & Mr Twentyman

8B) Planning Decisions: will be received

8C) Other correspondence: will be received

- a) **Briefing Note form CC;** Government's Business & Planning Bill, draft planning guidance and new permitted development rights will be received
- b) **Housing Needs Survey – update on process & next steps will be received**
- c)

9) Police report – will be received

10) Play area at Rylands – the Parish Council will receive feedback following recent risk assessment from Councillors Stansfield and Lucas and agree next steps. The PC will consider the annual play inspection and note that Rynat has been asked to undertake as last year.

12) Footpaths

The PC will review any information /updates will be received concerning the parish footpath network and update from Footpath Working Party – a) Gate at FP 13 b) Money for footpath signage c) project to improve access down Mill Lane/Duck Street d) FP marker signs

13) Public Conveniences

The PC will receive risk assessment undertaken by Councillor Stansfield with regard to plan of re-opening toilet facility at Row.

14) The PC will note all reports made to Cornwall Council/others in the past month & update on progress

15) Dog Fouling - The PC will receive letter from a Parishioner and reflect on its content and any action required.

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16) Financial Matters – the PC will receive status of current & savings accounts, consider and approve any payments, approve status of accounts and receive any correspondence or requests concerned with financial matters

- a) the PC will note all payments made via internet banking since 4th May 2020
- b) The PC will note the 2020/2021 Section 137 rate
- c) The PC will receive and approve the bank reconciliation for 2019/20 and note its publication on the website
- d) The PC will review its risk assessment register
- e) The PC will review and update its system of internal control
- f) The PC will consider the internal audit report
- g) The PC will review and complete the Annual Governance and Accountability Return
- h) The PC will consider any analysis of variances
- i) The PC will confirm the notice of public rights and publication of unaudited annual governance and accountability return and Sections 1 & 2 of the approved AGAR period require by Regulation 15(2), Accounts and Audit Regulations

17) Reports will be received from Clerk/Councillors/Volunteers who are responsible for a portfolio/attended a meeting/conference

- a) Community Network Meeting 23rd June – DL & VS
- b) Community Network Emergency Plan – DL & VS

18) To review all correspondence – the PC will view or discuss specific items of correspondence received via email or post

- a) CALC guidance regarding need to continue remote PC meetings
- b) CALC – ACRE guidance for halls and community centres
- c) Neighbourhood Policing Newsletter
- d) Citizens advice newsletter
- e) CC COVID 19 briefing for Community Networks
- f) Town & Parish Council Highways & Environment update
- g) Drug Alert Briefing on 22nd June 2020

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19) To review Forthcoming training/meetings/seminars – the PC will agree on who will attend any forthcoming dates/events

a) free virtual incident report card training for tackling environmental crime 9th July 10-11am

b) Camelford Network meeting – 28th July

20) To agree Matters for next meeting – items will be agreed for the next PC meeting

21) To note Date and time of next meeting – the next meeting will be determined

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