

St Breward Parish Council 2022/23
Minutes of the Council Extraordinary meeting convened by the Chairman of the PC for
Wednesday 21st December 2022 at 10am
Held in St Breward Institute & War Memorial Hall

1) Parish Councillors Present: Joe Kay, Veronica Stansfield, David Cornelius, Patrick Lucas, Fiona Camboropoulos
Unitary Authority Councillor Present:
Clerk to the Parish Council: A Cornelius
Members of the Public Present: None

	Minutes	Action req'd/Person responsible
Public concerns and issues raised prior to start of the PC meeting	a) Email received from Parishioner about consideration of new replacement grit bin at Limbhaven junction	
2) Apologies	Paul van der Ben (unwell), Darren (work)	
3) Declaration of members registerable, non-registerable and disclosable pecuniary interests (in accordance with Part 3, 5A & 5B Code of Conduct)	None	
4) Minutes of the meeting 5 th December 2022	The PC approved the minutes of the meeting held on 5 th December 2022. Proposed by VS , seconded by FC . All in favour. VS advised that the venue in which PC meetings have been held need to state St Breward Institute & War Memorial Hall not St Breward Village Hall.	
5) Matters Arising	<ul style="list-style-type: none"> i) Signage for disused Play Area at Penquite – VS confirmed that no longer required as all equipment removed. ii) Removal of all play equipment at Penvorder – DL confirmed that equipment has been removed. iii) Item 11 5th December – PvdB confirmed that Granite Jubilee seats have no update as granite is awaited. iv) Item 11 5th December - Positioning of new grit bin & moving of notice boards – to be updated v) Item 15a 5th December – Website functionality to include information & images – VS – no update vi) Item 15c 5th December – Clerk has reviewed FoI Policy for handling requests for information and circulated to all Councillors for adoption in January meeting vii) Item 15c 5th December – Clerk has contacted CALC to seek legal advice & support – and Chairman has supported this process too. Clerk has written to Stephens & Scown about the FOI request and received a response – asking for response to the pre action Judicial review viii) Clerk & chairman has contacted PC insurers vix) Item 20 Safeguarding Toolkit training has been circulated to all Councillors vx) December 2022 Email from Kevin Foster re 20mph signs – the PC discussed buying the 20 is plenty signs -buy proposed by VS, seconded by PL – all in favour. vxii) Not yet ordered new waste bin for Lower Penquite – Clerk to review Glasdon items. vxiii) Item 20 5th December – Food Bank/Just Giving table letter to the Church – PC approved the letter for Clerk to send to Church PCC. The PC discussed supporting this facility with a grant from the Parish Council. The PC resolved 	

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	<p>to spend £100 for January 2023 & then review. Proposed by VS, seconded by PL – two in favour, two abstained. VS will help Clerk with advertising, volunteers and donations to support facility. Clerk to discuss with DW about food supplies (non perishable).</p> <p>vxiii) Item 21 5th December – Clerk has notified Corporate Finance team about precept planning & next PC meeting date</p> <p>vxiv) Item 22 Elan City MVAS – suggestion on purchase of 2nd sign – awaiting quote. January meeting.</p>	
6) Public Concerns & Comments	The PC discussed the request from Mr Frost and asked the Clerk to obtain a quote for a replacement grit bin for discussion at January meeting.	Clerk
7) Planning matters & planning applications	<p>a) Applications</p> <p>i) PA22/10601 Remove existing entrance porch and garage roof .Proposed double storey extension to front elevation; mono-pitched roof to garage with photovoltaic solar panels;single storey rear extension and ancillary building to rear garden with associated landscaping. Brooklands, Limehead, St Breward Mr David & Mrs Elizabeth Bishop.</p> <p>The PC supports this application, proposed by VS , seconded by FC – all in favour.</p> <p>The PC noted that there had been no decisions between last meeting and this extraordinary one meeting – and that CC advised that the next list will be published on 4th January 2023.</p>	
8) Footpaths	<p>i) The PC resolved to exclude the public and press from the meeting due to the confidential nature of the business being transacted i.e. preparation of case in legal proceedings/early stages of a dispute (Public Bodies (Admissions to Meetings) Act 1960). Proposed by JK, seconded by PL – all in favour.</p> <p>ii) The PC received advice from their insurers with regard to the solicitor’s request for information regarding FP 2 West Candra (extinguishment of footpath) and the Judicial Review – pre-action protocol letter. The PC discussed this matter and agreed the next steps: DAS Legal have offered advice. The PC resolved to write to Stephens & Scown solicitors and Cornwall Council advising that without prejudice St Breward PC withdraw their objection to the footpath diversion order of footpath 2 (Part) in the Parish of St Breward over land at 'West Candra'. Proposed by JK, seconded by PL – all in favour. The PC asked the Clerk to notify Stephens & Scown and Cornwall Council before 23rd December 2022.</p> <p>iii) The PC were advised that the LMP Grant letter had been received for 2023/24 and shared with the Footpath Working party. Initial letter had wrong amount for grant – it should have read: £2334.24</p>	
9) The PC will note all reports made to Cornwall Council in the past month and update on progress	1) DL has requested that the Safeguarding toolkit implications needs to be raised at the next PC meeting.	

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10) Financial Matters	<p>The PC noted that the current account has £246.58 on 5th December 2022. The PC noted that the savings account has £32073.53</p> <p>The PC were advised from CALC that Peter Hockin, Corporate Finance Strategy Manager at Cornwall Council has advised that the Government has released a Local Government finance policy statement 2023/24 to 2024/25 in which it has confirmed that no Council tax referendum principles will be set for Town & Parish Councils.</p> <p>Clerk advised that she has received another query from Caroline Evans PKF which she has answered.</p> <p>The PC asked the Clerk to review any additional hours incurred with respect to additional work done re footpath at West Candra for consideration of payment at the January meeting.</p>	
11) Correspondence	<ul style="list-style-type: none"> a) Town & Parish Council bulletin received from Clerk via email b) Police Newsletter December edition received from Clerk via email c) The Rural Bulletin received from Clerk via email d) Xmas message received from Scott Mann MP e) Devolution Deal public consultation until 17th February 2023 shared with all Councillors & poster received 	
12) Forthcoming Training/Meetings/seminars	Camelford Community Network meeting 18 th January 2023	
13) Items for discussion at next meeting	<p>Precept planning for 23/24 FP2 Rylands Bus Shelter Elan City Evolis MVAS – matters arising Safeguarding Toolkit implications</p>	
14) Date & time of next meeting	<p>The PC agreed to hold the next meeting on Monday 9th January 2023 at 7pm in St Breward Institute & War Memorial Hall Meeting closed at 11:05hrs</p>	