

**St Breward Parish Council 2023/24**

**Minutes of the Council meeting for**

**Monday 6<sup>th</sup> November 2023 at 7pm**

**Held in St Breward Institute & War Memorial Hall**

1) Parish Councillors Present: Veronica Stansfield, David Cornelius, Darren Wills, Paul van der Ben, David Poxon, Denis Lusby, Stephen Nankivell

Unitary Authority Councillor Present: None

Clerk to the Parish Council: A Cornelius

Members of the Public Present: None

	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting	None	
2) Apologies	Dominic Fairman (annual leave), Fiona Camboroupoulos, Patrick Lucas	
3) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None	
4) Minutes of the meeting 2 <sup>nd</sup> October 2023	The PC approved the minutes of the meeting held on 2 <sup>nd</sup> October 2023. Proposed by VS , seconded by DP . All in favour.	
5) Matters Arising	<ol style="list-style-type: none"> <li>1) 20 is plenty signs from Monster Signs will cost £50 &amp; VAT for 10 signs. Clerk has asked for order to be progressed.</li> <li>2) Clerk has made a formal request (31/10) to Community Heartbeat Trust re telephone box removal at Row and they have also received information from the landowner who has also requested its removal. Time line awaited.</li> <li>3) Letter and leaflet riparian rights and responsibilities to all properties through which the leat runs</li> <li>4) PC to ask CC to investigate suspected problems at Morlanow, Waterfall and Tor Cottage – not yet done.</li> <li>5) Transfer of assets from Cornwall Council to Parish Council – meeting has been requested by Clerk</li> <li>6) Mant Leisure estimate for work to gates expected - £350 &amp; VAT – Mant Leisure proposed by DL, seconded VS – all in favour.</li> <li>7) Squeaky swings – WD40 done by Denis L.</li> <li>8) VS &amp; DL progressing information replacement boards at Mine Hill/Holy Well – carry to forward to December.</li> </ol>	
6) Public Concerns & Comments	None	

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<p>7) Planning matters &amp; planning applications</p>	<p><b>A i</b> nothing listed</p> <p><b>ii PA23/07514</b> Mr &amp; Mrs Chapman Oak Lodge St Breward Bodmin PL30 4ND Alterations &amp; extensions to dwelling. The PC supports this application. Proposed by PvdB , seconded by VS – all in favour.</p> <p><b>iii PA23/08185</b> Mr Mike Swale Works to trees under a TPO namely – T1 Beech remove large limb overhanging garden and remove other small diameter branches, multi stemmed beech and trim stemmed ash, remove indicated limbs, ash stems to be removed. The PC supports the advice of the County Arborculturalist proposed vy VS, seconded by DW – all in favour.</p> <p><b>Iv PA23/06902</b> Proposal relates to installation of a 30m high slimline lattice tower supporting 3 no.antennas, 2 no.transmission dishes, 2 no.equipment cabinets, 1no.electric meter cabinet and ancillary development thereto including remote radio units (RRUs), 1 no GPS module and a 1.8m fenced compound. Land NW of Delank Waterworks, St Breward.Bodmin Cornwall. Cornerstone Cornerstone.</p> <p>The PC received the following questions from 2 Parishioners with regard to this application:</p> <ul style="list-style-type: none"> <li>- Who is actually making this application?</li> <li>- What is the purpose of this tower &amp; who will use it?</li> <li>- If it is a mobile phone mast, will it be fully accessible for general public use?</li> </ul> <p>The parishioners were unable to access the supporting information via the planning portal.</p> <p>The PC feel this is a significant proposal for development in an area which is classified as an Area of Outstanding Natural Beauty and SSSI.</p> <p>Therefore the PC do not support this application, proposed by PvdB, seconded by DCC - all present in favour.</p> <p>V Decisions : none received for St Breward Parish</p> <p>Vi Correspondence: planning news for local councils Autumn edition – received by all councillors</p> <p>Vii Road Closure:intention – access to Chapel Farm 12 Dec – 18 Dec 8am – 6pm Contact Chris Slater Freeflow Traffic Management 07971 142611 work to be completed on the highway</p> <p>Road closure – emergency</p>	
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8) Police Report will be received	The Bodmin & Wadebridge Neighbourhood Police Newsletter has been received by all Councillors.	
9) Updates from CALC	insert	
10) Casual vacancy	<p>The parish clerk has informed electoral services at Cornwall Council of Mr Kay's death this year.</p> <p>The Clerk has now received a notice of vacancy from the electoral team. The Council has to advertise this vacancy on noticeboards and parish website for 14 working days (excluding bank holidays and weekends).</p> <p>During that 14 working day period, electors can request an election. For an election to happen, the request must be:</p> <ul style="list-style-type: none"> <li>• made by 10 electors from the electoral area (the parish) where the vacancy exists;</li> <li>• in a signed letter (or letters) to the Proper Officer, Electoral Services, Cornwall Council at our address below;</li> <li>• received by the Proper Officer by the deadline specified in the notice of vacancy.</li> </ul> <p>If someone adds their name to a petition, or writes to the electoral team to request an election, be aware that election petitions are public documents and are available for inspection. (Please see Cornwall Council's <a href="#">privacy notice</a> for more information.)</p> <p>If the 14 working day period expires and an election has not been requested, the parish council will be informed and advised that they can then co-opt a qualified person onto the council to fill the vacancy.</p> <p>If a casual vacancy on a parish or town council occurs less than six months before the councillor's term of office was due to end, an election will not be held. However, the parish or town council may fill the vacancy by co-opting a person who is duly qualified.</p>	
11) Cornwall Council Playing Pitch Strategy & Sports facilities survey	The Clerk confirmed that this has been received from CC, and passed onto the Football Committee's Chair and secretary for completion.	
12) Play Areas at Rylands	DL has completed all checks and sent information to the Clerk. Other points picked up in matters arising.	
13) Village Seats, grit bins,	Village seats: The Council noted that the volunteers at Penpont have renovated the seat and although	

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bins & notice boards	<p>reimbursement had for offered for materials by the Council the parishioners have kindly donated these too.</p> <p>The Clerk has ordered the replacement seat from Glasdon to go at Higher Lank (Mr Finnemore's spot). This seat will cost approximately £.</p> <p>Grit Bins – no updates.</p> <p>Noticeboard update – work continues in progress for the replacement at Hill.</p> <p>Information board replacement at Mine Hill &amp; Holy Well – DL &amp; VS agreed to progress</p>	
14) Bus Shelters	Clarity re PC to do works to bus shelter at Rylands	
15) Presentations: Martyn's Law briefing & Town & Parish Council Finance briefing slides 12 <sup>th</sup> Oct.	<p>i) DL &amp; VS gave update re Martyn's Law from CALC AGM and shared a report with all Councillors. When this is enforced in law – there will be implications for other groups and premises in the village.</p> <p>ii) The PC received the Finance briefing slides from Tracie Langley &amp; Peter Hockin.</p>	
16) Footpaths	<p>a) Signage Project Update – Chris Monk advises that this is 90% complete, and the remaining actions are outstanding:</p> <p>b) <b>FP5/5 DeLank Quarry</b> <span style="float: right;">The Waymarker</span>  Sign at the end of this footpath has rotted away, this is to be replaced</p> <p><b>FP 6 Row to road near Kennels</b> <span style="float: right;">Chris reminds us</span>  that if the PC can go through a Tendering process Cornwall Council can reimburse the ex-vat amount and the PC can claim VAT back. Clerk to check with Chris Monk that this is in 23/24 &amp; 24/25.</p> <p><b>FP's 7/1 and 29/2 Access to these footpaths along the unclassified road at Newton</b>  Chris Monk (Countryside Officer, Cormac) and David Mackellar (Highways Steward, Cormac) are working together to erect suitable signage on this double gated unclassified road.</p> <p><b>FP 19/2</b> <span style="float: right;">As part of the Footpath</span>  Signage Project a FP Sign has been erected on the road below the Kennels (cannot remember there ever being one there)  Sadly, the non-standard wooden stile over some stockwire fencing near the road has now collapsed which means this part of FP19 is currently blocked.  Fiona has spoken to the current owners and neither she nor they could say whether the stock wire fencing and the non standard wooden stile were on Coombe Land  Chris Monk is going to get a temporary wooden stile erected whilst he sorts out the land</p>	

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	ownership/responsibility	
17) Public Conveniences	No issues.	
18) The PC will note all reports made to Cornwall Council in the past month and update on progress	a) Planning to report ditch by village hall – VS will undertake	
19) Reports will be received by Unitary Councillor Fairman and/or the members of the Parish Council	<p>a) CALC AGM &amp; Martyn’s Law received by all Councillors.</p> <p>b) DP gave an update to contacts for Village Hall for November 2023:</p> <p>i) Charlie Webb <a href="mailto:c.r.webb@outlook.com">c.r.webb@outlook.com</a> 01208 852029 07976 776231 (Trustee)</p> <p>ii) Philip Ralph <a href="mailto:philip.ralph@btinternet.com">philip.ralph@btinternet.com</a> 01208 851395 07711560838 (Chair)</p> <p>iii) Cath Andrews <a href="mailto:prepqueen@outlook.com">prepqueen@outlook.com</a> 07706 119658 (Treasurer)</p> <p>c) SN gave update to recent hearing in Chy Trevail re common land</p> <p>d) DW – good to see repair of Wenford Bridge – done really well</p> <p>e) DL - Just Giving Table – undertake a review with the Church and consideration about sharing this across the village groups and organisations in how to relaunch. DL will discuss with his wife. The PC agreed to support this initiative until the end of March 2024 – proposed by VS, seconded by DP – all in favour.</p>	
20) Financial Matters	<p>The PC noted that the current account has £594.69 on 06.11.23</p> <p>The PC noted that the savings account has £36568.59 on 06.11.23 (Precept £12510.50 in September)</p> <p>The PC reviewed all payments, BACS payments and inter account transfers (£3000 from savings to current account) and all actions supported. Proposed by DW , seconded by SN – all in favour.</p> <p>The PC noted the following:</p> <p>Payments made in October/November:</p> <p>PAYE: £129.20</p> <p>Cleaner: £300</p> <p>Clerk: £517.20</p> <p>V Stansfield Replacement laminator from Viking Direct for displaying posters etc on noticeboards £72.40</p> <p>Payroo: £6</p> <p>British Gas: £7.62</p> <p>Western Web Invoice: £86.40 for renewal of cloud email account 13/12/23 – 12/12/24</p> <p>Retrospective approval for Poppy Wreath – for War Memorial on 11<sup>th</sup> November (Section 137 power): £25</p> <p>Retrospective approval for PC Insurance £1305.24 paid on 11<sup>th</sup> October</p>	

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	PWLB Nov payment due on 27 <sup>th</sup> - £1686.83  Clerk gave update of interest received monthly into savings account and annual insurance for past 5 years.	
21) Correspondence	a) Parishioner re Leats/Watercourses – see notes and actions b) Parishioner re road markings & signs c) CPRE Cornwall membership – help protect Cornish countryside and coast d) CALC Invitation to CILCA introduction 7/12/23 TEAMS 9 30 – 10 30am e) Tamar Toll Action Group – meeting held on 18 October at 7pm in Saltash Football Club re proposed toll increase	
22) Forthcoming Training/Meetings/seminars	a) <b>Grants for Communities</b> – information and workshop events 8/11/23 2-5pm Eagle House Launceston, 9/11/23 2-5pm Liskeard Town Hall, 9/11/23 2-5pm Treverbyn Community Hall St Austell, 10/11/23 9-12noon St Erme Community Centre Truro b) <b>Planning Training</b> – Part 1 Neighbourhood Plans Part 2 The Local Plan via TEAMS 4-5:30pm c) <b>Cornwall Flood Forum Conference</b> 3/11/23 at Royal Cornwall Showground d) <b>Briefing on Martyn’s Law</b> by Steve Rowell 9 <sup>th</sup> November 2023 at 11am online via <b>TEAMS</b> Limited to 2 people per Council e) <b>Remembrance Services</b> 11 <sup>th</sup> & 12 <sup>th</sup> November 2023 – DP agreed to lay wreath on 11 <sup>th</sup> with Mr McShee.	
23) Items for discussion at next meeting	The PC resolved to alter the December meeting from 4 <sup>th</sup> December to 11 <sup>th</sup> December – proposed by VS, seconded by DW, all in favour.	
24) Date & time of next meeting	The PC agreed to hold the next meeting on Monday 11 <sup>th</sup> December 2023 at 7 30pm Meeting closed at 21:00hrs	