

St Breward Parish Council 2025/26
Minutes of the Council meeting for
Monday 7th July 2025 at 7:30pm
Held in St Breward Institute & War Memorial Hall

1)Parish Councillors Present: Veronica Stansfield, Stuart Dodds, David Cornelius, Paul Frost (Chair), Paul van der Ben, Val Hill

Unitary Authority Councillor Present: David Garrigan

Clerk to the Parish Council: A Cornelius

Public Present: Peter Glaser & Cathy Glaser David Brattle Denton Bourne

Agenda Item	Notes from Meeting	Person Responsible
Public concerns and issues raised prior to start of the PC meeting	None	
2)Apologies	David Cornelius Stephen Nankivell Fiona Camboroupolos Alistair Philp	
3) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None	
4) Minutes of the meeting held on 2 nd June 2025	The PC approved the minutes of the meeting held on 2 nd June 2025. Proposed by PF, seconded by SD . All in favour.	
5) Matters Arising from previous meetings	<ul style="list-style-type: none"> a) Update re street light at No6 Penvorder Cottages – its arrived and yet to be fitted. b) Bridges at Lease, Whiteheads & Ivey. Chaser email sent and advised that no urgent action is required as no high risk defects noted. c) SN – gorse cutting around Rylands - discussion with Commoners yet to take place. d) Clerk to follow up on community emergency toolkit 	
5)Public Concerns & Comments	None	
6)Planning Matters & Applications	<p>a. PA25/03781 Proposed conversion of the former disused St Breward Methodist Chapel into a single dwelling Mr S Shelley The PC do not support this application and share the concerns of the 4 members of the public, who attended tonight's meeting.</p> <p>Noting that access is a civil matter, the PC are very concerned about the impact to off road parking to the Row area - which already has over 15 properties without private parking.</p>	

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	<p>Access for emergency vehicles is a concern for the Parish and this residence may have an impact if more vehicles are crammed into this small part of the village.</p> <p>Elements of the application are factually incorrect: access sizes, no space to turn, phosphate neutrality calculations, Councillors have seen building and heating materials being taken into the building and remained concerned about lack of communication with neighbours especially those who are materially affected. Proposed by PvdB, seconded by VH – all in favour.</p> <p>b. PA25/04111 Buildings at Churchtown Farm Mrs K Dingle Application to determine if prior approval is required for a proposed change of use of agricultural buildings to a flexible use: conversion of hay/livestock barns for the storage of caravans, vehicles, building materials etc. No representation required.</p> <p>c. PA25/00567 PREAPP (for information) Preapp advice to unify 3 existing buildings on site (a c1900 originak dwelling, a 1985 double garage and a 1985 self contained annexe into a single 5 bedroomed residence. Elizabeth Jones. No representation required.</p> <p>d. Decisions: PA25/02516 (Innellan) approved PA25/03180 (The Coach House) approved PA25/03472 (Corgelly) approved PA25/03860 (Fellover) no objections PA25/01855 (Hallagena) approved</p> <p>e. Closure intentions i) road from junction sw of Loskeyle to Keybridge 26-29 August SWW</p> <p>f. Correspondence – event order confirmed for St Breward Carnival road closure on 5th July 1745 – 1845hrs</p> <p>g. Letter received from parishioners regarding the tree with TPO next to their property. This has been sent to Cornwall Council. VS agreed to undertake a risk assessment and bring to the September meeting.</p>	
7) Police Report	Received by all Councillors July newsletter from Keith Charman.	
8) CALC Updates	Local Councils Explained from NALC (digital edition) shared with all Councillors.	

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9) Citizens Advice	Informative data was received for period April 2024 – March 2025 For noting only	
10) Play Area Rylands	PF has completed the weekly inspections. Barkers Fencing have provided a quote and carriage to replace the gate £1129.88 & £150 carriage. The PC supported this expenditure. Proposed VS & PF seconded. Clerk to place the order.	
11) Village Seats, grit bins, bins & notice boards	No Updates FC did supply Clerk with measurements for noticeboard at Churchtown, which has been mislaid.	
12) Footpaths	The PC received an update from VS and Chris Monk and the July update was shared.the PC approved the increase of two cuts for next years schedule to FP x. Proposed by PF, seconded by VH.	
13) Public Conveniences	Clerk asked to email Brian to advise that PvdB will be new Councillor contact.	
14) Safeguarding Lead for the Parish Council	Stuart gave an update with regard to Safeguarding and St Breward PC. The current policy should have been reviewed in May 2024 – and it should be done yearly. Stuart plans to review the policy and bring back to the PC.He will also review the schedule which will be required. He recommends that there is a deputy safeguarding lead. Training – he has contacted CC about this and recommends a record of training is kept. He also recommends a Whistleblowing policy is required. Aims to follow up at next meeting. The PC were supportive of this approach.	
15) The PC will note all reports made to Cornwall Council/others in past month & update on progress	None	
16) Reports will be received by Unitary Councillor and/or the members of the Parish Council	i) Update was received from David Clark re Speedwatch. PF shared the latest MVAS analysis – insignificant findings. Darren plans to move location of cameras. ii) Val Hill advised that the Camel Trail has been improved.	
17)Financial Matters	The PC reviewed all payments, BACS payments and inter account transfers and all actions supported. Transferred £1500 from savings account to current account for payments. Proposed by PF , seconded by PvdB – all in favour. The PC noted the following Payments due/paid in July 2025: PAYE: £147.11 Cleaner: £260 Clerk: £479.24	

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	Grass Cutting T Preedy £168 Lower Penquite bin emptying (annual contract) £455.65 (Inv No 8100585987) Payroo £6 After payments – Community Account: £80.84 & Savings Account: £30355.70	
18) To review all correspondence – the PC will view or discuss specific items of correspondence received via post/email	<ul style="list-style-type: none"> a) Town & Parish newsletter June 25 b) Street Trading Policy review c) Escape to the Country filming d) TRIP programme (E Allcorn) e) Forest for Cornwall Summer newsletter f) Parishioner – village parking concerns g) Parishioner – dog poo Coombe Road – Clerk has spoken with Huntmaster 	
19) Forthcoming Training/Meetings/ seminars	<ul style="list-style-type: none"> a) CAP AGM & Meeting 7th July 2025 – VS attended b) Training for Councillors – various c) Info event to explore improved connection for National Cycle Route 3 from St Breward to Camelford 17 July St Breward Village Hall 5 30 – 7 30pm or 15th July Camelford Hall 	
20) Items for discussion at next meeting	Safeguarding	
21) Date/time of next mtg	Monday 4 th August 2025 at 730pm in Institute & War memorial Hall. Closed 21:00hrs.	