

Meeting of St Breward Parish Council 2025/26

St Breward Parish Council Meeting will take place on

Monday 12th May at 7 30pm in St Breward Institute & War Memorial Hall

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND & MUST ADHERE TO THE COVID GUIDELINES & PROCESSES DEFINED BY I & WM HALL COMMITTEE

Prior to the start of the meeting there will be an opportunity for members of the public to discuss any items which feature on this agenda with all the Parish Councillors. If any members of the public wish to discuss any other items – they will be considered for next month's agenda.

- 1. The Parish Council Meeting will note persons present**
- 2. The Parish Council Meeting will receive apologies for absence with reasons**
- 3. Declaration of members interests** – to receive declarations of registerable, non- registerable or disclosable pecuniary interests in accordance with Part 3 , 5A & 5B of the Code of Conduct and agree dispensations
- 4. To receive and approve the minutes of the meeting held on 7th April 2025 and any matters arising from the minutes**
 - a. VE Flag & cleaning of War Memorial
- 5. Public Concerns & Comments** – the Parish Council will consider items featured on this agenda, or any points for next month's agenda, which were raised by the Public, prior to the commencement of the meeting
- 6. Planning matters & planning applications** – the PC will consider and discuss all planning applications, matters of correspondence and approvals/refusals received from the Unitary Council:
 - a. Applications:**
 - a. None**
 - b. Decisions:** PA25/00379 Pre – closed advice given
 - c. Closure intentions**
 - i. Junction east of Steppes Farm Advent 19th – 22nd May 2025
 - ii. Steppes Farm to Mica Dams Advent 27 May – 30 May 2025
 - iii. St Breward Carnival 1745-1845hrs 5th July 2025 Internal to village – Carnival route
 - d. Correspondence** – Planning News for local Councils Spring 2025
- 7. Police report** - Bodmin & Wadebridge Neighbourhood Police Newsletter will be received (April 2025)
- 8. CALC Updates** will be received/acknowledged
 - a. New councillor Induction Pack
 - b. RoI forms to be returned by 3rd June
- 9. Play area at Rylands**– the Parish Council will review and consider any relevant items
 - a. The PC will receive and review the RoSPA annual play area inspection for Rylands Play Area and determine any immediate actions
- 10. Village Seats, grit bins, bins & notice boards** – updates will be received
- 11. Footpaths** The PC will review any information /updates will be received
 - a) The PC will receive and review all tenders for the footpath paring schedule and award the contract
 - b) The Chair will sign the LMP acceptance for 25/26
- 12. Public Conveniences** information & updates will be received.

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- 13. The PC will note all reports made to Cornwall Council/others in the past month & update on progress**
 - a. W252115211 blocked drain Oakley Penvorder Lane
 - b. W252120107 water coming out of BT Cover at Higher Lank (prev reported W252112236)
 - c. W252120086 Potholes and broken road surface Churchtown
- 14. Reports will be received** from the members of the Parish Council/Cornwall Council
- 15.** The PC will agree the next steps of co-option to the vacant PC position
- 16. Financial Matters –** the PC will receive status of current & savings accounts, consider and approve any payments, approve status of accounts and receive any correspondence or requests concerned with financial matters
 - a) PWLB repayment due 27th May 2025
 - b) Invoice from Duchy defibrillators
 - c) Invoice from Play Safety Ltd for play area inspection at Rylands Play Area
 - d) The PC will note the 25/26 section 137 rate
 - e) The PC will receive and approve the bank reconciliation for 24/25 and note its publication on the website
 - f) The PC will discuss the process for risk reviews
 - g) The PC will review and update its system of internal control
 - h) The PC will receive and consider any actions in the external (23/24) and internal (24/25) audit report
 - i) The PC will review & complete the Annual Governance and Accountability Return
 - j) The PC will confirm the notice of public rights and publication of unaudited annual governance and accountability return and Sections 1 & 2 of the approved AGAR period required by Regulation 15(2), Accounts and Audit Regulations – notice board and website
 - k) PWLB Audit Statement for 31 March 2025
 - l) The PC will review the draft paper re earmarked and general reserves for approval
- a) Community Emergency Plan Toolkit –** the PC will receive and review this document from emergency planning officer in CC. The PC needs to decide if it wishes to pursue this piece of work as a village project.
- b) Correspondence–** the PC will view or discuss specific items of correspondence received via email or post
 - a) Location of defibrillator – raised by parishioner
 - b) CAP Meeting notes from CC
 - c) Notice of uncontested election
 - d) Notice of candidates for St Teath & Tintagel ward
 - e) Cornwall National Landscape newsletter
 - f) SLCC News bulletin 1st May 2025
 - g) Complaint from Parishioner
 - h) WREN environmental fund

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- i) Terrorism (protection of premises) Act – Martyn’s Law received royal assent 3rd April 25
- j) Active Cornwall e-newsletter (April)

- c) To review Forthcoming training/meetings/seminars** – the PC will agree on who will attend any shared meeting invitations
 - a. Annual Parish Meeting 21st May St Breward Village Hall
 - b. Planning Essentials Training for local Councils:
 - i. 12 June 4-5pm TEAMS National, Local & Neighbourhood Planning Policy
 - ii. 19 June 4-530pm Development Management
 - iii. 10 July 4-530pm Enforcement & Compliance & Appeals

- d) To agree Matters for next meeting** – items will be agreed for the next PC meeting

- e) To note Date and time of next meeting**
Monday 2nd June 2025 in Institute & War Memorial Hall at 7 30pm