

St Breward Parish Council 2022/23

Minutes of the Council meeting for

Monday 6th February 2023 at 7pm

Held in St Breward Institute & War Memorial Hall

1) Parish Councillors Present: Veronica Stansfield, Fiona Camboropoulos, Paul van der Ben, David Poxon, Denis Lusby, Patrick Lucas, Joe Kay

Unitary Authority Councillor Present: None

Clerk to the Parish Council: A Cornelius

Members of the Public Present: None

	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting	None	
2) Apologies	Darren Wills (annual leave), David Cornelius (work), Dominic Fairman	
3) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None	
4) Minutes of the meeting 19 th January 2023	The PC approved the minutes of the meeting held on 19 th January 2023. Proposed by DP , seconded by VS . All in favour.	
5) Matters Arising	<p>i) Adoption of Safeguarding Policy presented in January meeting & any implications will be discussed – DL – roll on to next month after wording reviewed.</p> <p>ii) DL has drafted the specification for Rylands Bus Shelter in order to receive quote – work in progress.</p> <p>iii) PC considered a grant toward the Parish Magazine after hearing from Mrs Fairman last month. The PC resolved to support the Parish Magazine with a donation of £150 in April 2023, proposed by DP, seconded FC – all in favour. Clerk to notify team.</p> <p>iv) Clerk still has not heard from Community Heartbeat Trust re telephone box – will keep chasing</p> <p>v) Clerk has given Mr Foster the 20mph signs as agreed – however they were incorrect type. Parish Council to decide next course of action to take.</p> <p>11e) last meeting action – Clerk presented the Glasdon quote of £518.34 (inc VAT) for new multi- purpose litter bin and 2 x 90L grit bins to PC. Supported by PC – proposed by VS, seconded by DP – all in favour. Clerk to order.</p>	<p>DL DL</p> <p>AC</p> <p>AC PC</p> <p>AC</p>
6) Public Concerns & Comments	None	
7) Planning matters & planning applications	<p>a. Applications:</p> <p>i) PA23/00673 West Rose Farm St Breward Bodmin PL30 4NL Listed building consent: proposed conservation, repair works and alterations including re-roofing of existing utility, internal alterations and repointing works Mr S Tarling. The PC support this application. Proposed by PL , seconded by FC – all in favour.</p>	

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	<p>ii) PA22/10083 Tor Cottage Coombe Road St Breward PL30 4DQ Works to trees covered by a TPO, namely removal of 2 monterey cypress trees- falling limbs has damaged roof of dwelling Mrs Julie Wharton The PC have no objections and would support the County Arboriculturalist recommendation. Proposed by PvdB, seconded by DP – all in favour.</p> <p>iii) PA23/00338 Land west of Hill Farm St Breward Bodmin PL30 4LX Proposed driveway Mr & Mrs Warren Proposed by JK, seconded by PL – all in favour.</p> <p>iv) Decisions: none</p> <p>v) Local Council Planning Training 8 Feb 4 30 – 5 30pm via TEAMS – helping Councils understand planning changes 2023 (NPPF & Planning Prospectus Consultation) shared with all Councillors</p> <p>vi) January 2023 Planning News for local councils – newsletter was circulated</p>	
8) Police Report will be received	Bodmin & Wadebridge Neighbourhood Police Team newsletter circulated.	
9) Updates from CALC	The PC completed the survey re Town & Parish Council Spaces form.	
10) Play Areas at Rylands	<p>a) DL checked play areas for January and has emailed the evidence to the Clerk. The gate is sticking and DL will ask Cyril to undertake this repair. DL advises that overall the Play Area is in really good condition.</p> <p>b) DL offered to check the play area on a monthly basis until next election of Parish Councillors.</p> <p>c) The PC meeting had a comfort break. Meeting resumed 19:52hrs</p>	DL
11) Village Seats, grit bins, bins & notice boards	<p>a) DP & VS met David McKellar & advised that he supported the siting of a new grit bin near Edgehill and owners of Edgehill are also supportive.</p> <p>b) Resurfacing of road - From top of Hill down to the Mill Lane is on list but date for attention not yet known.</p> <p>c) Grit bin – new Orbister one agreed that one will be positioned at Bolatherick as opposed to Mine Hill – placement still outstanding</p> <p>d) Notice boards – C Hill to undertake moving of one board to FP 13 and erection of notice board at Churchtown – still outstanding.</p>	DL DL
12) Claylands Bus Shelter	Clerk to review deeds and take forward to March meeting for wider discussion about options of this facility.	AC
13) St Breward Christmas Lights	Taken down at the weekend. There is now no storage for the Xmas lights. This will be discussed with the Carnival Committee at their next meeting to see if their containers would house them and maybe support the management of the Xmas lights going forward.	DL
14) Elan City MVAS	<p>1) Ask DW if he can download the data and present at the next meeting.</p> <p>2) Purchase another battery x 2, external battery charger x 1 and another solar panel mounting kit – it was agreed that DW needs to be consulted – however the PC supported the purchase of future kit and then return any remaining grant funding before 31 March 2023. Proposed by DP, seconded VS – all in favour</p>	VS VS/AC
15) Footpaths	<p>a) AMLAG update post payment monitoring form has been completed and returned</p> <p>b) Chair to sign LMP paperwork – Clerk to get this sorted asap.</p> <p>c) Footpath signpost schedule & FP5 specific work on Thursday have been reviewed by the FP Working Party.</p> <p>d) Mr McKellar advised that he has met with the owner of Newton and advised that a no through road sign will</p>	AC

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	<p>be erected as well as signage detailing the footpath from the public highway.</p> <p>e) FP 13 Church end the gate post is decaying – needs replacing.</p> <p>f) DCC has reviewed FP 13 as per last meeting – and will update in the March meeting</p>	
16) Public Conveniences	JK gave an update. No issues raised.	
17) The PC will note all reports made to Cornwall Council in the past month and update on progress	None	
18) Reports will be received by Unitary Councillor Fairman and/or the members of the Parish Council	<p>a) VS advised that a parishioner has asked if we should consider turning off the street lights overnight – PC did not wish to pursue at this time. VS will respond to Parishioner.</p> <p>b) DP – owners of Edgehill – could Coombe Road be restricted by large vehicles – question posed to Mr McKellar. He advised this would not be possible.</p> <p>c) DP – what are we doing about coronation celebrations? The PC agreed that an email would be sent to all village groups and organisations to gauge interest of celebrating and possibly hold a meeting. VS offered to source quote for Coronation Mugs should the PC wish to purchase these for the children of the Parish.</p> <p>d) DL – just giving table report was received by PC – positive feedback at this stage & thanks extended to VS and Christine Lusby.</p> <p>e) DL & CL attended the Leisure Centre 10 year celebration – on 3rd January 2023 and enjoyed this. Also DL sent a letter of support for a grant application on behalf of the PC. DL suggested that the PC may wish to consider an annual donation to this Leisure Centre.</p>	<p>VS</p> <p>PC</p>
19) Financial Matters	<p>The PC noted that the current account has £184.89 on 6th February 2023</p> <p>The PC noted that the savings account has £31087.22 on 6th February 2023</p> <p>The PC reviewed all payments, BACS payments and inter account transfers and all actions supported. Proposed by DP , seconded VS– all in favour.</p> <p>Payments due in February 2023:</p> <p>PAYE: £125.40</p> <p>Cleaner: £300</p> <p>Clerk: £501.40</p> <p>Just Giving Table reimbursement - £71.54 (D & C Lusby)</p> <p>Western Web: £102</p> <p>Band: £100</p> <p>Parish Magazine grant: after April 2023 £150</p> <p>The PC agreed to review general and earmarked reserves after the March meeting so that the new financial year has a clear starting position.</p>	
20) Correspondence	a) Clerk from Luxulyan PC	

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	<ul style="list-style-type: none"> b) Coronation Mugs for King's Coronation c) Hedgehog Highway Project – the PC will decide if they wish to pursue this d) Camelford Leisure Centre – letter of support for grant application e) Domain name renewal f) Tamar Toll Action Group g) Rural Cost of Living Survey h) Community Area Partnerships – Stephen Foster letter <p>All received and noted.</p>	
21) Forthcoming Training/Meetings/seminars	<p>Camelford Community Network meeting 28th February 2023 Virtual MS Teams meeting to discuss Highways Schemes</p> <p>CALC face to face meeting 21st February 2023 Shire House Bodmin 7pm – VS/DL</p> <p>Good growth fund promotional event 6th February 2023 10 – 11 30 am Bude or MS Teams</p>	
22) Items for discussion at next meeting	<p>April – general & earmarked reserves and Safeguarding Policy</p>	
23) Date & time of next meeting	<p>The PC agreed to hold the next meeting on Monday 6th March 2023 at 7pm</p> <p>Meeting closed at 21.05hrs</p>	