

St Breward Parish Council 2025/26
Minutes of the Council meeting for
Monday 12th May 2025 at 7:30pm
Held in St Breward Institute & War Memorial Hall

1)Parish Councillors Present: Veronica Stansfield, Val Hill, David Cornelius, Darren Wills, Stuart Dodds, Alistair Philp

Unitary Authority Councillor Present: None

Clerk to the Parish Council: A Cornelius

Public Present: Kevin Foster, David Garrigan

Agenda Item	Notes from Meeting	Person Responsible
Public concerns and issues raised prior to start of the PC meeting	<p>David Clark attended the meeting & gave an update regarding Speedwatch activities. He suggested that Parish Councillors may like to join the group on one of their sessions. They don't record anyone going less than 25mph or below, they record 25mph and above. Last week a van was recorded at going 38mph at 9 30am in the morning. Parishioners have stopped and thanked the group for their efforts – a wide range of residents.</p> <p>If you get recorded – goes into police computer and a letter gets sent out. If you repeat this – a more strongly letter is sent. Five people have done repeat offences, three strikes – police visit. Speedwatch team have done basic training. Keen to know we have support of the parish council. Four of us work as a team – no point in us doing it if we don't have support of Parish Council.</p> <p>DW – we all support what you are doing and we are very grateful for the group's efforts. Our plan is to try and reduce the speed throughout the village.</p> <p>David will send the Clerk the date and times of sessions.</p>	
2)Apologies	Paul Frost, Fiona Cambourpolous, Paul van der Ben (holidays)	
3) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None	
4) Minutes of the meeting held on 7 th April 2025	The PC approved the minutes of the meeting held on 7 th April 2025. Proposed by VS , seconded by VH . All in favour.	
4) Matters Arising from previous meetings	<p>a) Update re street light at No6 Penvorder Cottages – new bulb was being ordered on 17th March 2025, its arrived and yet to be fitted.</p> <p>b) Bridges at Lease, Whiteheads & Ivey. VS & AP met Mark Hollow today. Mark's initial assessment is that the Bolatherick bridge is the worst, then Whiteheads and finally Leaze. The tankers cross these bridges to access the waterworks, but the bridge liability lies with Cornwall Council.The bridges are</p>	

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	<p>crumbling and the weight of the lorries will be a contributory factor.</p> <p>c) VE Day Flag and cleaning of War Memorial – the PC extended their thanks to Pete Smith</p> <p>d) Clearing of gutter down below VH has been completed.</p> <p>e) SN – gorse cutting discussion with Commoners yet to take place.</p>	
5)Public Concerns & Comments	See above	
6)Planning Matters & Applications	<p>a. None</p> <p>b. Decisions: PA25/00379 Pre – closed advice given</p> <p>c. Closure intentions</p> <p style="padding-left: 40px;">i. Junction east of Steppes Farm Advent 19th – 22nd May 2025</p> <p style="padding-left: 40px;">ii. Steppes Farm to Mica Dams Advent 27 May – 30 May 2025</p> <p style="padding-left: 40px;">iii. St Breward Carnival 1745-1845hrs 5th July 2025 Internal to village – Carnival route</p> <p>d. Correspondence – Planning News for local Councils Spring 2025</p>	
7) Police Report	Received by all Councillors	
8) CALC Updates	<p>a. New councillor Induction Pack – circulated to all</p> <p>b. RoI forms to be returned by 3rd June – collected and will be returned</p>	
9) Play Area Rylands	<p>PF has completed the weekly inspections. The PC received the Play Area Inspection report form RoSPA and noted their recommendations. PF has reviewed the report and made the following suggestion:</p> <p><i>I believe much of the corrosion listed, with the probable exception of the springers, may be dealt with by wire brushing, use of corrosion inhibitor and then application of suitable paint. The shackles on the basket swing can easily be cut off and replaced.</i></p> <p>PC need to determine who will undertake the works.</p> <p>Big Lottery Awards for All – Parish Councils can apply to replace the springers.</p> <p>Procurement and review of costs agreed to be undertaken. Clerk to liaise with Councillor Frost.</p>	
10) Village Seats, grit bins, bins & notice boards	No updates.	
11) Footpaths	a) The PC received and review all tenders for the footpath paring schedule and awarded the contract to Mr P Hoskin. Proposed by AP VS – all in	

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	favour. b) The Chair signed the LMP acceptance for 25/26	
12) Public Conveniences	The Clerk advised that the business rates for the public conveniences had received relief for public lavatories (100%) for £249.50. Therefore no monies due to Cornwall Council.	
13) The PC will note all reports made to Cornwall Council/others in past month & update on progress	<ul style="list-style-type: none"> a. W252115211 blocked drain Oakley Penvorder Lane – now cleared b. W252120107 water coming out of BT Cover at Higher Lank (previously reported W252112236) – on going issue. c. W252120086 Potholes and broken road surface Churchtown has been addressed d. D4I9GK03-101007700701 fallen sign post FP 15/9 Deaconstow e. W252121000 cattlegrid at Hallagena full of debris – sheep able to cross it! <p>Clerk to email David MacKellar re poor road surface at Wenford.</p>	
14) Reports will be received by Unitary Councillor and/or the members of the Parish Council	<p>David Garrigan gave an update about the election. No party has full control. This is being addressed within Cornwall Council.</p> <p>The PC discussed the village entrances and the weeds covering the bridges which give a poor first impression to our community. Darren has offered to treat the weeds on the bridges into the village on a voluntary basis. The Parish Council supported this offer.</p>	
15) Co-option process for remaining seat on PC	The PC received a letter of request to fill the vacant seat on the Parish Council. This letter was accepted by the Parish Council, proposed by VH, seconded by DCC – all in favour. Stephen Nankivell will secure the final seat on St Breward Parish Council.	
16) Financial Matters	<ul style="list-style-type: none"> a) PWLB repayment due 27th May 2025 - £1686.83 b) Invoice from Duchy defibrillators £246 for annual monitoring fee c) Invoice from Play Safety Ltd for play area inspection at Rylands Play Area £115.20 d) The PC noted the 25/26 section 137 rate of £11.10 per elector. (Was £10.81 in 24/25). e) The PC received and approved the bank reconciliation for 24/25 and noted its plan to publish on the website f) The PC discussed the process for risk reviews g) The PC reviewed and updated its system of internal control h) The PC received and considered any actions in the external (23/24) and internal (24/25) audit report from the internal auditor i) The PC reviewed & completed the Annual Governance and Accountability Return 	

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	<p>j) The PC confirmed the notice of public rights and publication of unaudited annual governance and accountability return and Sections 1 & 2 of the approved AGAR period required by Regulation 15(2), Accounts and Audit Regulations – notice board and website</p> <p>k) PWLB Audit Statement for 31 March 2025 was noted at a remaining £3316.67</p> <p>l) The PC will review and approve the draft paper re earmarked and general reserves at the next meeting.</p> <p>The PC reviewed all payments, BACS payments and inter account transfers and all actions supported. Transferred £3486.83 from savings account to current account for payments. Proposed by VS , seconded by VH – all in favour. The PC noted the following Payments due/paid in May 2025: PAYE: £200.65 Cleaner: £327.50 (noting new hourly rate from 1st April as agreed in precept/budget planning) Clerk: £601.62 (noting hourly rate is now SCP from 1st April) British Gas: £44.14 Tom Preddy (grass cutting in April) £108 Internal Auditor S Roy £132.50 (for 2024/25 & 2023/24) Invoice for VE Flag (V Stansfield) £9.50</p>	
17) Community Emergency Toolkit	the PC will receive and review this document from emergency planning officer in CC. The PC needs to decide if it wishes to pursue this piece of work as a village project. Agreed to invite the colleague to future meeting	
18) To review all correspondence – the PC will view or discuss specific items of correspondence received via post/email	<p>a) Location of defibrillator – raised by parishioner</p> <p>b) CAP Meeting notes from CC</p> <p>c) Notice of uncontested election</p> <p>d) Notice of candidates for St Teath & Tintagel ward</p> <p>e) Cornwall National Landscape newsletter</p> <p>f) SLCC News bulletin 1st May 2025</p> <p>g) Complaint from Parishioner</p> <p>h) WREN environmental fund</p> <p>i) Terrorism (protection of premises) Act – Martyn's Law received royal assent 3rd April 25</p>	

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	j) Active Cornwall e-newsletter (April)	
19) Forthcoming Training/Meetings/ seminars	a. Annual Parish Meeting 21 st May St Breward Village Hall. Invite David Clark re Speed Watch. b. Planning Essentials Training for local Councils: <ul style="list-style-type: none"> i. 12 June 4-5pm TEAMS National, Local & Neighbourhood Planning Policy ii. 19 June 4-530pm Development Management iii. 10 July 4-530pm Enforcement & Compliance & Appeals 	
20) Items for discussion at next meeting	None raised.	
21) Date/time of next mtg	Monday 2 nd June 2025 at 730pm in Institute & War memorial Hall	