

**St Breward Parish Council 2023/24**

**Minutes of the Council meeting for**

**Monday 8<sup>th</sup> January 2024 at 7pm**

**Held in St Breward Institute & War Memorial Hall**

1) Parish Councillors Present: Stephen Nankivell, David Poxon, Fiona Camboropoulos, Denis Lusby, Paul van der Ben

Unitary Authority Councillor Present: None

Clerk to the Parish Council: A Cornelius

Members of the Public Present: None

|   | Minutes   | Action req'd/Person responsible |
|---|---|---------------------------------|
| Public concerns and issues raised prior to start of the PC meeting  | None  |                                 |
| 2) Apologies  | Veronica Stansfield (Network meeting), David Cornelius, Darren Wills  |                                 |
| 3) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct) | None. The Councillors acknowledged the resignation of Patrick Lucas due to work and family commitments. The Chair asked for an email to be sent thanking Patrick for his support to the Parish.   |                                 |
| 4) Minutes of the meeting 11 <sup>th</sup> December 2023  | The PC approved the minutes of the meeting held on 11 <sup>th</sup> December 2023. Proposed by DP, seconded by FC . All in favour.  |                                 |
| 5) Matters Arising  | <ul style="list-style-type: none"> <li>1) 20 is plenty signs from Monster Signs will cost £50 &amp; VAT for 10 signs. Clerk has chased and will be delivered.</li> <li>2) Telephone box at Row – Community Heartbeat chased but advise that BT will arrange disposal.</li> <li>3) PC to ask CC to investigate suspected problems at Morlanow, Waterfall and Tor Cottage – not yet done.</li> <li>4) Transfer of assets from Cornwall Council to Parish Council – meeting has been requested by Clerk</li> <li>5) Clerk has requested Mant Leisure to undertake works to play area gates.</li> </ul> |                                 |
| 6) Public Concerns & Comments   | None  |                                 |
| 7) Planning matters & planning applications   | <p><b>i PA23/01452</b> – Councillors recognised this was a pre-application and noted its content</p> <p><b>ii PA23/09688 Rough Ground, St Breward, Bodmin Cornwall PL30 4NS</b> Install a 3<sup>rd</sup> wire from 43JD31 to 43JDB17 (approx 1600mtrs) as shown on attached plan 4687360 – install a lazy leg pole at 43JDB17 to upgrade transformer to a 3 phase transformer. Replace pole fixtures and fittings as necessary along work route. Mr Tom Watson The PC supports this application – proposed by DP, seconded by FC all in favour.</p>   |                                 |

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|   | <p><b>iii PA23/9800</b> Hillside Chapel Farm St Breward Bodmin Cornwall PL30 4NA Lawful Development Certificate for the Existing use of the property as a dwelling - Mrs V Mankee . The PC supported this application at the December meeting. Proposed by FC, seconded by DP – all in favour.</p> <p><b>iv PA23/10087</b> Proposal -Install a 3rd wire between poles 43H16 and 43HE4 (approximately 250 mtrs) - Replace pole 43HE4 and install 3 phase pole mounted transformer. Location Elmsdale St Breward Bodmin Cornwall Applicant Tom Watson National Grid Electricity Distribution (South West) Plc. The PC supported this application. Proposed by PvdB seconded by SN – all in favour.</p> |                   |
| 8) Police Report will be received                   | The Bodmin & Wadebridge Neighbourhood Police Newsletter has been received by all Councillors.  |                   |
| 9) Updates from CALC                                | Reviewed Planning training – no interest.  |                   |
| 10) Casual vacancy                                  | Clerk received the resignation from Councillor Patrick Lucas and advised CC. Response received from Adam Jussub Electoral Officer regarding process at this stage. The PC were briefed of this. Notice to be put up on 10 <sup>th</sup> January 2024. Clerk to ask VS to post on website.  | Done<br>10.1.24   |
| 11) Meeting dates for the Parish Council in 2024/25 | <p>The Parish Council reviewed all dates for 2024 and made some amendments:</p> <p>6<sup>th</sup> May date will change to Tuesday 7<sup>th</sup> May and the July date will alter to Monday 8<sup>th</sup> July.</p> <p>All others will remain as follows: 5<sup>th</sup> Feb, 4<sup>th</sup> March, 1<sup>st</sup> April, 3<sup>rd</sup> June, 5<sup>th</sup> August, 2<sup>nd</sup> September, 7<sup>th</sup> October, 4<sup>th</sup> Nov, 2<sup>nd</sup> Dec, 6<sup>th</sup> Jan 25, 3<sup>rd</sup> Feb 25 &amp; 3<sup>rd</sup> March 25.</p>   |                   |
| 12) Play Areas at Rylands                           | DL has undertaken weekly checks and will email records to Clerk.   | DL                |
| 13) Village Seats, grit bins, bins & notice boards  | <p>Reviewed report from Councillor Stansfield. PC resolved to purchase another noticeboard for Hill, as detailed within report which includes village map. The PC agreed that this should be done once the shop new ocation is confirmed. Clerk to discuss with VS.</p> <p>Clerk to contact Glasdon about delivery of replacement seat for Higher Lank.</p>  | AC/VS<br><br>AC   |
| 14) Bus Shelters                                    | Clerk to arrange meeting with Sarah Sims regarding this and transfer of community assets.  | AC                |
| 15) Multi Purpose Bin at Lower penquite             | The PC received Mr Webb’s email advising he will no longer be able to empty the bin at Lower Penquite. Clerk to email him thanks from the PC for undertaking this. PC asked Clerk to approach BS – to see if he would be willing to take this on as well as the bin in the Play Area.  | AC -<br>completed |
| 16) Mobile Library update                           | DL shared the report which he has submitted to Community News for inclusion:   |                   |

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|  | <p><b>A New Years Resolution for you – use the mobile library.</b><br/> <b>St Breward Parish Council</b> were concerned by the news that Devon has ditched its mobile library service, replacing them with micro-libraries.<br/> 20 years ago, the then Cornwall County Council, faced with replacing elderly mobile library vans, considered scrapping them. St Breward 's 2 library stops were reduced to 1 and we were told that St Breward would lose this as well.<br/> Tasked by the PC, Veronica Stansfield and I visited existing micro-libraries in Cornwall and reported that responsibility for micro library books would fall to the PC, who were unwilling to support this at that time.<br/> Councillor Stansfield successfully campaigned for the St Breward Stop to be retained and I as editor of this esteemed journal exhorted readers to use the mobile library writing, <i>"you don't have to read the books; just borrow as many books as you can carry and use them for door stops or to prop up the bed end."</i> St Breward retained its mobile library stop against all the odds and is used regularly by 5 or 6 parishioners.<br/> The Mobile library visits Row for 35 minutes one a month. You can go online and order books or peruse the good selection they have on board. There are no library fines for overdue books, and it doesn't matter if you miss one month.</p> |    |
| 17) Footpaths  | Update received and reviewed from VS: see appendix 1 at end of minutes.<br>Agreed actions:<br>FP6/1 – Mill Lane – Clerk to contact Chris Monk regarding progression of this project<br>FP13 – Concerns about surface – DCC to review but Clerk to also contact CM re potholes/running water and drainage solution.  | AC |
| 18) Public Conveniences  | Nothing raised  |    |
| 19) The PC will note all reports made to Cornwall Council in the past month and update on progress | <p>1) VS made the following report on 12<sup>th</sup> December after the last PC meeting: The section of highway between Brookside PL30 4LN and Louvain PL30 4LP is extremely rough with potholes and broken road surface.<br/> St Breward Parish Council appreciates this is a long standing problem but would be grateful for any remedial work that could be undertaken.<br/> As with most of our villages, there is no pavement and cornish hedges either side preclude pedestrians from taking cover as motorised vehicles and cyclists try to avoid the problems.<br/> This section of highway is close to the Primary School and is very busy on school days with children being escorted to and from School, often with small children on foot and in pushchairs</p>  |    |

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|   | Response received:<br>05/01/2024 Noted that the Highways portal showed the reported Issue had been closed although the PC had not been notified of the outcome. Reported my concerns and asked Cormac for explanation   |    |
| 20) Reports will be received by Unitary Councillor Fairman and/or the members of the Parish Council | 1) Some concerns had been received about the hedges and surfaces of the urban footways. Clerk to check in with contractor.  | AC |
| 21) Financial Matters   | The PC noted that the current account has £631.66 08.01.24<br>The PC noted that the savings account has £32397.45 08.01.24<br>The PC reviewed all payments, BACS payments and inter account transfers and all actions supported.<br>Transfer £5000 from savings account to current account. Proposed by SN , seconded by FC – all in favour.<br>The PC noted the following:<br><br>Payments made in January<br>PAYE: £137.20<br>Cleaner: £240<br>Clerk: £549.20<br>SLCC: £144<br>I & WM Hall - £130 for room rental for 2023/24 to March 2024 inclusive.<br>P Hoskin - £2050 for paring of all village footpaths<br>P Hoskin - £400 for 22/23 urban footways/grass cutting/for play areas PC resolved to pay this despite invoice being presented late Proposed by SN, seconded by DP – all in favour.<br>Carnival Xmas Lights: Transfer to Carnival Committee and stop this connection for Parish Council as Carnival will now pick it up. (£923.41) | AC |
| 22)Correspondence   | Minimal due to Christmas/New Year period.   |    |
| 23) Forthcoming Training/Meetings/seminars  | a) Camel Valley CAP meeting on 8 <sup>th</sup> January 2024 6 30 – 830pm Wadebridge Town Hall in person or on TEAMS VS attending tonight.   |    |

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| 24) Items for discussion at next meeting | None   |  |
| 25) Date & time of next meeting          | The PC agreed to hold the next meeting on Monday 5 <sup>th</sup> February 2024 at 7 30pm<br>Meeting closed at 20:53hrs |  |

**Appendix One:**

**St Breward Footpaths (535) - Outstanding Small Works January 2024**

| FP No & Link       | General Location                                       | Outstanding Work  | Comments  |
|--------------------|--|---|---|
| FP1/1<br>& FP 20/1 | Entrance to Bolts Quarry Farm Penvorder Lane           | Need Roadside FP Sign. Old metal pole just inside BQF has rusted away.  | Christopher Greenaway has agreed the FP sign can go in his hedge opposite entrance to BQF. Chris Monk has this in hand  |
| FP5/6              | Non Definitive path from FP5/6 down to stile at FP26/1 | Needs Waymarker Sign<br>Location marked with bailer twine   | Chris Monk has this in hand   |
| FP6/1              | Mill Lane  | Need Roadside FP Sign.  | Need to agree location with Chris Monk, likely to be in Mill Lane near Public Toilet  |
| FP19/2             | On FP19/2 from road below Kennels down to Coombe       | Non standard wooden stile has collapsed. FP19/ Currently blocked by wire stock fencing. This part of Footpath 19/2 currently unusable | Fiona has spoken to the current owners of Coombe Mill, neither she nor they could say whether the stock wire fencing and the non standard wooden stile were on Coombe land.<br>Chris Monk is going to consult Land Registry and then speak to the owners of Coombe Mill |
| 19/2               | At Coombe  | Two FP signs on 19/2 need swapping  | Chris Monk has this in hand   |

**St Breward Footpaths (535) - Outstanding Larger Projects January 2024**

| FP No & Link | General Location   | Outstanding Work                                      | Comments  |
|--------------|--|---|---|
| FP6/1        | Mill Lane  | Laying of granite on uneven ground                    | This is a project between Cormac and PC   |
| FP2/1        | Below Palmers far side of footbridge                       | Land at far side of wooden footbridge has fallen away | Major work needed, no information when funds will be available                  |
| FP2/1        | Below Palmers, wooden stile, nearside of wooden footbridge | Broken wooden stile                                   | Stile will be replaced when problem far side of wooden footbridge is sorted out |