

**St Breward Parish Council 2023/24**

**Minutes of the Council meeting for**

**Monday 3<sup>rd</sup> July 2023 at 7pm**

**Held in St Breward Institute & War Memorial Hall**

1) Parish Councillors Present: Veronica Stansfield, Fiona Camboropolous, Stephen Nankivell, Paul van der Ben, Denis Lusby, Darren Wills, David Poxon

Unitary Authority Councillor Present: None

Clerk to the Parish Council: A Cornelius

Members of the Public Present: None

	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting	No one present	
2) Apologies	David Cornelius (work), Patrick Lucas (child care), Dominic Fairman (other commitment)	
3) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)		
4) Minutes of the meeting 5 <sup>th</sup> June 2023	The PC approved the minutes of the meeting held on 5 <sup>th</sup> June 2023. Proposed by FC , seconded by PvdB All in favour.  The PC noted the requirement to amend the minutes of the extraordinary meeting – DP DW.	
5) Matters Arising	iii) Clerk advised that she is awaiting a price for the 20MPH signs iv) Clerk still has not heard from Community Heartbeat Trust re telephone box – will keep chasing vi) Claylands Bus Shelter deeds – Clerk advised that this will be b/f to August meeting, vii) Elan City MVAS – complete unit has been delivered and received. Second unit yet to be installed. viii) DW has shared all data from MVAS No1. This requires analysis and is quite a lot to process. 2/5/23 12C) – DL contacting Mant Leisure re Play Area improvements required – unable to connect so far, will keep chasing.	
6) Public Concerns & Comments	None	
7) Planning matters & planning applications	i) <b>Decisions:</b> PA23/02536 (East Rose) ii) <b>Correspondence:</b> Planning Training 11 <sup>th</sup> July 3 – 5 30pm	

**St Breward Parish Council 2023/24**  
**Minutes of the Council meeting for**  
**Monday 3<sup>rd</sup> July 2023 at 7pm**  
**Held in St Breward Institute & War Memorial Hall**

8) Police Report will be received	None	
9) Updates from CALC	None	
10) Steering Group Update – Village Hall	DL advised that the Steering Group have walked away from the Village Hall, as a potential shop site. Therefore tonight there is a meeting with the Band Room, as a temporary shop Unit 1 is still a medium term plan with Cornwall Council. Portakabin purchase is no longer required at this stage. The Steering group is now a member of the Plunkett Foundation and completed model rules as well as setting up a community co-operative. A bank account has been opened.	
11) Play Areas at Rylands	DL sent all weekly checks through to the Clerk via email prior to the meeting The PC extended their thanks to the Carnival for getting the grass cut in the play area, especially Darren Wills, Willy Greenaway and Ben Fairman.	
12) Village Seats, grit bins, bins & notice boards	DL & Clerk have had query from a parishioner regarding the seat at Penpont. The Parish Council agreed to ask if there are any volunteers who may wish to renovate the seat with the PC reimbursing materials. DW will discuss the seat for Colans Cross with Mr S Kay. Replacement bench at Higher Lank – it was proposed by VS, seconded DW – to install a recycled bench – 3 in favour & 1 against. Costs will be brought to the next meeting. C/F to August.	
13) Bus Shelters	Rylands Bus Shelter – phase 1 of overgrown weeds and shrubs complete. 2 <sup>nd</sup> phase to be determined – Bench to be inserted inside the bus shelter - PvdB asked North Coast Cabins if they would donate this and they have agreed. PvdB is organising phase 2 of the building works.  DL confirmed that Cornwall Council have responded with regard to the Rylands Bus shelter. The PC asked the Clerk to contact Rob Andrew and advise that the PC have started addressing the refurb , ownership is wanted as the PC want to prevent kids being outside this winter when waiting for school bus.	
14) Grass Cutting tender	The Parish Council reviewed all 3 tender documents. The PC resolved to award the contract to TP. The Parish Council asked the Clerk to clarify with the preferred contractor the terms of engagement, as some of the areas may not require a monthly cut. Proposed by DW, seconded by	

**St Breward Parish Council 2023/24**  
**Minutes of the Council meeting for**  
**Monday 3<sup>rd</sup> July 2023 at 7pm**  
**Held in St Breward Institute & War Memorial Hall**

	FC – all in favour.	
15) Footpaths	<ul style="list-style-type: none"> <li>a) FC gave an update about footpaths – no issues</li> <li>b) VS advised that Chris Monk has clarified that he will be starting work on the signposts –VS will forward onto PvdB &amp; FC. The Footpath working group agreed to meet.</li> <li>c) Urban Footpath at Glen View – wall is very loose, VS has reviewed and photographed and will report to Chris Monk this week</li> <li>d) P Hoskin reported to VS that a wooden step was broken on FP5 – CM to be informed.</li> </ul>	
16) Public Conveniences	No reported problems	
17) The PC will note all reports made to Cornwall Council in the past month and update on progress	None	
18) Reports will be received by Unitary Councillor Fairman and/or the members of the Parish Council	<ul style="list-style-type: none"> <li>a) Bodmin, Wadebridge, Padstow, St Teath, Tintagel Inaugral meeting – Community Area Partnership was held on 21<sup>st</sup> June 2023 in Chy Trevail. DL &amp; VS attended the meeting.</li> <li>b) No other reports</li> </ul>	
19) Financial Matters	<p>The PC noted that the current account has £154.48 on 03.07.23  The PC noted that the savings account has £32454.09 on 03.07.2023  The PC reviewed all payments, BACS payments and inter account transfers and all actions supported.  Proposed by DW , seconded SN – all in favour.  The PC noted the following:  The Coronation Committee have donated £405 to the Parish Council for the sale of mugs.</p> <p>Payments in July 2023:  PAYE: £103.40  Cleaner: £240  Clerk: £413.72  V Stansfield (Just Giving Table) £19.46  Payroo: £6  SWW: £91.61 Feb – May 2023  British Gas: invoice demonstrates that the account remains in credit (2 May - 1 June 2023)  C Hill: £134 for placement of grit bins and erection of notice boards</p>	

**St Breward Parish Council 2023/24**

**Minutes of the Council meeting for**

**Monday 3<sup>rd</sup> July 2023 at 7pm**

**Held in St Breward Institute & War Memorial Hall**

20) Correspondence	a) Watercourses – DL asked DP to annotate the attachment sent out to all councillors so feedback can be given to Sarah Sims to enable focus to residents. b) West Candra Footpath – letter has been received from Cornwall Council dated 21 June 2023 detailing the diversion order on FP2.	
21) Forthcoming Training/Meetings/seminars	None	
25) Items for discussion at next meeting	General & earmarked reserves update Bus Shelter – Claylands Water Leats <i>Clerk to Send safeguarding policy to Veronica S for uploading on to the PC website.</i>	
26) Date & time of next meeting	The PC agreed to hold the next meeting on Monday 7 <sup>th</sup> August 2023 at 7pm Meeting closed at 21:22hrs	