

St Breward Parish Council 2021/22

Minutes of the Council meeting for

Tuesday 6th April 2021

Held via Zoom as a remote meeting at 7pm, because of COVID19 legislation

1) Parish Councillors Present: Denis Lusby, Joe Kay, Darren Wills, David Poxon, Veronica Stansfield, Ben Fairman

Unitary Authority Councillor Present: Dominic Fairman (for 15mins at start only)

Clerk to the Parish Council: A Cornelius

Members of the Public Present: None

	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting	None	
2) Apologies	David Cornelius (work) Patrick Lucas (work) Stephen Nankivell (Work)	
3) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	JK – 7b	
4) Minutes of the meeting 2 nd March 2021	The PC approved the minutes of the meeting held on 2 nd March 2021. Proposed by BF, seconded by DP. All in favour. The Chairman welcomed all participants via Zoom meeting in view of the current COVID pandemic.	
5) Matters Arising	Actions reviewed and prioritised in view of COVID 19: On Hold – work with owners of Wenford Pottery regarding commemorating Michael Cardew 1) Noticeboard replacement plan – on hold 2) 20mph signs – signs with Ben 3) Update 06.04.21 : Rylands Bus Shelter structural survey undertaken – Clerk informed Tina McGrath & Rob Waters – ongoing project – Clerk has posted survey to Tina for progression.	
6) Public Concerns & Comments	None	
6a) Unitary Authority Councillor	The Chairman agreed to allow DF to speak at this point of the agenda, so that he could attend St. Teath Parish Council whose meeting clashes with St Breward's. DF advised that he had met with several residents at Moorland Heights & Granite Rise – to listen to their concerns about the defects within their homes. DF is in contact with Livewest to seek response and support to the issues identified. DF expressed his thanks to all members of St Breward PC for their support during his term in office, which was reciprocated by the Chairman. DF left the virtual meeting.	
19:20hrs		

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<p>7) Planning matters & planning applications</p>	<p>1. Planning matters & planning applications – the PC will consider and discuss all planning applications, matters of correspondence and approvals/refusals received from the Unitary Council: All planning applications and decision notices received will be reviewed and confirmed by the Parish Council:</p> <p>7a) PA21/01681 Higher Penquite, Boulders Road From Victoria Terrace To Penquite Reservoir St Breward Bodmin PL30 4NX Proposed demolition of existing bungalow and construction of 3 new dwellings with new access to highway - resubmission of application PA20/05828 - Mrs Levers The Parish Council oppose this application: Councillors estimated that the proposed scheme would allow for 17 additional people to live/sleep within these properties, which could bring an impact of between 7-10 cars. There is insufficient parking allowed in this already congested area and the PC conclude that this is an overdevelopment of the site The floor plans do not show balconies at the rear of properties, however, they are shown on the elevations and would overlook the properties to the rear and the side of this plot. The PC are concerned that the proposed development overlooks 2 bungalows (Tara & Penhallow) The PC are concerned that there is insufficient foul drainage capacity for this proposal. Proposed by VS, seconded by DW – all in favour.</p> <p>7b) PA21/02264 Blackthorn Cottage St Breward Bodmin Cornwall PL30 4NS Erection of Cottage - removal of Condition 2 of planning decision notice 93/2085 dated 22/08/1994 - Mr Gary Millward The Parish Council support this application – proposed by DP, seconded by BF – all in favour</p> <p>7c) European Sites Mitigation Supplementary Planning Document – consultation 26 March – 23 April 2021. The PC will consider this document and VS confirmed that it is not relevant to St Breward.</p> <p>7d) Decisions: PA21/00424 (Deaconstowe) approved, PA20/08685 (The Aviaries) approved PA20/11115 (Hallagena Farm) withdrawn</p> <p>7e) Other planning correspondence: Consultation on (26.02 – 16.04.21) Climate Emergency Development Plan Document (DPD) proposed amendment – Porthtowan should be included – Councillors noted this information Application received after printing of agenda: i) PA21/01451 Wenford Bridge House & the Brew House PL30 3PN Listed Building consent for repair to slate roof and chimneys. The PC supports this application. Proposed by BF & seconded by VS – all in favour. ii) Pre-Application advice for retention of existing dwelling and erection of 4 detached dwellings and associated access to existing rear garden PA21/00765/PREAPP – the PC asked the Clerk to notify CC that there is a local belief of a water main and sewer running through this site.</p>	
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8) 2 surveys from Cornwall AONB: Farming, Nature & Sustainable Tourism	Circulated to Councillors – no further action	
9) Police report	No Police report received for March 2021.	
10) Updates from CALC	a) remote meetings – discussed information shared by CALC b) returning to the workplace guide – received by all Councillors – not relevant for St Breward PC c) other updates – previously forwarded to all Councillors	
11) Play Areas at Rylands	VS confirmed that all checks have been undertaken and no issues to raise. The new trampoline continues to be a well used additional facility. If hooks on trampoline need attention – Veronica has the key. TR has noted that there is increased litter in the play area at present and advised the current bin is inadequate. The PC agreed that a new bin is researched with proposed costs for next meeting. VS to discuss with TR. Clerk confirmed that the invoice to Mant Leisure has been paid and the claim forwarded to CC to realise grant to help support the costs. Clerk advised that following a review of records no invoice has been received from John Bedford Clark who undertook play area inspection in 2019. VS offered to contact him, although this had been unsuccessful to date. Clerk & VS are exploring inspectors for 2021, if unable to make contact with Mr Bedford-Clark. The PC stopped for a comfort break and resumed at 20:10hrs.	
20:00hrs		
12) Footpaths	Footpath Paring tender has been advertised for 2021/22. Email received from a parishioner concerned about dogs being off lead and worrying/attacking livestock on footpath 13. DL will discuss with Footpath Officer about signage and explore what might have been done in other places. Clerk to respond to Parishioner and advise they are welcome to display signage in order to inform/prevent this happening again.	
13) Public Conveniences	Clerk advised no applications received to be toilet cleaner to date. PC asked that this be put as an agenda item for the May meeting for further discussion. DL has secured a quote for 3 new windows in current facility - £1215.59 exc VAT. The PC talked about the condition of the toilet and its access. DL will make some enquiries with the Band to consider a partnership approach to a new facility, before any further works are undertaken on current toilet.	

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14) The PC will note all reports made to Cornwall Council/others in the past month & update on progress	 Highways issues reported since Parish	
15) External Auditors	Clerk confirmed that PKF Littlejohn have been appointed as external auditor for 2020/21	
16) Financial Matters	<p>The Clerk advised the current account has £257.65 and the savings account has £14055.31.</p> <p>Payments to be made: Clerk - £455.39 PAYE - £110.20 Payroo : £6 (inv: 19830)) CALC Membership: £436.40</p> <p>Clerk advised PC that notification had been received from CC that the Precept and CTS grant will be paid in next couple of days (CTS grant:£192.04, Precept:£10337.25)</p> <p>General & earmarked reserves – covered at last meeting</p>	
17) Elections Timetable & Process for 6 th May 2021 Consideration of Annual Parish Meeting date Future PC meeting dates 2021/22	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  Elections FAQ.pdf </div> <div style="text-align: center;">  Elections 2021 Timetable 2.2.21.pdf </div> </div> <p>Annual Parish Meeting – Councillors agreed to hold on 4th May 7 – 7:30pm virtually, prior to the next virtual PC meeting. Proposed by DP, seconded by VS – all in favour. The PC agreed to summarise all undertaken in the past year as the focus for the Annual Parish Meeting.</p> <p>The PC considered setting the PC meeting dates for 2021/22, however, decided to wait for the new Council to be in place – as St Breward may wish to alter their meeting date so it doesn't clash with others within the same area.</p> <p>Councillor B Fairman advised that he was not planning to stand for the forthcoming PC election. The Chairman thanked him for his hard work, contribution and service, which was reinforced by all present.</p>	
18) Reports will be received from Clerk/Councillors/Volunteers who are responsible for a portfolio/attended a meeting/conference	i) BF advised that some members of the public had been camping at Delphy Bridge – and a parishioner approached them directly, receiving verbal abuse. BF reminded the meeting that individuals should not put themselves at risk, and should notify the Bodmin Moor Council in such cases.	

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19) Correspondence the PC will view or discuss specific items of correspondence received via email or post	The PC reviewed all items received: a) Email from Bodmin Town Council re planning/strategic development plan – no response required b) Email from St Breward Primary School re basket ball hoop and no access to school grounds out of opening hours – dealt with by DL c) Email from parishioner complaining about dog poo on FP13 and around school area - noted d) New community carbon calculator- noted	
20) Forthcoming Training/Meetings/seminars	Camelford Community Network 22 nd June 2021	
21) Items for discussion at next meeting	Public Convenience & cleaner role Rylands Bus Shelter Annual Parish Meeting to precede PC meeting	
22) Date & time of next meeting	Tuesday 4 th May 2021 7pm Annual Parish Meeting 7 30pm Parish Council Meeting. Meeting closed at 21:14hrs	