

St Breward Parish Council 2023/24

Minutes of the Council meeting for

Monday 3rd April 2023 at 7pm

Held in St Breward Institute & War Memorial Hall

1) Parish Councillors Present: Veronica Stansfield, Paul van der Ben, Darren Wills, David Poxon, Fiona Camboropoulos

Unitary Authority Councillor Present: Dominic Fairman

Clerk to the Parish Council: A Cornelius

Members of the Public Present: Mr Tweedie, Melissa Penrose Body, Matt Body, Ed Penrose

	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting	Mr Tweedie – presented his concerns about the Leats/drainage and how it affects his property. Following this Mr Tweedie left meeting.	
2) Apologies	Denis Lusby (holiday), David Cornelius, Stephen Nankivell (Work commitments) – the PC accepted all apologies.	
3) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None	
4) Minutes of the meeting 6 th March 2023	The PC approved the minutes of the meeting held on 6 th March 2023. Proposed by DW, seconded by VS . All in favour.	
5) Matters Arising	<ul style="list-style-type: none"> i) Adoption of Safeguarding Policy – DL will present in April meeting. Deferred to May ii) DL has drafted the specification for Rylands Bus Shelter in order to receive quote – no applicants at present, agree to extend the date and review at next meeting in May. iii) PC discussed the 20mph signs and agreed the following course of action: to order some new 20mph signs – Clerk to get costs. iv) Clerk still has not heard from Community Heartbeat Trust re telephone box – will keep chasing v) Order for 1 multi- purpose litter bin and 2 x 90L grit bins completed – delivery received – weather has prohibited placement but should be done in next month. vi) Claylands Bus Shelter deeds – Clerk to review – outstanding – review at June meeting. vii) Just Giving table - £45.09 spent in past month and reimbursed to VS. viii) Elan City MVAS – complete unit has been ordered at a cost of £2580.00 (inc VAT) and delivery awaited. ix) DW will share recording of current system - date to be confirmed. x) LMP paperwork signing by Chairman – to be done in May meeting. 	
6) Public Concerns & Comments	<ul style="list-style-type: none"> a) Mr Tweedie raised the issue about the Leat and water overflow/drainage involving Coombe Road. Simon Deverill & Oliver Jones. The PC discussed this issue and resolved to contact Sarah Sims for support in trying to address with all concerned parties. It was proposed to have this on the APM agenda – proposed for 22nd May 2023. b) Andrea Prescott raised corner leading into school lane & obstruction of parked cars. Over hanging of trees. Police matter re: parking on a junction. DW offered to speak with the owner to see if this could be addressed. 	

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7) Planning matters & planning applications	<ul style="list-style-type: none"> i) PA22/10217 Land south of the Old Cottage at Chapel Farm St Breward Bodmin Cornwall PL30 4NA Demolition of existing building, removal of static caravan & the erection of single storey artists's studio with ancillary accommodation – Mr & Mrs Towers Plan incorporates current footprint. Road is described on one of documents as a private road but this is an unclassified road and part of the highway, not a private road. The PC support this application, proposed by VS, seconded by PvdB ii) PA23/02253 Palmers Farm St Breward Bodmn Cornwall PL30 4NT Side and rear extensions to detached farm dwelling. - Mrs Melissa Penrose Body The PC supports this application – proposed by DW, seconded by PvdB – all in favour. 3 left the meeting – Mr Body, Mrs Penrose Body & Mr Penrose. iii) PA23/01334 Redevelopment of brownfield site to provide single dwelling without compliance with condition 2 in relation to decision PA17/02904 04/09/2017 The Aviaries St Breward Bodmin PL30 4NA Mr A Nelder. The PC supports this application – proposed DW, seconded FC – all in favour. iv) Decisions: PA23/00673 (West Rose Farm) approved, PA23/00019 (land south of Innelan) approved, PA23/00338(Land west of Hill Farm) approved v) Wenford Bridge – damage will be discussed – VS advised that it hadn't been reported but she has done that now. 	
8) Police Report will be received	Bodmin & Wadebridge Neighbourhood Police Team Watch Office newsletter circulated.	
9) Updates from CALC	None	
10) Play Areas at Rylands	<ul style="list-style-type: none"> a) DL sent all weekly checks through to the Clerk via email prior to the meeting and advised the following: ' all checks OK except for the gates. Likely that the PC will need to pay for maintenance on them. b) Annual inspection report will be chased. c) DL advised that he will contact Mant Leisure to check why they have not yet been in touch 	
11) Village Seats, grit bins, bins & notice boards	<ul style="list-style-type: none"> a) PvdB – will see Mr Kay about Jubilee commemoration seats. b) Clerk – advised that the remaining Jubilee monies will be transferred to the Parish Council account including donations given towards the commemorative seats. 	
12) Rylands & Claylands Bus Shelters	See matters arising.	
13) Coronation Celebrations	The Parish Council received the following update: there will be a Coronation Picnic on 8 th May from 12noon at Rylands terrace. The group arranging this have organised the village band to play, a face painter, insurance, free icecreams and Jubilee iced buns. Parishioners are asked to register and pay £1 per household to allow for planning. Mugs have been ordered for all Parish children 0-16 years and orders will be taken for anyone else. The group have arranged a coffee morning and a table sale in the Village Hall. The PC were asked to underwrite any financial shortfall for these celebrations– supported by all present – proposed by DW, seconded by FC - all in favour.	

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14) Application for shared prosperity fund – ideas received & discussed	DF has sent the document to Clerk for application. Clerk to contact Sarah Sims to help feasibility of a project involving the Leats etc – to be considered at the APM. All agreed to consider all schemes at next meeting and bring collective ideas.	
15) Footpaths	<ul style="list-style-type: none"> a) The PC noted the LMP paperwork and grant funding for 23/24 – to be signed by DL in May meeting. b) The PC reviewed the one tender application for the FP paring 23/24 and agreed to award it to Mr P Hoskin. Proposed by DW , seconded by VS – all in favour. c) It was noted that Mr Hoskin did not tender for the grass cutting & urban footways maintenance. It was agreed to readvertise the grass cutting spec. Proposed by DW, seconded by VS –for review at June meeting 	
16) Public Conveniences	DW – offered to take on this link role – he asked the Clerk to pass on his contact details (tel no & email address) to Mr Stevens.	
17) The PC will note all reports made to Cornwall Council in the past month and update on progress	<ul style="list-style-type: none"> a) Wenford Bridge – reported. b) Allensford Bridge – Paul Berriman and Brenda Hall have been very helpful in trying to address this issue. Temporary barrier had slipped into the river. David McKellar addressed this which also hasn't resolved it. Cornwall Council advise it will be done in the next financial year. To be escalated to Oliver Jones. 	vs
18) Reports will be received by Unitary Councillor Fairman and/or the members of the Parish Council	<ul style="list-style-type: none"> a) Just Giving Table – report given by VS regarding provisions which are being taken. The PC agreed to continue with the 6 month supply. b) New laminator required as previous one broken – proposed DW, seconded PvdB – all in favour. VS will source. 	
19) Financial Matters	<p>The PC noted that the current account has £1013.96 on 2.4. 2023 The PC noted that the savings account has £25195.91on 2.4. 2023 The PC reviewed all payments, BACS payments and inter account transfers and all actions supported. Proposed by DW , seconded PvdB – all in favour.</p> <p>Payments due in April 2023: PAYE: £100.40 Cleaner: £240 Clerk: £401.04 Elan City: £2580 for mobile vehicle activation system British Gas : £41.81 (2nd Feb – 1 March 2023) Need to call British Gas as current energy plan ends of 30 May 2023. V Stansfield (Just Giving Table) £45.09 CALC: £460.74 membership Payroo: £6 School: £113.20 (printing)</p> <p>The Councillors discussed an annual grant to Camelford Leisure Centre, supported by Section 137 power for all</p>	

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	<p>parishioners. It was felt that as this centre was collocated next to the secondary school which is the main one for village children – then the Parish Council should make an annual donation and review when setting the precept each year. The PC agreed to donate £250 for 2023/24. Clerk to ascertain baking details.</p> <p>The Clerk advised that the Elan City MVAS has been ordered and delivery awaited.</p>	
20) Correspondence	None	
21) Forthcoming Training/Meetings/seminars	<p>Local Housing Schemes Event 4-8pm Invitation received. To be held in Heartlands, Pool TR15 3QY 19th April 2023 DL & VS will attend.</p> <p>The PC resolved to hold the Annual Parish Meeting on 22nd May 2023 at 7 pm in the Village Hall.</p>	
22) Items for discussion at next meeting	<p>Safeguarding Policy for adoption Rylands & Claylands Bus Shelter Leat/flood management Application for shared prosperity fund – Councillors to bring ideas</p>	
23) Date & time of next meeting	<p>The PC agreed to hold the next meeting on Tuesday 2nd May 2023 at 7pm Meeting closed at 21:20hrs</p>	