

St Breward Parish Council 2025/26
Minutes of the Council meeting for
Monday 3rd November 2025 at 7:30pm
Held in St Breward Institute & War Memorial Hall

1) Parish Councillors Present: Darren Wills, Paul Frost, Stuart Dodds, Fiona Cambouropoulos, Val Hill, Alistair Philp, Veronica Stansfield

Unitary Authority Councillor Present: David Garrigan

Clerk to the Parish Council: Anita Cornelius

Public Present: Richard Kendall, Jonquil Stapleton, Robert Kirby-Harris, Ivor & Jan Chivers, Tim Hutton & Jane Hanscomb

Agenda Item	Notes from Meeting	Person Responsible
Public concerns and issues raised prior to start of the PC meeting	Conversations were presented to the Parish Council about a) Richard Kendall presented concerns about leats – very little water flowing- been a two year problem. b) Bob Kirby-Harris explained that the Diocese plans to sell a piece of land at the end of the Vicarage Lane. The Diocese have offered the land to the PCC as the church graveyard requires an extension if parishioners want to be buried in the Parish. There was a suggestion that the Parish Council might be asked to grant money to the PCC to support land purchase. c) Jan & Ivor Chivers raised concerns regarding the walk wheel cycle trust consultation. A number of objections have been submitted to the Trust and the communication with parishioners has been poor d) update from Tim & Jane with regard to the local wildlife and conservation group	
2)Apologies	DCC (work), SN (other)	
3) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None	
4) Minutes of the meeting held on 6 th October 2025	The PC approved the minutes of the meeting held on 6 th October 2025. Proposed by PF seconded by FC. All in favour	
4) Matters Arising from previous meetings	a) SN – gorse cutting around Rylands - discussion with Commoners yet to take place. SN not present at tonight's meeting b) Clerk to follow up on community emergency toolkit – agreed to focus on this in new year c) SN will ask if Commoners could cut gorse/ferns near seat at Mine Hill War	Clerk

St Breward Parish Council 2025/26
Minutes of the Council meeting for
Monday 3rd November 2025 at 7:30pm
Held in St Breward Institute & War Memorial Hall

	<p>memorial. Clarify with SN - not present at tonight's meeting</p> <p>d) Clerk to ask Monster Signs about dog poo signs</p>	Clerk
5)Public Concerns & Comments	<p>The Parish Council discussed the points raised by the public</p> <p>a) Leats will be covered at item 10 on the agenda</p> <p>b) The Parish Council noted the email from the Rector Robin Thwaite and thanked Mr Kirby Harris for his contribution. It was agreed to undertake some additional research and include on the December agenda</p> <p>c) David Garrigan expressed his concern about the WWCT proposal and explained that he has been left out of the loop. He reiterated that the scheme should be delivered with us not too us. The Parish Council agreed as they had not been briefed on this proposal – only asked to advertise the drop in sessions. DG will contact Cornwall Council reps on this.</p> <p>d) the Clerk agreed to contact Mr Hutton going forward for any applications which involve tree preservation orders</p>	<p>Clerk</p> <p>DG</p> <p>Clerk</p>
6) Walk Wheel & Cycle Trust event on 4 th November 2025	The Parish Council received an email to advertise this drop in event. The Parish Council have not received any other information and agreed that a number of Councillors will attend so they can understand the next stage of the process. The Clerk will attend to clarify how WWCT plan to communicate going forward and will ask one of the project team at the event.	All
7)Planning Matters & Applications	<p>a) PA25/07180 Proposed shed Breward Barn Churchtown St Breward Mr Dance. The Parish Council discussed this application with varied opinions. FC supported this application, seconded by PF – all in favour.</p> <p>b)Decisions: PA25/05752 refused, PA25/03781, PA25/05766 – approved</p> <p>c)Correspondence – 1) Planning News for local councils & Agents Autumn 2025 – circulated to all Councillors</p>	
8) Police Report	November newsletter received by all Councillors.	
9) CALC Updates	<p>a. AGM 11th November 6 30pm St Erme Community Centre – VS & AC will attend</p> <p>b. CC Finance Briefing 13th November 11am</p> <p>c. Assertion 10 briefing for Clerks -18th Nov Free 11am</p> <p>All noted these events.</p>	
10) Leats	PF gave a summary of all conversations and actions taken so far with a number of neighbours. He has also contacted the environment agency – to no avail. He is now awaiting a response from Cornwall Council. David Garrigan offered his help if required.	

St Breward Parish Council 2025/26
Minutes of the Council meeting for
Monday 3rd November 2025 at 7:30pm
Held in St Breward Institute & War Memorial Hall

11) Play Area Rylands	PF reported that all was well with the Play Area, he has put in a temporary gate and the closer has been removed. No further update this month.	PF
12) Toilet Cleaner Appointment & facility (feedback)	Jonquil attended the meeting and explained that all initial plans had gone well. DW advised that he had reviewed the toilet and suggested that there needed to be a new bin for sanitary waste. AP advised that there is some water making the toilet damp – further investigation will be undertaken. DW confirmed he will investigate other points mentioned: meter readings, hot water, alarm and where it sounds.	
13) DBS policy	The DBS policy was presented by Councillor Dodds and he confirmed that all employees and Councillors require a basic check which will be repeated every 3 years. The policy was adopted by the Parish Council, proposed by SD, seconded by VS – all in favour. The Clerk illustrated the costs that will be incurred which was supported by SD and seconded by PF. All in favour. DW thanked SD for all his hard work in this policy.	
14) Co-option to vacant Parish Councillor position	The Parish Council received two applications for the vacant position. The applications and their content was reviewed. The Council undertook a vote and David Clark was chosen to be the new Parish Councillor. He will commence at the December meeting.	
15) Village Seats, grit bins, bins & notice boards	No update this month	
16) Footpaths	VS gave an update regarding Mill Lane and the services within it, following information from CC. VH and VS attended the Right of Way Improvement Plans in October in New County Hall. They have written and report and shared that with all Parish Councillors.	
17) Public Conveniences	See item 12	
18) The PC will note all reports made to Cornwall Council/others in past month & update on progress	a) W252130841 Culvert @ Silver Springs – all in hand b) Fallen sign at Moorland Fields – this has been repaired	
19) Reports will be received by Unitary Councillor and/or the members of the Parish Council	1) PF shared a report and review from the last CAP meeting on 20 th October. There will be money available for small highway schemes and it was suggested that the Parish Council submit an application for improvements for the road from Wenfordbridge to St Tudy crossroads. It was suggested that we would need to get support from St Tudy. 2) David Garrigan gave the following update: a) regional air connectivity – there will be a gap in service for a month but negotiations are	

St Breward Parish Council 2025/26
Minutes of the Council meeting for
Monday 3rd November 2025 at 7:30pm
Held in St Breward Institute & War Memorial Hall

	<p>in place with a replacement service</p> <p>b) The CC budget for 26/27 is yet to be voted through – David went through some of the challenges being faced including £49m gap, £40m-£70m savings to be found (? Removal of 60 posts and a 2% reduction to all Directorates' budgets. Council tax will increase by 4.99%</p> <p>3) An update was given regarding the neighbourhood priority statement – the Clerk confirmed she has registered an interest as requested at the last meeting.</p> <p>4) SD explained that the Community Bus has two new drivers.</p> <p>5) VH advised that the Camel Trail has been shut for 4 weeks and asked the Clerk if the PC had been notified of this, the Clerk advised that no information had been received. VH will follow up.</p>	
20)Financial Matters	<p>The PC reviewed all payments, BACS payments and inter account transfers and all actions supported. Transferred £3300.64 from savings account to current account payments. Proposed SD seconded by PF – all in favour.</p> <p>The PC noted the following Payments due/paid in November 2025:</p> <p>Clerk: £494.64</p> <p>Cleaner: £260</p> <p>PAYE: £153.79</p> <p>Payroo £12 Inv PS-526012814</p> <p>British Gas: £65.89</p> <p>V Stansfield for refreshments and laminating pouches: £49</p> <p>Royal British Legion: £20</p> <p>External Auditor: £252</p> <p>CALC code of conduct training x 4 = £132</p> <p>Plumber G Marriott - £40</p> <p>PWLB: £1686.92</p> <p>CC DBS Vetting set up: £48 Inv:8100618238</p> <p>Western Web Invoice: 25203 £86.40 renewal of icloud email account 13/12/25-12/12/26</p> <p>a)PC Insurance – annual cost and insurance items reviewed by PF & VS £1336.39</p> <p>b) David Eno for hosting wordpress website (stbreward.net) – includes daily backups, continuous monitoring, security scans and technical support - annual cost: £162</p> <p>c) Cornwall Council for uncontested election £322.48</p>	

St Breward Parish Council 2025/26
Minutes of the Council meeting for
Monday 3rd November 2025 at 7:30pm
Held in St Breward Institute & War Memorial Hall

21) To review all correspondence – the PC will view or discuss specific items of correspondence received via post/email	<ul style="list-style-type: none"> a) Town & Parish Council newsletter b) Request for local input from student re Radon awareness dissertation c) Network manager for NHW intro - S Good d) Able Community Care – stickers for older people (Do not knock door) e) Speed of traffic in Churchtown – PC agreed to move 20mph sign and ask Highways Steward if repositioning pole is supported. f) Camel Trail works – was PC informed? 	
22) Forthcoming Training/Meetings/ seminars	<ul style="list-style-type: none"> a) Personal safety for Councillors 12th Feb 2026 2- 3:40pm b) Handling on line abuse & intimidation for Councillors 19th Feb 2-330pm 	
23) Proposed PC meeting dates for 2026/27	In view of time – defer to December meeting	
24) Items for discussion at next meeting	Play Areas Any feedback from WWCT drop in event on 4 th November Agree meeting dates for 2026/27	
25) Date/time of next mtg	Meeting closed 22:22hrs. Next Meeting Monday 1 st December 2025 at 7pm in Institute & War Memorial Hall.	