

## ST BREWARD PARISH COUNCIL 2026

Meeting held on 7<sup>th</sup> April 2026 in St Breward Institute & War Memorial Hall at 7:30pm

Agenda Item	Notes	Action Required	By Whom
1.The Parish Council will note persons present	David Clark, Paul Frost, Veronica Stansfield, Alistair Philp, Fiona Camboropolous, Val Hill, Stuart Dodds Members of the public: Hilda Blacklaw (Ramblers), Cathy Glaser, Robert & Yvonne Davey, Wayne & Shannon Davey Clerk to the Council: Anita Cornelius Unitary Authority Councillor: David Garrigan	None	
2.The PC will receive apologies for absence with reasons	Stephen Nankivell , David Cornelius & Darren Wills (work)	None	
3. Declaration of members interests	V Hill 6a – neighbour’s application	Left room during this item	
4. To receive and approve the minutes of the last meeting & any matters arising	The Parish Council received the minutes of the last meeting (2 <sup>nd</sup> March 2026) and resolved to approve them, Proposed by VS , seconded by FC – all in favour.  Matters Arising: Cllr Frost confirmed that a quote has been received for the replacement springers in the play area Clerk has ordered replacement 20 is plenty signs with Monster Signs – delivery expected in 2-4wks time. The CIL application for St Breward was unsuccessful. Community Emergency Plan template update was received		
5. Public Concerns & Comments	Hilda Blacklaw (Local Ramblers Chairperson) advised that the Ramblers wish to install 2 commemorative small plaques on footpath 8 on 24 <sup>th</sup> April. In memory of a colleague and to be installed at each end of the footpath. She asked if the Parish Council will seek support from the landowner. Cathy Glaser attended the meeting to check on any progress regarding a project for a cattlegrid in the village and the item re weed treatment and implications for St Breward.		
6. Planning matters and planning applications  19:55hrs	a) PA26/01726 Tramway Cottage, Lower Lank St Breward. Councillor Hill left the meeting for this application. Replacement of existing porch with modest single storey front extension to provide a utility space with materials to match the existing dwelling. The PC supports this application, proposed by SD, seconded by FC – all in favour. Councillor Hill rejoined the meeting. b) PA26/01693 Hill Farmyard, St Breward . Creation of 5 dwellings on the site, comprising o1 dwelling formed from the conversion of the existing retained stone barns, with 4 new dwellings	Return to planning dept	Clerk - done

	replacing the modern agricultural barns. The PC supports this application, proposed by SD, seconded by VS – all in favour. Mr & Mrs R Davey, Mr & Mrs W Davey left the meeting.		
7. Police Report	April edition circulated to all Councillors	No action	Clerk
8. Cattlegrid feasibility in the village	The Parish Council discussed this item, and the Clerk confirmed that at this time no contact had been made with Mrs Hall or the Chair of the Commoners. The Parish Council agreed that before anything could proceed there would need to be more engagement with the Highways Team and the Commoners. A traffic regulation order would be required as well as agreement about the common land boundary and rights to graze. In addition to this there would need to be parish wide engagement in view of the potential cost increase via the precept – if this was felt to be a viable project in the village.		
9. CALC Updates	The Clerk confirmed that the invoice (£530.17) from CALC had been received for annual membership. The PC resolved to pay and renew this membership. Proposed VS, seconded PF – all in favour.	Pay invoice and renew membership	Clerk
10. Play Areas at Rylands	PF advised that the play area checks have been undertaken. As the recent grant application had been unsuccessful it was agreed that VS & PF would attempt to secure an Awards for All grant to replace the springers and replace the dish roundabout. This was supported by the PC, proposed by DCI, seconded by FC – all in favour. PF reminded that the RoSPA inspection should take place in April 2026.	Apply for Awards for All grant	VS/PF
11. Village Seats, grit bins, bins and noticeboards	No items to discuss tonight.		
12. Footpaths	a) Footpath 24 – the Parish Council received an update regarding the proposed change to this footpath. The Parish Council reviewed the information from Mr Humphrys following discussion with the applicant. The Parish Council discussed the questions posed: the PC have no monies to cut the gorse as no provision was made for this in precept planning (as not known at this point). The PC proposed that the applicant consults with the Countryside Team for advice on how they could clear the gorse. Once confirmation on this has been received – the PC will consider their position in support of this proposal. At this time the Clerk was asked to not provide written confirmation of support until a plan is completed.  Mill Lane – VS confirmed that the invoice for payment had been processed with CC. Project continues at this stage – no other updates. b) An update was received regarding repairs required across the network	Send response to Mr Humphrys  None  May agenda	Clerk - done  Clerk

	<p>c) VS advised that the FP paring contract will be advertised on the PC website, community email, 2 notice boards and community news. Closing date will be 4<sup>th</sup> May for consideration at the 5<sup>th</sup> May meeting.</p> <p>d) The Clerk confirmed that the maintenance of the Urban footways has lapsed and needs to be re-rendered. This will be planned for the June 2026 meeting.</p> <p>e) Reintroduction of weed treatment and implications for St Breward – this CC communication was reviewed by the Council. Council resolved not to opt out. Proposed by SD, seconded by FC – all in favour.</p>	June agenda	Clerk
13. Public Conveniences	<p>PF has improved the ventilation of the public conveniences. The Cleaner will monitor the effectiveness. DCI raised about the tiles which are stored in this space and it was agreed that a plan was required. As the CIL application was unsuccessful it was agreed to review the improvement plans for the toilet in the June meeting.</p>	Reimburse PF June agenda	Clerk/PF Clerk
14. Reports in past month and update on progress:	None		
15. Reports will be received from members of the Parish Council/Cornwall Council	<p>1) David Garrigan advised that the Council had been looking at the reintroduction of weed treatment and the implications for St Breward.</p> <p>2) DG did not have any further update re WWCT.</p> <p>3) DG, DW and Oliver Jones, including the Chair from St Tudy PC met and discussed the road surface approaching Wenford Bridge – defects were noted and Oliver confirmed that no resurfacing was scheduled at this time. Councillors added that hey had received complaints about this road surface as well as damage to their vehicles.</p> <p>4) DG updated the Council on water quality testing in local beaches. The results were more in line with the Riverside Trust.</p> <p>5) PF advised the he and DG have met to discuss the leats. Next step is to meet wth Oliver Jones.</p> <p>6) PF attended a webinar regarding Martyn’s Law and gave a summary to the PC, which was helpful. <i>Whilst it has not yet actually passed into law, (it is in the implementation stage), it reflects the inevitable changes that will occur following the Manchester Arena bombing and subsequent enquiry.</i></p> <p><i>It appears unlikely to affect events at St Breward, based upon the examples that were provided.</i></p> <p><i>There are probably two local events that people are likely to question: -</i></p> <p><i>Remembrance day gathering - The PC could be considered one of the stakeholders, but since the gathering at the memorial is in an open space, with no enclosure, tickets or payments, and less than 200 people, it does not qualify.</i></p> <p><i>Similarly, entry to the church following the gathering at the memorial is not by</i></p>		

	<p><i>ticket or payment and again unlikely to exceed 200 people, so does not qualify. There is a suggestion that it could be considered good practice for the church to set a simple general policy that, if there is any possibility of a larger gathering, then if an incident occurs, certain doors would be locked and people would be moved to a particular location, or evacuation would take place by a certain route.</i></p> <p><i>The Carnival - There could be considered two relevant aspects of the carnival, the ticketed marquee event during the preceding week, and the actual procession event which includes judging, the parade and the following disco. The marquee event is usually less than 200 people, including staff, and is therefore not a qualifying event. The judging is in a freely accessible non-public open space, but there is no cordoned area requiring ticketed access, so does not qualify. The procession occurs in an open public place where the people can simply walk up and watch, and so does not qualify. The disco is an enclosed ticketed event, but with less than 200 people in total, and so does not qualify.</i></p> <p>7) PF shared the monthly MVAS analysis – no further points/queries.  8) PF/VS gave a review of the CAP meeting attended on 16<sup>th</sup> March 2026.  9) DCI raised some queries re the access route to the old Tor Down Quarry – he agreed to look back on previous applications.  10) SD explained that the DBS process will continue in April and hopefully conclude in May 2026. Cornwall Council will not be migrating to a new system at this point.  11) VH advised that a tree was down on the Camel Trail but cleared quickly by Mr Bate. The Council extended their thanks to him for his help.</p>		
16. Financial Matters	<p>Payments due/made in April 2026: Savings account - £19744.30. Current account - £323.89</p> <ol style="list-style-type: none"> <li>1) Clerk for March pay: £618.20</li> <li>2) Cleaner for March pay: £325</li> <li>3) HMRC - £207.97</li> <li>4) CALC training on Internal Audit on 5.3.26 £42 (Clerk)</li> <li>5) D Stringer - £360 for works to public toilet</li> <li>6) Payroo- £6</li> <li>7) Clerk reimbursement for new laptop £394, new laptop bag £29.99, new printer £59.99, 3 yr warranty for printer (£13), Microsoft key card (£122.55)and McAfee protection (£19.99) &amp; Printer paper £7.99. Total - £647.51</li> </ol> <p>Move £2000 to current from savings account.  All supported by PC, proposed SD, seconded DCI– all in favour.  Invoices expected from PF re materials used for toilet windows and I &amp; WM Hall for rent.  PC need to pay CALC for renewal of annual membership.  The PC confirmed receipt of external auditors and that St Breward had been included in an intermediate 5% selection for 25/26.</p>	<p>Make payments</p> <p>Pay Noted</p>	<p>Clerk (done)</p> <p>Clerk All</p>

	<p>The PC agreed to review the bank reconciliation and all matters for the AGAR in the May meeting.</p> <p>The PC noted that Western Web had undertaken an audit of their website compliance and will chase the outcome of this audit.</p>	<p>May agenda</p> <p>Get audit outcome before May meeting</p>	<p>Clerk</p> <p>Clerk</p>
17. Correspondence	<p>An update was received regarding the CIL grant applications. St Breward did not go through to the next round. 2 schemes from Bodmin and 2 from Wadebridge are through to the next round. NHS Together was received by all Councillors.</p> <p>All items of correspondence were reviewed – no action required.</p>		
18. Forthcoming meetings/seminars	<p>a) Helland Parish Council invitation from Orlando Kimber re wind farm proposal. PF &amp; VS plan to attend on 30<sup>th</sup> April .</p>		
19. To agree matters for next meeting	<p>Toilets (June meeting)</p> <p>General &amp; Earmarked Reserves &amp; AGAR completion</p>		
20. Date & Time of next meeting	<p>Tuesday 5<sup>th</sup> May 2026 at 7 30pm in St Breward I &amp; WMHall.</p> <p>Tuesday 5<sup>th</sup> May 2026 at 7pm will be the Annual Meeting of the Parish Council.</p> <p>A date needs to be confirmed for the Annual Parish Meeting – Clerk to discuss with DW.</p> <p>Meeting closed at 21.00hrs</p>		<p>All</p>