

St Breward Parish Council 2025/26
Minutes of the Council meeting for
Monday 4th August 2025 at 7:30pm
Held in St Breward Institute & War Memorial Hall

1)Parish Councillors Present: Veronica Stansfield, Stuart Dodds, David Cornelius, Paul Frost, Val Hill, Darren Wills, Alistair Philp, Fiona Camboropoulos
Unitary Authority Councillor Present: David Garrigan
Clerk to the Parish Council: A Cornelius
Public Present: David Clark

Agenda Item	Notes from Meeting	Pers on Resp onsi ble
Public concerns and issues raised prior to start of the PC meeting	None	
2)Apologies	Stephen Nankivell	
3) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None	
4) Minutes of the meeting held on 7 th July 2025	The PC approved the minutes of the meeting held on 7 th July 2025. Proposed by PF, seconded by SD . All in favour.	
Matters Arising from previous meetings	<ul style="list-style-type: none"> a) Update re street light at No6 Penvorder Cottages – its arrived and yet to be fitted. b) SN – gorse cutting around Rylands - discussion with Commoners yet to take place. c) Clerk to follow up on community emergency toolkit with Cornwall Council 	
5)Public Concerns & Comments	None	
6)Planning Matters & Applications	<ul style="list-style-type: none"> a. Decisions:PA25/00674 Pre App – closed advice given, PA25/03180 Approved, PA25/00567 Pre App – closed Advice given b. Emergency Closures in July: <ul style="list-style-type: none"> i. 16-17 July Coombe Road – works to replace damaged poles ii. 22-23 July Coombe Road – works to reconnect service to customers (Wildanet) iii. 24 July Rylands to Higher Lank – works to repair cables 	

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	c. Planning Newsletter Summer 2025	
7) Police Report	Received by all Councillors newsletter from Keith Charman.	
8) CALC Updates	The Clerk explained that CALC are advertising a training session at St Breward on 7 th October. VS will approach Village Hall to see if it is available 6-9pm. The PC will provide refreshments and 4 spaces will be booked for DW, FC, DCC & AP. Need to check if SN wishes to join this session. PC will fund hire of hall and costs for each Councillor to attend.	
9) Review of existing ban of dogs on beaches consultation document	This had been undertaken by Councillors Hill and Stansfield. Chair thanked them.	
10) Play Area Rylands	PF has completed the weekly inspections. Barkers Fencing replacement gate has been ordered by the Clerk. The PC considered a request from a Parishioner regarding provision of a shelter at the play area – request was noted and will be considered in future replacement plans.	
11) Village Seats, grit bins, bins & notice boards	No Updates FC did supply Clerk with measurements for notice board at Churchtown, which has been mislaid.	
12) Footpaths	The PC received an update from VS and Chris Monk and the August update was shared.	
13) Public Conveniences	The Clerk informed the Parish Council of the cleaners' resignation. The PC extended their thanks to Brian Stevens for undertaking this role and keeping our facility so clean and presentable. The Parish Council asked the Clerk to advertise the position and review job description and contract of employment. It was agreed that this post should have an enhanced DBS with barred lists undertaken. Proposed by SD, seconded by PF – all in favour.	
14) War Memorial	The Chair extended thanks to Stuart and Paul and Pete for supplying water, electricity and equipment on a voluntary basis so the memorial could be cleaned. It will need to be repeated in approx. 3-5yrs. SD advised that the bench next to the memorial has a blocked view (gorse and ferns). Clerk to bring to attention of Commoners.	
15) Casual Vacancy	The Parish Council noted the resignation of Councillor van der Ben and extended their gratitude to him for all his volunteering and community support. Clerk to notify electoral office of this vacancy and a thank you email to Paul. 20:04hrs Meeting temporarily stopped for comfort break. 20:10hrs Meeting resumed.	

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16) Safeguarding	<p>Councillor Dodds presented a policy to the Councillors for Safeguarding, Whistleblowing and Equality and Diversity. He recommends that training should be undertaken at each PC meeting in 5 min blocks, with 20mins being required for the first session.</p> <p>Safeguarding Policy was adopted, proposed by FC, seconded by VS – all in favour.</p> <p>Whistleblowing Policy was adopted, proposed by VH, seconded by DCC – all in favour.</p> <p>Equality & Diversity Policy was approved, proposed by PF, seconded by VS – all in favour.</p> <p>These will be uploaded onto the PC website as well as the Parish Council adopting a logo showing it is a supporter of EDI.</p> <p>The Chair thanked Councillor Dodds for all his hard work.</p> <p>SD advised that he will present Safeguarding Toolkit at next PC meeting.</p>	
17) The PC will note all reports made to Cornwall Council/others in past month & update on progress	i) overgrown hedges at Jubilee Cottage – dangerous for vehicles coming out of Coombe Lane junction – to follow up with David MacKellar.	
18) Reports will be received by Unitary Councillor and/or the members of the Parish Council	<p>i) Complaints received about overgrown hedges going out of village and near Trebant. Councillors noted that hedgetrimming not permitted until September.</p> <p>ii) Dog Mess on urban footway – Clerk to ask Monster Signs for a couple of signs which can be attached to a finger post sign. Proposed by FC, supported by VS – all in favour.</p> <p>iii) Community Bus meetings – FC advised that these meetings clash with her night of work. SD offered to attend this meeting on Wednesday.</p> <p>iv) AP will approach the primary school for updates or reports.</p> <p>v) Councillor Garrigan gave following updates:</p> <ol style="list-style-type: none"> Info event held on 17th July. Well attended. 2 options for a cycle route from St Breward to Camelford are being explored for their feasibility. This study is in train and feedback has been very positive so far. Cornwall Council had full council meeting last month. He gave details regarding Councillors motions and proposals. An email from Chris Batters at Blisland had been received regarding the broken cattlegrid at Sandy way. Camel Valley CAP – planning to have two subgroups – rural transport (led by Dan Rogerson) and water quality FP survey to be undertaken (covered in VS footpath report) Cornwall National Landscapes - Natural Beauty & the Beast bus tours – engagement 	

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	and education project for underprivileged groups. DEFRA are involved. VS will link with school children in the village.	
19) Financial Matters	<p>The PC reviewed all payments, BACS payments and inter account transfers and all actions supported. Transferred £1100 from savings account to current account for payments. Proposed by PF , seconded by FC – all in favour.</p> <p>The PC noted the following Payments due/paid in August 2025:</p> <p>PAYE: £229.73 Cleaner: £260 Clerk: £668.20 Air Ambulance: £25 donation proposed by VH, seconded by FC – all in favour.(using power section 137)</p>	
20) To review all correspondence – the PC will view or discuss specific items of correspondence received via post/email	<ul style="list-style-type: none"> a) Experience Bodmin Grant funding opportunity closes 25th August b) I & WM Hall – success re grant funding improvements in hall c) Notice of emergency : food security and resilience to all Councillors – David Garrigan advised that if Councillors had any concerns about this to speak to the Cabinet Holder for Food/Farming. d) CALC – leaver e) Cornwall Air Ambulance – PC discussed this vital asset in a rural community. It was proposed to donate £25 by VH, seconded by FC – all in favour. However the PC stressed that this was a specific donation and did not set any precedent. f) National Grid electricity distribution community matters fund for halls - shared with relevant parties g) Clean Cornwall newsletter h) Community Shop 1st birthday celebrations 9th August 11-1pm at the Band Room i) Reminder of flower festival 5-7th September & Songs of Praise on 7th in evening – PC agreed that flower arrangement will be purchased under section 137 – budget to not exceed £70. VS will order and proposed, seconded by DCC – all in favour. 	
21) Forthcoming Training/Meetings/ seminars	<ul style="list-style-type: none"> a) Code of Conduct Training Village Hall 7th October. Attendees – DW, DCC, AP & FC. VS & AC will provide refreshments. 	
20) Items for discussion at next meeting	Safeguarding toolkit training by S Dodds	

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21) Date/time of next mtg	1 st September 2025 at 730pm in Institute & War memorial Hall. Closed 21:00hrs. Apologies received from FC.	
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