

St Breward Parish Council 2025/26
Minutes of the Council meeting for
Monday 1st September 2025 at 7:30pm
Held in St Breward Institute & War Memorial Hall

1)Parish Councillors Present: Darren Wills (Chair), Veronica Stansfield, David Cornelius, Stephen Nankivell, Val Hill, Paul Frost, Stuart Dodds, Alistair Philp, Fiona Camboropoulosfixed

Unitary Authority Councillor Present: David Garrigan

Clerk to the Parish Council: A Cornelius

Public Present: Mr & Mrs Guilfoyle, Mr & Mrs Billington, Mr & Mrs H Teague, Mr Clark

Agenda Item	Notes from Meeting	Person Responsible
Public concerns and issues raised prior to start of the PC meeting	Mr & Mrs Guilfoyle expressed the reasons and concerns they have with regard to the beech trees in their property and the risks associated with it. This will be discussed during tonight's meeting – under planning. 4 members of the public who are neighbours to this property expressed their concerns about the height and impact of this tree, and the risk it poses to buildings around it and the urban footway because of the spread of its roots.	
2)Apologies	None	
3) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None	
4) Minutes of the meeting held on 4 th August 2025	The PC approved the minutes of the meeting held on 4 th August 2025. Proposed by PF , seconded by VS . All in favour.	
5) Matters Arising from previous meetings	<ul style="list-style-type: none"> a) Update re street light at No6 Penvorder Cottages – fixed now. b) SN – gorse cutting around Rylands - discussion with Commoners yet to take place. c) Clerk to follow up on community emergency toolkit d) SN will ask if Commoners could cut gorse/ferns near seat at Mine Hill War memorial e) Electoral office informed of Paul van der Ben's resignation by Clerk. f) Clerk to ask Monster Signs about dog poo signs g) Flower Festival reminder of dates (set up 4th September, 5th, 6th & 7th – actual flower festival 10-5 every day) – offers are stewarding were received from the PC. Clerk to email Mrs Hooper about this. 	
5)Public Concerns & Comments	The PC discussed this application – within item 6) Planning Ai PA25/05752	

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6)Planning Matters & Applications	<p>Ai PA25/05752 Beech Cottage St Breward Bodmin. Trees known G1 under TPO E11P/6/2/187 Fell beech trees Mr & Mrs Guilfoyle. Six members of the public attended the meeting in support of this application (two being the owners of this property. Mr Guilfoyle explained the history associated with the trees – 3 in total, 2 need attention and that the roots are now destabilising the urban footway next to his property. The trees are also causing the granite hedge to spill out onto the urban footway. Mr & Mrs Guilfoyle explained that they recognise their responsibility but are unable to control the risk posed because of the TPO. His neighbours presented their concerns about the harm that could be caused if this tree fell (during inclement weather) and described their genuine fears of the trees crushing them/their properties. Mr Guilfoyle noted that previous Tree Officers have suggested the high amenity value to these trees, but he feels that there is no amenity value to these trees and that they are unsuitable for their location. He has walked through the village and noted that they cannot be seen from any aspect within the village.</p> <p>The PC supported this application, and David Garrigan suggested that the Highways Team and the County Arborist undertake a site visit to establish the risk posed to neighbours and the urban footway. These experts will also be able to advise on how to mitigate the risks identified and the correct course of action to take with the trees. The Clerk was asked to contact the Highways Team for an urgent assessment of the urban footway. The Parish Council noted that through recent checks the tree is huge and its growing into the wall, with granite stones bulging out, the roots are a concern for destabilisation of surrounding properties as well as the urban footway. Therefore – support was agreed, proposed by SN, seconded by SD – all in favour.</p> <p>All members of the public left the meeting except for Mr Clark.</p> <p>ii PA2505766 Higher Bradford Bungalow Blisland Construction of replacement self build detached bungalow & associated works Mr & Mrs Rowland. The PC supports this application. Proposed by SN , seconded by PF – all in favour.</p> <p>B/Decisions:PA25/04703 S52/S106 and discharge of condition apps. Noted by Parish Council.</p> <p>C/Closure order:</p> <p>i.26-29 August 2025 SWW Loskeyle to Keybridge.</p>	
7) Police Report	Received by all Councillors August & September newsletter from Keith Charman.	
8) CALC Updates	1. A last call - NALC has partnered with Action with Communities in Rural England (ACRE) to launch a new survey designed to help parish and town councils enhance their flood resilience. The	

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	<p>short survey will capture what information and support parish and town councils need to better plan for flooding. (see agenda item 9 – Councillor Frost).</p> <p>2. The Centre for Ageing Better are hosting an Introduction to Age-friendly Communities Webinar on Wednesday 10th September 10am-11am. This one-hour webinar will cover the basics of Age-friendly Communities as defined by the World Health Organisation and provide practical examples from UK members on their journey to become better places to grow old. This webinar is primarily for professionals working within a local authority, voluntary sector organisation or health system who want to see their community become more age friendly.</p> <p>Attendees may also be people who are interested in taking the first steps in making their place Age-friendly, new members or partners of existing Age-friendly Communities and/or people who have heard about the Age-friendly Communities approach and want to learn more.</p> <p>Please find more information and registration link to the Zoom event via this link: https://ageing-better.org.uk/events/an-introduction-to-age-friendly-communities</p> <p>3. Cornwall Council is refreshing its Rights of Way Improvement Plan (RoWIP) — a ten-year strategy to enhance Public Rights of Way across Cornwall. This plan will focus on delivering tangible benefits for people and places, supported by clear performance measures to drive continuous improvement. As a first step, we are conducting a baseline survey to understand the current and future needs of users. The survey is open from 30 July to 28 September 2025, and your feedback will help shape the draft RoWIP, which will be further consulted on later before finalization. (Sent to Cllr VS for completion of baseline survey).</p>	
9) Receive any feedback re ACRE – enhanced flood resilience	PF completed the enhanced flood resilience from CRCC's Rural and Coastal team by the deadline of 29 th August on behalf of the Parish Council. PF noted that it didn't really apply to St Breward.	
10) Play Area Rylands	PF has completed the weekly inspections. Barkers Fencing have responded following the order of a replacement gate to advise that they no longer make or supply these gates. Therefore, PF has been in touch and an alternative company has been recommended. PF plans to take the gate off and try and improve the closing latch. PF to look at brochure for replacing springers.	
11) Toilet Cleaner Advert update	Two enquiries have been received and one application submitted. DW & VS have agreed to undertake the interview on Wednesday 3 rd September 2025. Clerk to inform successful applicant.	
12) DBS policy	SD presented a draft DBS policy. The Clerk explained the function offered by Cornwall Council to undertake DBS checks and approximate costs. The PC resolved for the Clerk to submit the application for bulk DBS checks to Cornwall Council in order to inform next steps.	
13) Safeguarding Toolkit	SD gave a training session to all present regarding safeguarding.	

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14) Village Seats, grit bins, bins & notice boards	1) VS completed the Experience Bodmin application & Clerk reviewed & submitted by closing date. Outcome expected by 12 th September. If successful this would support 2 new information boards – one at Hill and the other at the Camel Trail.	
15) Footpaths	The PC received an update from VS and Chris Monk and the August update was shared. The LMP enhanced project was shared and explained. The PC resolved to support a grant application for Mill Lane/FP6. Proposed by DCC, seconded by FC – all in favour. There are 20 projects permitted – up to £15,000 each. Advertising was agreed for this tender specification, with closing date of 27 th September at noon.	
16) Public Conveniences	No other matters discussed. Water and electricity bills received and detailed under Finance.	
17) The PC will note all reports made to Cornwall Council/others in past month & update on progress	1) 101007828476 Footbridge Footpath 535/6/1 surface is worn away in places and surface is now very slippery 2) W252130841 damaged 20mph sign 3) It was noted that the hedge at Jubilee Cottage has been trimmed (28 day notice had been served)	
18) Reports will be received by Unitary Councillor and/or the members of the Parish Council	<p>i) Update was received from Paul Frost re MVAS reports: Windfall incoming 85th percentile 21 mph, increase of 1 mph Windfall outgoing 85th percentile 23 mph, increase of 1 mph Louvain incoming 85th percentile 20 mph, increase of 1 mph Louvain outgoing 85th percentile 18 mph, no change The unit at Windfall has today been moved back to Traphouse, so that there is a unit either side of the school entrance, to remind drivers for the start of the new school year</p> <p>ii) VS wreath for remembrance sunday – associated costs agreed, proposed by VH and seconded by FC – all in favour.</p> <p>iii) David Garrigan advised on the following updates: a) thanked SD for his safeguarding presentation, b) Cornwall as a 5th nation proposal. A petition is on the website (CC) should you wish to support this proposal. C) recently undertaken door knocking in parish – and key theme was about poor mobile coverage on the outskirts of the village. DG has meeting with Cornwall Connect to understand next steps for St Breward. D) DG noted the community shop's 1st anniversary and advised that he had supported them earlier in the year.</p> <p>iv) Clerk advised that Highway Steward has undertaken action on Wenford Bridge in mid August. Gullies were cleared out and a camera put down to see if any major problems. Found a massive build up of grass, silt, mud and odd debris. No damage to pipes. The PC will ask him about ongoing maintenance plan.</p>	

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19) Financial Matters	<p>The PC reviewed all payments, BACS payments and inter account transfers and all actions supported. Transferred £1200 & £200 from savings account to current account for payments. Proposed PF , seconded by SN – all in favour.</p> <p>The PC noted the following Payments due/paid in August/Sept 2025:</p> <p>PAYE: £207.97 Cleaner: £260 Clerk: £618.20 Payroo £6 Community Bus: £100 South West water bill (ref 6091148630) £69.80 British Gas bill (ref:838501995) £19.36 Bruallen – for flower festival (power: Section 137) - £60</p> <p>The Parish Council have received a request from the Community Bus committee for a grant of £100 to help support the work they are doing to improve the local rural transport infrastructure in alliance with other local villages. The PC considered this request and resolved to support this request. Proposed by SD, seconded by VS – all in favour. SD gave clerk the BACS details for the community bus.</p> <p>Lloyds have confirmed that the interest rate on the business account will come down from 9th September (balances over £20,000 will alter from 1.61% AER to 1.41% AER/, 1.60%Gross to 1.40% Gross)</p> <p>After payments – Community Account: £1218.66 & Savings Account: £28111.07</p>	
20) To review all correspondence – the PC will view or discuss specific items of correspondence received via post/email	<ul style="list-style-type: none"> a) 22nd August Falmouth University £5 each Cornish Tin Mining event b) Cornwall Landscape newsletter (August) c) CIL Annual Reports 2024/25 d) Free Cyber support e) South west Play brochure f) North Cornwall Physio information/leaflet 	
21) Forthcoming Training/Meetings/ seminars	<ul style="list-style-type: none"> a) Confirmation of VH booking on 7th October 2025 6-9pm Code of Conduct training for Councillors 	
22) Items for discussion at next meeting	Apologies from Clerk (annual leave) and DCC (holiday).	
23) Date/time of next mtg	Monday 6 th October 2025 at 730pm in Institute & War Memorial Hall. Closed 21:31hrs	