

Meeting of St Breward Parish Council 2023/24

St Breward Parish Council Meeting will take place on

Monday 5th June at 7pm in St Breward Institute & War Memorial Hall

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND & MUST ADHERE TO THE COVID GUIDELINES & PROCESSES DEFINED BY I & WM HALL COMMITTEE

Prior to the start of the meeting there will be an opportunity for members of the public to discuss any items which feature on this agenda with all the Parish Councillors. If any other members of the public wish to discuss any other items – they will be considered for next month's agenda.

1. **The Parish Council Meeting will note persons present**
2. **The Parish Council Meeting will receive apologies for absence with reasons**
3. **Declaration of members interests** – to receive declarations of registerable, non-registerable or disclosable pecuniary interests in accordance with Part 3 , 5A & 5B of the Code of Conduct and agree dispensations
4. **To receive and approve the minutes of the meeting held on 2nd May 2023**
5. **To receive any Matters Arising from the minutes /previous items**
6. **Public Concerns & Comments** – the Parish Council will consider items featured on this agenda, or any points for next month's agenda, which were raised by the Public, prior to the commencement of the meeting
7. **Planning matters & planning applications** – the PC will consider and discuss all planning applications, matters of correspondence and approvals/refusals received from the Unitary Council:
 - a. **Applications: None**
 - i) **Decisions: PA23/02253** (Palmers) – approved , **PA23/01334** (The Aviaries) – approved
 - ii) **Correspondence: PA22/10217**, Road closure – emergency water leak (SWW)
- 8) **Police report** - Police Newsletter will be received
- 9) **Updates & training information from CALC will be received**
- 10) **Just Giving Table** – the PC will review this 6 month project and determine next steps
- 11) **Steering Group – in response to closure of Village Shop & meeting held on 12th May** – request to the Parish Council for funding to set up a temporary facility

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12) Play area at Rylands– the Parish Council will review and consider any relevant items

12) Village Seats, grit bins, bins & notice boards – updates will be received and decision considered to pursue purchase of display/noticeboard (VS) & placement of donated noticeboard

12) Bus Shelters – an update will be received regarding the one at Rylands and Claylands

13) Grass Cutting tender – tenders will be received and reviewed by the Parish Council and a contract awarded to successful applicant

14) Application for shared prosperity fund - ideas will be received and discussed – closing date 24 July 2023

15) Footpaths The PC will review any information /updates will be received concerning the parish footpath network

a) Emergency closure footpath 26

16) Safeguarding Policy – DL will present an update

17) Public Conveniences information & updates will be received

18) The PC will note all reports made to Cornwall Council/others in the past month & update on progress

a) W232042322 cattle grid full of mud & debris

19) Reports will be received by the members of the Parish Council/Cornwall Council

20) Financial Matters – the PC will receive status of current & savings accounts, consider and approve any payments, approve status of accounts and receive any correspondence or requests concerned with financial matters

a) Clerk will update re British Gas fixed tariff negotiation

b) The PC will note the 2022/23 section 137 rate

The PC will receive and approve the bank reconciliation for 22/23 and note its publication on the website

c) The PC will discuss the process for risk reviews in 2023

d) The PC will review and update its system of internal control

e) The PC will receive and consider any actions in the internal audit report

f) The PC will review & complete the Annual Governance and Accountability Return

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- g) The PC will confirm the notice of public rights and publication of unaudited annual governance and accountability return and Sections 1 & 2 of the approved AGAR period require by Regulation 15(2), Accounts and Audit Regulations – notice board and website
- h) PWLB Audit Statement for 31 March 2023 & outstanding balance
- i) The PC will review the draft paper re earmarked and general reserves for approval at the July meeting

21) To review all correspondence – the PC will view or discuss specific items of correspondence received via email or post

- a) Landmark Tree offer
- b) Leat project plan
- c) Peninsula Transport : RI53 published (motorways/A roads)
- d) NHW request for information on shop closure
- e) Off street parking order outcome
- f) St Breward PO correspondence from Royal Mail/Post office Ltd

22) To review Forthcoming training/meetings/seminars – the PC will agree on who will attend any shared meeting invitations

- a) Bodmin, Wadebridge, Padstow, St Teath, Tintagel Inaugural meeting Community Area Partnership – 21st June 2023 Chy Trevail, Bodmin 5 30 – 7 30pm

23) To agree Matters for next meeting – items will be agreed for the next PC meeting

24) To note Date and time of next meeting – Monday 3rd July 2023 at 7pm in I & WM Hall