

## St Breward Parish Council 2022/23

**Minutes of the Council meeting for**

**Thursday 19<sup>th</sup> January 2023 at 7pm**

**Held in St Breward Institute & War Memorial Hall**

1) Parish Councillors Present: Veronica Stansfield, Fiona Camboropoulos, Paul van der Ben, David Poxon, Denis Lusby, Patrick Lucas, Joe Kay, David Cornelius

Unitary Authority Councillor Present: Dominic Fairman

Clerk to the Parish Council: A Cornelius


Members of the Public Present: Lindsey & Matt Hopwood, Julie Fairman

	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting	Julie Fairman attended the meeting and gave an overview and update regarding the Parish magazine. Mr & Mrs Hopwood wanted to contribute to grit bins discussion	
2) Apologies	Darren Wills (annual leave), Stephen Nankivell (work). All accepted by those present. The Chairman welcomed everyone and hoped all had recovered from various illnesses which had meant that the original January meeting date had to be postponed until tonight's meeting. He noted that the planning applications which had come in between meetings had been advertised and included on the revised agenda.	
3) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	8ii) DL – personal interest	
4) Minutes of the meeting 21 <sup>st</sup> December 2022	The PC approved the minutes of the meeting held on 21 <sup>st</sup> December 2022. Proposed by VS , seconded by FC . All in favour.	
5) Matters Arising	i) Rylands Bus Shelter – Parish Council need to proceed in improving the bus shelter and will need to compose a specification so that quotes can be received. It was agreed to concentrate on this at the January 2023 meeting. DL will do this ii) Clerk still has not heard from Community Heartbeat Trust re telephone box – will keep chasing iii) Clerk has given Mr Foster the 20mph signs as agreed – however they were incorrect type. iv) Re Dog Bin at Lower Penquite – multipurpose bin still to be ordered v) Update received regarding granite extraction which is limiting stone availability re Jubilee Granite Seats	DL AC AC AC
6) Public Concerns & Comments	Parish Magazine – Julie Fairman attended to advise that the magazine will be redesigned. Costs of publishing are rising and circulation is decreasing. Cost will increase to £2/month. There will be a re-launch in April. Subscriptions will be available and this will be cheaper i.e. £20 for 12 editions as opposed to £24. The Parish Council agreed to jump forward to item 11 on the agenda next. Mr Hopwood's email was shared with all Councillors requesting a grit bin at the hill by Penwood House before Bolatherick. This road leads out to the waterworks. VS shared that a meeting had taken place earlier in the day with Mr MacKellar. He confirmed that the Waterworks road is a gritting route B road not a route A road. This update was news to the PC who had always understood that this road was a priority route. The PC asked the Clerk to contact SWW to see if they'd like to contribute to the costs of a grit bin which will also	

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19:24hrs	<p>assist their access to the waterworks.  D McKellar agreed to fill the grit bin once it is positioned. The new Orbister will be sited there and then a traditional yellow replacement be purchased for Mine Hill. It was agreed that the Molesworth St Aubyn estate would be asked for permission to site bin on moor. VS offered to contact.  Mr &amp; Mrs Hopwood left the meeting.  The PC reviewed another Parishioners' request to purchase and replace a grit bin at the Coombe Road turning at Edgehill. VS will ensure Mr MacKellar approves this location. The PC proposed the purchase of a new grit bin – proposed by VS, seconded by DCC – all in favour.</p>	<p>Clerk  VS  Clerk</p>
7) Planning matters & planning applications	<p>i) PA22/10709 East Rose Farm St Breward PL30 4NL Listed building consent. Sympathetic repair and renovation to Farmhouse rag slate roof via careful removal and storing of slate for later reuse. Applying for breather roof membrane to the existing structure, then replacing the existing rag slate. Mr Matthew Morris. The PC supports this application. Proposed by VS, Seconded by DP – all in favour.</p> <p>ii) PA23/00019 Land South Of Innelan Higher Penquite Reserved Matters application for appearance, landscaping, layout, scale and access following outline approval PA19/10643 dated 02/03/2020 for the construction of a dwelling. Mr and Mrs Morrish. DL temporarily left the meeting. The PC supports this application Proposed by PvdB, seconded by DCC – all in favour.  DL rejoined the meeting at 19:56hrs</p> <p>iii) PA23/00172 Rough Ground St Breward PL30 4NS. Application for a Lawful Development Certificate for a Proposed placement of caravan/log cabin within the residential curtilage of the property for ancillary purposes. Mr D Galvin The PC supports this application Proposed by VS, seconded by PL all in favour.</p> <p>2. Decisions made:</p> <p><b>PA22/09885 Willow Cottage &amp; Honeysuckle Coombe Mill Change of use from holiday rental to residential - approved</b></p>	
8) Police Report will be received	<p>Bodmin &amp; Wadebridge Neighbourhood Police Team newsletter circulated  Bodmin Moor Rural Crime Initiative was discussed and shared with all present.</p>	

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9) Updates from CALC	<b>None</b>	
10) Play Areas at Rylands	<ul style="list-style-type: none"> <li>a) DL checked play areas for December &amp; January.</li> <li>b) Rota to be organised from February 2023</li> </ul>	
11) Village Seats, grit bins, bins & notice boards	<ul style="list-style-type: none"> <li>a) Paul van der Ben gave update re Granite Jubilee seats and concerns in quarrying suitable granite.</li> <li>b) Grit bin – new Orbister one agreed that one will be positioned at Bolatherick as opposed to Mine Hill.</li> <li>c) Notice boards – C Hill to undertake moving of one board to FP 13 and erection of notice board at Churchtown</li> <li>d) See item 6 re agreement to purchase 2 new yellow grit bins for Mine Hill &amp; Coombe Road</li> <li>e) DP &amp; VS advised that there was fly tipping at the Claylands Bus Shelter which has now been cleared.</li> </ul>	
12) Rylands Bus Shelter	The PC needs to proceed in improving the bus shelter and will need to compose a specification so that quotes can be received. DL will draft a specification.	DL
13) Safeguarding Toolkit	DL attended a training session and has drafted a Safeguarding Policy for circulation and consideration at the next PC meeting about the need for DBS checks of all Parish Councillors.	DL
14) FoI Policy for Handling requests for information	The PC resolved to adopt the Policy – proposed by PL, seconded by VS – all in favour. VS to load onto website.	VS
15) Footpaths	<ul style="list-style-type: none"> <li>a) FP2 update – the Clerk advised that there has not been any further correspondence/communication on this matter.</li> <li>b) AMLAG update re advertisement of project – DL advised that all publicity has been addressed and is available</li> <li>c) FC, VS &amp; DL advised that they have met and reviewed Mr Mansell's report. No alterations or additions were required. Proposed by FC &amp; VS – all in favour. Clerk to respond to Mr Mansell.</li> <li>d) LMP for 2023/24– awaited from CC</li> </ul>	Clerk
16) Public Conveniences	JK gave an update. No issues raised.	
17) The PC will note all reports made to Cornwall Council in the past month and update on progress	None	

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<p>18) Reports will be received by Unitary Councillor Fairman and/or the members of the Parish Council</p> <p>21:05hrs</p>	<p>i) DL gave a report re: Camelford Network meeting – rural bus services – very interesting presentation received.</p> <p>ii) DF gave an update regarding the community area partnerships– 19 down to 12. It is still unclear about what the geography looks like.</p> <p>The proposal is that the Camelford Network join with Bude, and there are some parishes around the fringes who could match more to Bodmin/Wadebridge Network. DF asked St Breward Parish Councillors what their preference would be?</p> <p>The PC discussed this and the majority supported that St Breward PC form part of the Bodmin/Wadebridge network proposed by DL, seconded VS – 5 in favour, 1 against. However, they asked Clerk to note that if this didn't work – then CC would allow them to join Bude/Camelford CAP.</p> <p>The meeting temporarily closed for a comfort break.</p> <p>St Breward Community Just Giving table – DL advised that CL has offered to purchase items for this table on behalf of the PC. Advertising for volunteers. The PC supported this initiative - proposed by PvdB and seconded by VS – all in favour. Church has been very supportive of this initiative.</p> <p>PL – 3<sup>rd</sup> January 2023 10 year celebration of the Leisure Centre. 1 rep for the 28<sup>th</sup> January 2023 6 30pm invite extended to Parish Council. DL will attend on behalf of St Breward PC.</p> <p>PL – AGM confirmed a £37,000 surplus achieved. Working with Active Cornwall going forward.</p> <p>FP 13 needs to be reviewed as there is a significant amount of mud and debris which limits access. DCC will review and suggest a plan.</p> <p>DP advised that the speed of the tankers to the Waterworks has increased. Clerk asked to contact the contractor</p> <p>DL explained that the defib electricity source will cease once the GP surgery moves from its current location. DL will contact Duchy defibrillators to resolve/progress.</p>	<p>DCC</p> <p>Clerk</p>
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19) Financial Matters	<p>The PC noted that the current account has £184.89 on 19<sup>th</sup> January 2023  The PC noted that the savings account has £31087.22.  The PC reviewed all payments, BACS payments and inter account transfers and all actions supported. Proposed by DP, seconded JK – all in favour.</p> <p>Payments made on 9<sup>th</sup> January 2023:  PAYE: £125.40  Cleaner: £240  Clerk: £501.40 – includes 8hrs additional pay for additional work done re FP 2  British Gas: £42.53  SWW: £34.56  Payroo: £6  SLCC Subs: £112.00</p> <p>The PC undertook a review of the budget and spend for this financial year in order to inform the Precept for 2023/24. The PC resolved that the Precept for 2023/24 would be £25021. Proposed by DP , seconded by VS – all in favour. Clerk asked to notify W Tarrant.</p> <p>The PC agreed to review general and earmarked reserves in February meeting as the meeting was over running tonight.</p> <p>The PC received the final audit report from the external auditor and noted all comments.  The PC received the invoice from Western Web for the 2 year renewal of domain and photo facility on the PC website &amp; advised Clerk to pay this.  The Clerk still required to pay £100 to St Breward Silver Band to thank them for their support at the War Memorial service when the Queen died</p>	
20) Correspondence	All received and noted.	
21) Forthcoming Training/Meetings/seminars	Camelford Community Network meeting 18 <sup>th</sup> January 2023 (November meeting cancelled) – VS & DL CALC face to face meeting 21 <sup>st</sup> February 2023 Shire House Bodmin 7pm – VS & DL offered to attend	
22) Items for discussion at next meeting	Rylands Bus Shelter Elan City Evolis MVAS	
23) Date & time of next meeting	The PC agreed to hold the next meeting on Monday 6th February 2023 at 7pm Meeting closed at 22.27hrs	