ST BREWARD PARISH COUNCIL 2026

Meeting held on 1st June 2026 in St Breward Institute & War Memorial Hall at 7:30pm

Agenda Item	Notes	Action Required	By Whom
Members of the public have opportunity to raise any items or issues for future meetings	Fran Calver attended the meeting to ask if the Parish Council would grant £40 toward CPR/life support training in September 2026. Chairman thanked Fran for her request and attendance at the meeting.		
1.The Parish Council will note persons present	David Clark, Paul Frost, Veronica Stansfield, Alistair Philp, Val Hill, Stuart Dodds, Darren Wills (Chairman), David Cornelius Members of the public: Fran Calver (President of St Breward WI) Clerk to the Council: Anita Cornelius Unitary Authority Councillor: David Garrigan	None	
2.The PC will receive apologies for absence with reasons	Stephen Nankivell – reasons accepted. Mr Nankivell has offered his resignation from the Parish Council. The Chairman offered his thanks to Mr Nankivell for all his years of voluntary service. Fiona Camboropolus on holiday.		
3. Declaration of members interests	None		
4. To receive and approve the minutes of the last meeting on 5th May 2026 & any matters arising	The Parish Council received the minutes of the last meeting (5th May 2026) Proposed by PF , seconded by DCl – all in favour. Matters Arising: a) Urban footway specification to be completed and advertised for review in July meeting b) Bridges – David G and Darren agreed to meet next week to take some photographs in order to be prepared for a meeting with Phil Pritchard. c)Thanks were extended to VS thanking her for giving a presentation at the Annual Parish Meeting about NPS. d) Clerk shared the updated position with regard to electricity supply to the public convenience. Thanks were extended to Councillor Clark for all his support. e) Councillor Dodds gave an update regarding DBS applications for the Parish Council – a few more still to come back before we can be assured that we are 100% compliant.		
5. Public Concerns & Comments 19:40hrs	Fran Calver attended the meeting requesting £40 towards 2 sessions for CPR/basic life support training which will be open to the parish in September 2026 – supported by the PC under the power of section 137 – proposed by Darren Wills, seconded by AP – all in favour. Fran left the meeting.		

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6. Planning matters and planning applications	a) PA26/03299 TPO Trees at Row Hill, Hill House, St Breward Mr C Holmes. The PC supports this application – proposed by SD, seconded by DCl all in favour. b) PA26/01068 Local Development Order upgrading septic tanks and small sewage treatment plants within River Camel Special Area of Conservation. River Camel catchment area, by 9th June. David Garrigan commented on this application and explained the context of it. The Parish Council does not understand this application and believes that parishioners are not briefed on it and have not been included in any communications. Therefore at this stage they do not support this application and will ask the Planning Officer for some further clarity, as the Parish Council have received 6 separate requests so far and do not feel informed enough to advise. Proposed by SD, seconded by VS - all in favour. c) PA26/02204 Conversion of traditional barns to form a residential dwelling. Brown Willy Farms Ltd, Lamphill, St Breward Bodmin. The PC supports this application, proposed by DCC, seconded by AP– all in favour. d) Decisions – none e) Correspondence – closure intention 2nd July from Wenford Bridge to Higher Lank f) The Parish Council considered the formation of a steering group with regard to the NPS programme for St Breward – VS, VH, SD, DCl have volunteered to start this steering group. The PC resolved for this to proceed – proposed by, DCl seconded by VS– all in favour. DW offered the free use of the pool room and toilets at the Old Inn. First planning meeting to be held on 12th June at 11am. g) The PC received the NPS programme for information and training.	Return to planning dept	Clerk completed 4.6.26 .
7. Police Report	May edition circulated to all Councillors	No action	
8. CALC Updates	NALC booking – Public Conveniences: cost, pressure and practical solutions – a place has been booked but the Clerk was advised that no one is able to attend. Therefore Clerk was asked to cancel the space.	Cancel session	Clerk
9. Play Areas at Rylands 20:27hrs 20:35hrs	RoSPA inspection awaited. Comfort break Meeting resumed	Clerk to chase	Clerk
10. Footpaths	a. Mill Lane update/completion & sharing of photographs/comms – the Parish Council saw the images of the improved Mill Lane surface. DW thanked VS for all her hard work in regard to this project. b. LMP enhanced work submission and feedback – VS explained that in 26/27 – there is another opportunity to submit further expressions of interest. Some small projects are being prepared and considered with the team. c. VS shared the review undertaken of the condition of wooden footbridges for consideration for LMP enhanced work		

	d. update re HAD306 preliminary consultation – proposed diversion of FP24 – Lucas Humphrys advised that he has discussed with colleagues in Cormac who have confirmed that they will inspect the route and advise accordingly so that any future LMP requirements are met within the scheme. He will update in due course.		
11. Public Conveniences	The PC supported the following resolution (information below) – proposed by David Clark and seconded by Veronica Stansfield – all in favour. The Electricity renewal rates have been reviewed and the PC will have electricity provided by VALDA energy – this is for commercial sites only. This will be a 3 year contract and the costs are: 0p standing charge and 33.05 unit rate. Likely to alter annual spend from £198 with British Gas to £35.Valda energy are managing the switching over process. A SMART meter will need to be installed – date to be confirmed. The Parish Council will receive a reminder when renewal of contract is due, 9 months prior to renewal. The payment for this has been arranged as a direct debit. Clerk checked that this was possible with Lloyds Bank who confirmed that it was. The PC have received a welcome pack from Valda energy. DW & DCl have checked the facilities, and fitted a keysafe as agreed at last meeting. Additional keys will be cut for this facility – DCl will sort this out. Millenium tiles will be explained in the community news, DW has offered some fund raising facilities (quiz/bingo). It was suggested that DCl advised that the leak of water is not in the public conveniences.	Additional keys toe be cut	DCl
12. Public Space Protection Order Consultation	Re dog fouling, dogs on leads and exclusions. Deadline is 20th August. Stuart Dodds offered to undertake this consultation on behalf of the PC.	Complete consultation	Stuart Dodds
13.Reports in past month and update on progress:	None		
14. Reports will be received from members of the Parish Council/Cornwall Council	a) It was reported that Delphy Bridge has some loose stones on the side which need to be reported. b) The Rylands bus shelter was discussed and it was confirmed that it is owned by Cornwall Council. c) Paul Frost and David Garrigan gave an update about the leats, following a recent meeting. Simon Deverill advised there was no money. Reece Hobbs confirmed that money had been used for properties that had been flooded. It was confirmed that the chamber divides into 2 watercourses in 2 directions. It was agreed that the chamber would be located and debris would be cleared to see if this has an impact. If not the next step may be a dye test which the PC may be asked to fund. This would be discussed with Oliver Jones if indicated. d) David Garrigan advised that the 3 bridges still required some urgency and a site visit		

	He explained more about the planning application 6b) upgrading of septic tanks. It was raised in Cornwall Council that there was some confusion regarding the letters which had been disseminated to some households. A response is awaited. He has reported the missing road sign at Temple to Highways England. He advised that Cornwall Council had offered devolution to the Band Room for the small patch outside their entrance. DG will bring this forward with the key officer. The PC would like to consider devolution if the Band are not interested. Finally he explained that a motion regarding academies in North Cornwall had been introduced by Councillors Ball and Palmer. They are concerned about the early help and consistency provided in supporting mental health in students. They want to link the education provision with Cornwall Council, so that they can have a discussion with the Academies. e) SD asked if there had been any feedback from Walk, Wheel Cycle Trust. Clerk asked to chase. f) AP asked that in the July meeting the PC discuss replacing the seat at Penpont – in memory of Inez Burrows. g) DW advised that the road sweeper has not done MIne Hill and asked that this be requested. h) DW gave letter to Mr Blackburn about livestock in village		
15. Financial Matters	a) Payments due/made in May 2026: Savings account - £32947.26 Current account - £557.01. It was resolved to transfer £1500 to current account from savings account. 1) Clerk for May pay: £507.12 2) Cleaner for May pay: £260 3) HMRC - £159.34 4) British Gas - £43.89 5) Payroo Star - £6 6) SWW for Public conveniences - £86.77 All supported by PC, proposed DCl, seconded SD– all in favour. b) The PC confirmed receipt of external auditors and that St Breward had been included in an intermediate 5% selection for 25/26 accounts and that the PC had no conflicts of interest with BDO LLP. c)The Parish Council reviewed and completed the AGAR for 25/26 accounts and asked the Clerk to submit by deadline of 30th June 2026. d)The PC confirmed the notice of public rights and publication of unaudited annual governance and accountability return and sections 1&2 of the approved AGAR period by Regulation 15(2) Accounts and Audit regulations – noticeboard and website (scheduled for June due to Clerk's leave in May) e) The Parish Council will review and approve draft paper re general and earmarked reserves in July.	Make payments	Clerk (done)

	f) The Parish Council received and approved the bank reconciliation for 25/26 and noted its plan to publish on the website. g) The Parish Council discussed the process for risk reviews, and that VS is the rep for this on the PC h) The PC reviewed and updated its system of internal control i) The PC reviewed and considered any actions in external (24/25) and internal (25/26) audit report (25/26) from the internal auditor All matters resolved to be in order and details shared for return to the external auditor in line with the intermediate 5% selection. Proposed by VS, seconded by AP – all in favour.		
16. Correspondence	All items were reviewed and noted.		
17. Forthcoming meetings/seminars	a) Camel Valley CAP AGM & meeting 15 June 6:30pm – VS, VH & PF attending b) NALC event – Cost, pressure & practical solutions 11 November – 1 place booked at £42 – needs to be cancelled as no one able to attend c) NALC event flood resilience, local action, lasting impact – 10 March 2027 – 1 place booked booked (free event) d) Cormac summer workshops for councillors e) Wed 10th June 4 30 – 5 15pm river camel phosphates updates on line via teams f) Round table event with Ben Maguire & PC Council Chairs 29th May Bodmin Shire Hall 2-4pm		
18. To agree matters for next meeting	Toilets & tiles (June meeting)		DCl
19. Date & Time of next meeting	Monday 6th July 2026 at 7 30pm in St Breward I & WMHall. Meeting closed at 21.33hrs		All

For approval in July 2026 meeting