

**St Breward Parish Council 2024/25**

**Minutes of the Council meeting for**

**Tuesday 7<sup>th</sup> May 2024 at 730pm**

**Held in St Breward Institute & War Memorial Hall**

1) Parish Councillors Present: Denis Lusby, Veronica Stansfield, Darren Wills, Fiona Camboropoulos, Paul van der Ben, David Poxon, Val Hill, Paul Frost, Stephen Nankivell

Unitary Authority Councillor Present: Dominic Fairman

Clerk to the Parish Council: A Cornelius

Public Present: Mr & Mrs Tarrant

	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting	Mr & Mrs Tarrant raised concerns about PA24/01727 and whether the PC had been consulted on this application.	
2) Apologies	David C (work)	
3) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None	
4) Minutes of the meeting 2 <sup>nd</sup> April 2024	The PC approved the minutes of the meeting held on 2 <sup>nd</sup> April 2024. Proposed by PvdB , seconded by VS. All in favour.	
5) Matters Arising	<ol style="list-style-type: none"> <li>1) 20 is plenty signs from Monster Signs have been delivered to the Chairman and no cost incurred. Clerk now to ask Mr Foster if he is still happy to erect these signs.</li> <li>2) Telephone box at Row – Community Heartbeat chased but advise that BT will arrange disposal.</li> <li>3) PC to ask CC to investigate suspected problems at Morlanow, Waterfall and Tor Cottage – not yet done.</li> <li>4) Transfer of assets from Cornwall Council to Parish Council – meeting has been requested by Clerk</li> <li>5) Clerk has requested Mant Leisure to undertake works to play area gates, no response received as yet. DL to chase them.</li> <li>6) Clerk to contact Planning Dept re enquiry on PA24/01727</li> </ol>	
6)Public Concerns & Comments 19:53hrs	See above re PA24/01727 Dominic Fairman joined the meeting	
7) Planning matters & planning applications	Ai) <b>PA24/02628</b> Reserved matters application for appearance, landscaping, layout, scale & access following outline approval PA19/10643 dated 02/03/20 for construction of dwelling without	

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	<p>compliance of condition 1 in relation to decision notice PA23/00019 dated 21.03.23. Land south of Innelan, Higher Penquite. Mr &amp; Mrs Morrish. The PC supports this application – proposed by VS, seconded PF – all in favour.</p> <p><del>ii) PA24/02125</del> Rose Cottage Tuckingmill St Breward, demolition of existing western extension &amp; formation of new extension to provide kitchen &amp; living space. Removal of porch, new windows &amp; doors to existing cottage. Mr R Phillips. <b>Withdrawn</b></p> <p>iii) PA24/00529 PreApplication The Linney, Penrose Burden Pre app advice for conversion of small stone barn into use as a 1 bedroomed annexe for family member. Mr Ian Moore. The PC noted this pre-application.</p> <p>iv) PA24/02685 Hamatethy St Breward Conversion of buildings to 2 residential dwellings. Mr &amp; Mrs Swiderski. The PC supports this application Proposed by DP, seconded PvdB – all in favour.</p> <p>v) PA24/00657 Demolition of existing building, removal of static caravan and erection of single storey artist studio. Mr &amp; Mrs Towers Chapel Farm, St Breward. The PC supported this application – proposed by FC, seconded PvdB – all in favour.</p> <p>B. Decisions: PA23/06902 Refused (Delank Waterworks) PA22/04845 – withdrawn (Clay Dries) Mr J Scott</p> <p>C. Correspondence: various road closure orders and road intention orders from May – July</p> <p>i. Planning news for local councils and agents April 24</p>	
8) Police Report will be received	The Bodmin & Wadebridge Neighbourhood Police Newsletter was received by all Councillors.	
9) Updates from CALC & NALC	<p>i) Code of Conduct training – 21<sup>st</sup> May book Val Hill &amp; Paul Frost @ £20 per delegate.</p> <p>ii) Open Surgery sessions – Sarah Mason - book DL into this session on 3<sup>rd</sup> June in Shire Hall Bodmin</p>	
9a) Consideration by PC to exclude members of public/press from next agenda item	The Parish Council resolved to exclude the public and press in line with Section 12A of the Local Government Act in view of the financial and confidential matters to be discussed. Mr Fairman and Mr & Mrs Tarrant left the meeting (20.21hrs)	
10) Footpath Paring contract for 2024/25	St Breward PC received 3 tenders by 3 <sup>rd</sup> May 2024. The PC reviewed all tenders and resolved to award the contract to: Mr P Hoskin. Proposed by DW, seconded by SN – all in favour. This was supported by 18f in Standing orders that PC not bound to accept the lowest value tender. The PC rationale for award of contract was: continuity of contractor, knowledge of local area,	

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	<p>responsiveness, standard of work has always been high, flexible when/if urgent need has presented, deemed to be best value for money, good business relationship.  The Clerk was asked to notify the successful applicant and give thanks to the unsuccessful applicants.</p>	
11) Footpath – any updates/issues will be received by the PC	<p>a) FP 18/1 – problem reported  b) FP 535/10/1- handrail broken and reported  c) PC will be briefed on a Complaint received &amp; steps so far with regard to tree on urban footway. PC asked Clerk to contact Cornwall Council Tree expert to request a meeting with a Councillor present. Clerk to inform residents.  d) FP19/2 – stile is unusable - reported</p>	
12) No item tabled at point 12		
13)Village Seats, grit bins, bins & notice boards	<p>CH still to remove 2 noticeboards – Memorial Hall &amp; Penvorder – DL will ask.  DW has offered a noticeboard that he no longer requires  SN advised that he had considered making a notice board and would like to submit a quote alongside the other quotes obtained by VS.</p> <p>Previously VS has:  <i>Proposed replacement Parish Council Notice board at Hill –VS has received 2 quotes for notice boards with the aim of having only one community notice board at Hill. The 2 quotes are £1292.71 exc Vat (Green Barns) or £2353.52 exc VAT. The sizes and dimensions were reviewed and discussed. Councillor Nankivell’s quote has also been received.</i></p> <p>It was agreed that more information needs to be gathered and therefore to review at next meeting. DW advised that Stephen Kay has replaced granite on Colans Cross seat. Invoice from contractor expected who delivered and assembled.</p>	
14) Public Conveniences	No issues. Clerk confirmed cleaners annual leave had been honoured.	
15) Play Area at Rylands	DL advised all is fine. Bin to be removed by CH. Lifespan of play area was questioned. Purchased & installed in 2016. Review earmarked reserves in 2 years time.	
16)The PC will note all reports made to Cornwall Council in the past month and update on progress	<p>i) W2422082425  ii) W242082424  iii) W242078846</p>	

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	<p>iv) W242078845  v) W242078935</p>	
<p>17) Reports will be received by Unitary Councillor Fairman and/or the members of the Parish Council</p>	<p>a) Feedback from CAP meeting on 22<sup>nd</sup> April from VS &amp; DF  b) Just Giving Table Update – VS presented this summary. DL asked Clerk to check on time frame for this arrangement.  c) DF advised that re phosphates &amp; planning advice. The Government have issued guidance. Towns are exempt where there are more than 2000 residents. Sewerage works will be upgraded in Camelford and Bodmin. There is a consequence to rural catchments who wont be included in this exemption. DF has organised a meeting with Olly Monk (Portfolio holder/Cabinet member) to illustrate the plight for rural villages etc. To be held in Chy Trevail on 29<sup>th</sup> May at 1 30pm. DL advised he will attend.  d) DF advised that Snails Pace are giving up the hiring of bikes because the Council are not issuing licences at this end of the trail, as felt to not be economically viable. The PC discussed this issue and supported DF in seeking licences for the Wenford end of the Camel Trail.  e) VS advised about Community Shop share offer leaflet – request for help in distribution  f) DP – advised that Di Hudson had offered to set up a Working Party to the PC to understand the Wildanet implications for the Parish. PC resolved to support this proposal and asked Clerk to notify Mrs Hudson. Proposed by DP, seconded by VS – all in favour.</p>	
<p>18) Financial Matters</p>	<p>The PC noted that the current account has £796.25 on 07.05.24  The PC noted that the savings account has £36067.54 on 07.05.24  The PC reviewed all payments, BACS payments and inter account transfers and all actions supported. Transfer £ from savings account to current account. Proposed by VS , seconded by SN – all in favour.  The PC noted the following:</p> <p>Payments made in May:  PAYE: £112.80  Cleaner: £348.21  Clerk: £451.68  Payroo: £6 March  BDO LLP: External Audit - £252  Duchy Defibs:£372</p>	

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	PWLB: £1636.83 loan repayment JGT reimbursement: £36.11  Precept was received in April (1 <sup>st</sup> payment) £13651	
19)Correspondence	i) Flytipping ii) Cornwall Together April 24 iii) Jack Parnell Lendology CIC iv) Town & Parish Bulletin 5 <sup>th</sup> April	
20) Forthcoming Training/Meetings/seminars	a) SLCC Joint Devon & Cornwall Branch meeting 26 <sup>th</sup> June 10 30am in Ivybridge b) Climate Training – free 29 <sup>th</sup> April and date to come for May c) Local Plan 2030 – 2050 Creative Kernow in Wadebridge Town Hall Drop in between 10 – 1pm 24.6.24 d) Dementia Conference 17 May 9 – 4 30pm Royal Cornwall Showground. Attend of live stream	
21) Items for discussion at next meeting	Annual Meeting of PC – 7 <sup>th</sup> May 2024 at 7pm Annual Parish Meeting – 3 dates offered – to be agreed once VH open. Agreed to focus on Village Shop update & opportunity for village groups to give an update. Leats review at July meeting.	
22) Date & time of next meeting	The PC agreed to hold the next meeting on Monday 3 <sup>rd</sup> June 2024 at 7 30pm in I & WM Hall Meeting closed at hrs	

Footpath Working Party Report May 2024  
**St Breward Footpaths (535) – Outstanding Small Works May 2024**

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<b>FP No &amp; Link</b>	<b>General Location</b>	<b>Outstanding Work</b>	<b>Comments</b>
FP1/1 & FP 20/1	Entrance to Bolts Quarry Farm Penvorder Lane	Need Roadside FP Sign. Old metal pole just inside BQF has rusted away.	Christopher Greenaway has agreed the FP sign can go in his hedge opposite entrance to BQF. Chris Monk has this in hand
FP5/6	Non Definitive path from FP5/6 down to stile at FP26/1	Needs Waymarker Sign Location marked with bailer twine	Chris Monk will be clearing the drainage gully's near the school (thanks Fiona for your input on this one)
FP6/1	Mill Lane	Need Roadside FP Sign.	Chris would like to put the FP Sign on the Public Toilet – Needs PC agreement
FP7 & FP29	Newton	Signs to show access through large gates on unclassified road	Cormac Joint Project with Highways Steward David McKellar and Countryside Officer Chris Monk
FP19/2	On FP19/2 from road below Kennels down to Coombe	Non standard wooden stile has collapsed. FP19/ Currently blocked by wire stock fencing. This part of Footpath 19/2 currently unusable	Chris Monk is going to provide/fit a replacement wooden stile Sadly replacement stile is unusable VS in contact with Chris Monk
19/2	At Coombe	Two FP signs on 19/2 need swapping	Chris Monk has this in hand
13/1	School Lane	Poor drainage	Work in hand

**St Breward Footpaths (535) - Outstanding Larger Projects May 2024**

<b>FP No &amp; Link</b>	<b>General Location</b>	<b>Outstanding Work</b>	<b>Comments</b>
FP6/1	Mill Lane	Laying of granite on uneven ground	This is a project between Cormac and PC The cobbled surface for No. 6 – Chris still trying to work out how we can best specify for a competitive tender – or an approved exemption from the procurement rules.
FP2/1	Below Palmers far side of footbridge	Land at far side of wooden footbridge has fallen away	Work to replace wooden footbridge and wooden stile will be carried out this Spring/early Summer
FP2/1	Below Palmers, wooden stile, nearside of wooden footbridge	Broken wooden stile	The bridge will be much longer to take into consideration the terrain on the far side of the current bridge