

St Breward Parish Council 2024/25
Minutes of the Council meeting for
Monday 4th November 2024 at 730pm
Held in St Breward Institute & War Memorial Hall

2)Parish Councillors Present: Veronica Stansfield, Val Hill, Paul Frost, Paul van der Ben, Fiona Camboropoulos, Darren Wills, Stephen Nankivell
Unitary Authority Councillor Present: Dominic Fairman
Clerk to the Parish Council: A Cornelius
Public Present: None

Agenda Item	Notes from Meeting	Person Responsible
Public concerns and issues raised prior to start of the PC meeting		
1)Nomination of Chair from November 24 – May 25	DW took the Chairman role – proposed by VS , seconded by PF – all in favour. DW signed the	
3)Apologies	DCC (personal)	
4) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None	
5) Minutes of the meeting held on 7 th October 2024	The PC approved the minutes of the meeting held on 7 th October. Proposed by VS , seconded by PF. All in favour.	
6) Matters Arising from previous meetings	<ol style="list-style-type: none"> 1) Telephone box at Row – Community Heartbeat chased but advise that BT will arrange disposal. 2) Transfer of assets meeting requested – planned for 5th September at Chy Trevail did not go ahead – new dates being agreed. 3) Clerk confirmed that she had notified the electoral office of the two resignations and they have agreed the advertisement process for replacements. 4) Glasdon seat delivery being confirmed for Higher Lank – just clarifying wording on plaque. 	
7)Public Concerns & Comments	None	

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8)Planning Matters & Applications	<p>a. PA24/07735 Tredavas Penpont St Breward Mrs D Fry Single storey extension – the PC supported this application. Proposed by VS, seconded by FC – all in favour.</p> <p>b. Decisions: PA24/06778 (Rose Cottage) approved, PA24/07529 Vorders – planning permission required, PA24/05938 – (Beech Cottage) - approved</p> <p>c. Closure Orders: 18 – 29 November 2024 – Higher Lank to the Water works</p> <p>d. Update re Planning/Correspondence – planning news circulated. Planning training available on line TEAMS 7th November 4-6pm – shared with Councillors.</p>	
9)Dates & times for Parish Council meetings from April 2025 to May 2026	Dates & Times were discussed, taking into account the election due on 1 st May 2025.	
10) Police Report	November Newsletter received by all Councillors	
11) CALC Updates	<p>a) Burial & Cremation Consultation paper received and circulated to all</p> <p>b) New duty for employers to prevent sexual harassment reviewed</p> <p>c) NALC Local Government Pay Agreement 24/25 reviewed and implication to Clerk acknowledged.23/24 rate to 24/25 advises a .62p increase per hour on Pay Point SCP 25. £17.36 back pay to be paid and rate from April 25 for SCP 26 noted to be £18.72/hr.</p> <p>d) CALC AGM planned for 12th November at 7pm in Truro – VS & VH attending</p> <p>e) NALC – Deputy PM Consultation Paper closes 19th December regarding holding Council meetings remotely.</p>	
12)Play Area Rylands	PF has completed the weekly inspections. PF continues to look at costs for closures/replacement gate.	
13) Village Seats, grit bins, bins & notice boards	<p>VS gave overview re emptying of bin opposite I & WM Hall. Consideration about future emptying will be required.</p> <p>SN was congratulated for making and installing new Parish notice board at Hill (invoice submitted for materials).</p>	
14) Footpaths	No updates for this month	
15) Public Conveniences	No updates for this month	
16) Just Giving Table	A review has been undertaken of this service which the PC has financially supported. The Parish Council extended thanks to Veronica Stansfield and Christine Lusby who have kindly replenished and reviewed the goods. Paddy & Cathy McShee have also supported this initiative on behalf of the Church. As a team they have supported St Breward offering food and provisions to those in need. It was agreed to give all remaining items to the Foodbank at	

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	Wadebridge. Proposed by VH, seconded by VS – all in favour.	
17) The PC will note all reports made to Cornwall Council in the past month and update on progress	a) W242098324 overgrown hedges and blocked ditches near Village Hall (update – on active list to be undertaken by CC) b)W242088766 – Wenford Bridge to Loskeyle – no further action required	
18) Reports will be received by Unitary Councillor Fairman and/or the members of the Parish Council	DW – confirmed that he has moved the speed cameras PF & VS gave summary following their attendance at the CAP meeting – Camel Valley Active Travel Network and the positive feedback following an inspection of Devon & Cornwall Police	
19) Grass Cutting Contract	The PC reviewed this contract and agreed that the Clerk will speak with the current contractor to extend until end of March 2025. Proposed by SN, seconded by PF – all in favour.	Clerk
20) New waste service starts 4 th November 2024	All households will have received information about this in the lead up to the transition which DF has been involved with since the outset. Arrangements will be: Weekly food waste collection (containers provided) Fortnightly recycling/household waste collection (bins/boxes provided) Old bins will be collected for recycling if registered before 6 November If new containers have not been delivered – go to Cornwall Council website for all links.	
21) Telephone Outages – Telecoms Resilience Planning	In view of the time it was agreed to defer this to the December or January meeting.	
22)Financial Matters	The PC noted that the current account has £692.20 on 04.11.24 The PC noted that the savings account has £31405.20 on 04.11.24 The PC reviewed all payments, BACS payments and inter account transfers and all actions supported. Transfer £1000 from savings account to current account for payments. Also transfer £1686.83 for PWLB on 26 th November 2024. Proposed by VS, seconded by FC – all in favour. The PC noted the following Payments made in November: PAYE: £120.20 Cleaner: £250 Clerk: £481.48 WS Nankivell for materials new notice board at Hill: £102	

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	<p>SLCC renewal annual membership: £150 Grass Cutting – T Preddy - £108</p> <p>a) The PC noted that £161.70 was received via CIL Neighbourhood Parish Payments linked to PA24/02685</p> <p>b) Councillors reviewed the NALC Financial Regulations for St Breward Parish Council. & were unable to collectively go through the paper. Therefore adoption will take place in December meeting. Proposed by SN, seconded by PvdB – all in favour.</p> <p>c) Clerk reminded Councillors that the PWLB payment will be due on 26th November for £1686.36.</p>	
23) To review all correspondence – the PC will view or discuss specific items of correspondence received via post/email	<p>a)NHW information received and reviewed</p> <p>b)Correspondence from Parishioner re tree on urban footway – Cornwall Council response awaited.</p> <p>c)Visit Cornwall have appointed a new Chair – Jon Hyatt</p> <p>d) RBL Wreath ordered and acknowledged by RBL</p> <p>e) Inquiry received from Parishioner re School Lane – Clerk to f/up with Cornwall Council</p>	
24) Forthcoming Training/Meetings/ seminars	<p>CC On line meeting 7th November at 10am – VS asked for details.</p> <p>CALC AGM – NCH, Truro - 12th November 2024</p> <p>Planning on line training 7th November 4-6pm</p> <p>Camel Trail Meeting in Padstow on 26th November 2024 - VH</p>	
25) Items for discussion at next meeting	<p>Bank signatories – Clerk to check current position</p> <p>Adoption of Financial Instructions</p>	
26) Date & time of next PC meeting	<p>Meeting closed at 21:46hrs.</p>	