

St Breward Parish Council 2023/24

Minutes of the Council meeting for

Monday 4th March 2024 at 7pm

Held in St Breward Institute & War Memorial Hall

1) Parish Councillors Present: Denis Lusby, David Cornelius, Veronica Stansfield, David Poxon, Stephen Nankivell, Fiona Camboropoulos, Paul van der Ben

Unitary Authority Councillor Present: Dominic Fairman

Clerk to the Parish Council: A Cornelius

Members of the Public Present: Paul Frost, Val Hill

	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting	None	
2) Apologies	Darren Wills - work	
3) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None.	
4) Minutes of the meeting 5 th February 2024	The PC approved the minutes of the meeting held on 4 th March 2024. Proposed by PvdB , seconded by FC. All in favour.	
5) Matters Arising	<ul style="list-style-type: none"> 1) 20 is plenty signs from Monster Signs have been delivered to the Chairman and no cost incurred. Clerk now to ask Mr Foster if he is still happy to erect these signs. 2) Telephone box at Row – Community Heartbeat chased but advise that BT will arrange disposal. 3) PC to ask CC to investigate suspected problems at Morlanow, Waterfall and Tor Cottage – not yet done. 4) Transfer of assets from Cornwall Council to Parish Council – meeting has been requested by Clerk 5) Clerk has requested Mant Leisure to undertake works to play area gates, no response received as yet. DL to chase them. 	
6) Public Concerns & Comments	None	
7) Planning matters & planning applications	<p>PA24/01017 Hengar Manor St Tudy Works to TPO Mr R Jones Park Homes – PC reviewed and noted this is for St Tudy not St Breward – no representation made.</p> <p>a. Decisions:</p> <ul style="list-style-type: none"> i. PA23/09822 – change of use of agricultural building – <u>planning permission</u> 	

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	<p style="text-align: center;">required</p> <p style="text-align: center;">ii. PA23/09800 – granted</p> <p>b. Update re Planning/Correspondence</p> <ul style="list-style-type: none"> i. Wednesday 28 February 4 – 530pm via TEAMS Preparing for new local plan in Cornwall – VS attended this meeting – content was same as CAP meeting, slides previously circulated. ii. Invitation to join Cornwall Planning Partnership application form in by 28 March 2024 No one interested. iii. 3 intention notices for 2024 road closures in St Breward Parish <ul style="list-style-type: none"> a) Road from Hollywood Head to Race Course Road 17/06/24 – 28/06/24 b) Road south west of Loskeyle junction to Keybridge 02/12/24 – 13/12/24 c) Junction SE of Churchtown to Sandy Way 28/10/24 – 01/11/2024 iv. Cormac Spring Workshop Sessions – 19th April Bodmin Rugby Club – DL & VS attending 	
8) Police Report will be received	The Bodmin & Wadebridge Neighbourhood Police Newsletter has not yet been received by all Councillors. Clerk will share once received.	
9) Updates from CALC & NALC	Information received re D-Day celebrations. PC resolved to purchase D-Day flag (£28.80) to fly at War Memorial in June 2024.	
10) Casual vacancy	<p>2 members of the public had applied to become co-opted Parish Councillors via email to replace Joe Kay and Patrick Lucas. They attended the meeting to explain why they wanted to join the PC and serve the community, as well as their previous community work and the skills that they can bring to the Council.</p> <p>Paul Frost and Val Hill both gave their rationale for becoming a parish councillor and the Chairman sought their confirmation that they had not been disqualified from being a Councillor as set out in the LGA Act 1972 s79 and s80. The Chairman gave the Council the opportunity to ask questions of the prospective Councillors.</p> <p>Following a review of the draft Person Specification criteria, the Parish Council were unanimous in co-opting Paul Frost and Val Hill on to the Parish Council in April. Proposed DP, seconded VS – all in favour.</p> <p>The Clerk now needs to offer the co-option to both candidates , and if accepted both will be formally ratified at the next Parish Council meeting in April 2024. Once this is complete the Clerk will need to notify the</p>	

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	Electoral Services of both appointments , initiate the acceptance of office and registration of interests documents.	
11) Launceston Velo	Notification received that on 12 th May 2024 – 2 nd event – between 100 – 150 people released every 5 mins to ride on a MoortoMoor cycle ride. From Launceston through St Breward.	
12) Play Areas at Rylands	DL confirmed all checks have been undertaken each week. No issues to report.	
13)Village Seats, grit bins, bins & notice boards	<p>VS cost of emptying bin at Lower Penquite – quote for 12mth emptying still awaited from Donna Latham. (Expected from Biffa). The PC debated this issue and agreed that the PC should proceed with this arrangement once the quote is received. Proposed DP, FC. All in favour.</p> <p>Notice boards –VS has received 2 quotes for notice boards with the aim of having only one community notice board at Hill. The 2 quotes are £1292.71 exc Vat (Green Barns) or £2353.52 exc VAT. The sizes and dimensions were reviewed and discussed. Councillor Nankivell offered to obtain a quote if the specification was sent to him. VS agreed to do this, The PC resolved to review SN quote at April meeting, but decided to use Green Barns if this was the most viable option.</p> <p>Grit Bins - Discussion was had about the road condition when icy/slippery at Loskeyle Hill & whether there should be a grit bin in this vicinity. PC confirmed that this is within St Tudy Parish. - Clerk to write to St Tudy Parish Council.</p> <p>The PC also considered the potential need for grit bins at the end of Mine Hill and the hill up after KeyBridge to Tregaddick, Blisland. These will be considered at year end.</p> <p>Tom Preddy aware of urban footways and need for them to be reviewed/maintained.</p>	
14)Footpaths	<p>DL & VS met with Chris Monk & Mark Jewell in February - they reviewed this year's LMP. Some minor amendments were agreed but these will be changed in next year's schedule.</p> <p>LMP contract will be advised for 24/25.</p> <p>Ref No.6 – CM will review the basis for a small tender document - no update on this so far.</p> <p>Ref No.13 has been added to a list for ongoing maintenance for 24/25 and we will do absolutely everything we can to maintain the path in a state that reflects the previous investment. CM will undertake a scrape of the Footpath and create a gully for water drainage. Photos have been taken.</p> <p>Meeting paused for a comfort break. Dominic Fairman left the meeting, after giving a brief update (see item 17).</p>	
20:29hrs		

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15) Public Conveniences	Nothing raised	
16) The PC will note all reports made to Cornwall Council in the past month and update on progress	a) New house by culvert – in between Wayside & Lawson – has big hole in road – reported.	
17) Reports will be received by Unitary Councillor Fairman and/or the members of the Parish Council	<p>a) PvdB advised - Rylands Bus shelter – Mr T Pengelly has completed the repair works for the bus shelter. Invoice for payment to follow, then after payment Clerk can pursue grant funding from Cornwall Council. PvdB supplied invoices for the materials for the works undertaken by him to date.</p> <p>b) DL – need to relocate the speed signs from the top of the village to Lime He ad and somewhere else in the village, and data analysis needs to be something that is done regularly. It was suggested that Paul Frost would take a look at the analysis once co-opted as a Parish Councillor.</p> <p>c) Prior to leaving the meeting - DF advised that the Government had reviewed the phosphate guidance and towns such as Bodmin and Camelford will be freed up but not villages such as ours.</p>	
18) Financial Matters	<p>The PC noted that the current account has £1206.31 on 04.03.24 The PC noted that the savings account has £26461.13 on 04.03.24 The PC reviewed all payments, BACS payments and inter account transfers and all actions supported. Transfer £1100 from savings account to current account. Proposed by DP , seconded by SN – all in favour. The PC noted the following:</p> <p>Payments made in March PAYE: £109.80 Cleaner: £288 (includes payment for annual leave as none taken in 23/24) Clerk: £439.32 Payroo: £6 January & £6 February = £12 Just Giving Table: £45.84 (V Stansfield) & £40 C Lusby Western web: £96 for annual renewal of web space Paul van der Ben ; £150 for Rylands Bus shelter SWW for water in public toilets (nov 23 – Feb 24) £60.33 British Gas for electricity in public toilets (Feb – March) £21.95 Clerk reimbursement for D-Day flag - £28.80 P vd Ben for Rylands Bus Shelter: £150 once bank details received)</p>	

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	Interest received into savings account in February 24 = £30.22 Balances after transfers and payments: Current: £1164.27 & Savings: £25361.13	
22)Correspondence	a) Town & Parish Newsletter February 2024 b) Feedback from Waterfall Cottage c) Trigg Morris Dancing programme – Wenford Bridge in June d) Cornwall Together Update (NHS- C&IOS) e) Letter to CC from 7 concerned citizens f) Age UK offer to Royal Cornwall Show on 8 th June 2024 for those over 50 g) D-Day Flag of Peace – PC agreed to order and display for 6 th June at War Memorial, Mine.	
23) Forthcoming Training/Meetings/seminars	a) Camel Valley CAP meeting on 22 nd April Wadebridge Town Hall 6 30 – 8 30pm b) SLCC Joint Devon & Cornwall Branch meeting 26 th June 10 30am in Ivybridge c) Cornwall Council offering on line training @ £35pp d) Blisland PC invite St Breward PC to a meeting on planning advice Tuesday 19 March at 6 :30pm – Councillors only.	
24) Items for discussion at next meeting	Co-option of 2 new parish councillors Review of notice board plan Invite Wildanet Champion to PC meeting	
25) Date & time of next meeting	The PC agreed to hold the next meeting on Tuesday 2 nd April 2024 at 7 30pm Meeting closed at 21:27hrs	